

**Government of Haryana
General Administration Department
General Services-I Branch**

No. 6/7/2014-1GS 1

Dated Chandigarh, the 28th July, 2014

To

1. All the Administrative Secretaries to Government Haryana.
2. All Heads of Departments, Commissioners Ambala/ Hisar/ Rohtak/ Gurgaon Division.
3. All the Deputy Commissioners in the State of Haryana.
4. All the Registrars of the Universities in the State.

Subject: - Regularization Policy of Group- 'B', 'C' & 'D' employees/workers appointed/engaged on contract basis-clarification thereon .

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Sir/Madam,

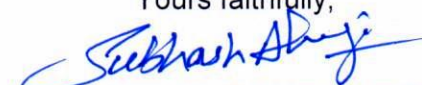
I am directed to refer to Haryana Government notification dated 18.6.2014 relating to regularization of Group 'C' and 'D' employees on contract basis issued vide letter No. 6/7/2014-1GSI, dated 20.6.2014 and to state that some of departments have sought clarifications on certain points. Accordingly, Government after due consideration has decided to clarify as under:-

1. The State Government vide its letter dated 7th November, 2013 had changed the nomenclature of the post of Clerk-cum-Computer Operator, Office Associate, Clerk-cum-Data Entry Operator, Data Entry Operator and Clerk-cum-Typist etc. to that of 'Clerk'. Thus, when a Data Entry Operator / Computer Professional etc. was engaged and the sanctioned vacant post of Clerk was available at the time of his/her engagement and is also still available as on 28.5.2014, he/she can be considered for regularization against such post of Clerk subject to his/her fulfilling the other conditions of the policy.
2. The contractual services rendered by the person from one department to other department on the same category of post will not be counted for the total required period of three years service for regularization.
3. The break in service of an employee/ worker will be condoned only upto a period of 30 days in a year provided that the same is not due to the fault of the employee like abandonment of employment.
4. The person engaged through Employment Exchange, HARTRON or constituting Departmental Selection Committee is eligible for regularization. The person engaged through private Service Provider in the Department(s) even against vacant post can not be considered for regularization.

The clarification mentioned at Sr.No.3 would also be applicable in the case of Group- B employee's regularization policy issued vide circular letter No. 6/7/2014-1GS1, dated 16.6.2014.

This may please be brought to the notice of all concerned for strict compliance.

Yours faithfully,



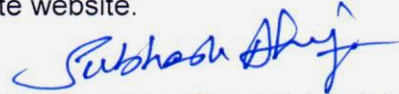
Under Secretary General Administration,
for Chief Secretary to Government Haryana.

28/7/2014

Endst.No. 6/7/2014-1GS1

Dated 28th July, 2014

1. A copy of each is forwarded to the Secretary, Haryana Public Service Commission and Haryana Staff Selection Commission, Panchkula for information and necessary action.
2. A copy is forwarded to State Informatics Officer, National Informatics Centre, Haryana for hosting on the State website.



Under Secretary General Administration,
for Chief Secretary to Government Haryana.

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28/7/2014