

No. 22/111/2012-1GS-III

From

Chief Secretary to Government Haryana,

To

1. All the Heads of Department.
2. Commissioners Ambala / Hisar / Rohtak & Gurgaon Division.  
All Deputy Commissioner & Sub - Divisional Officers (Civil) in Haryana.
3. The Registrar, Punjab & Haryana High Court.
4. All the Managing Directors / Secretaries & Registrar of all Public Sector Undertakings / Corporations / Board / Universities in Haryana State.

Dated: 16-11-2012

**Subject:** Providing of reservation to various categories and maintenance of reservation roster - implementation of instruction thereof.

I am directed to refer to the subject noted above and to state that Government has issued instructions from time to time regarding providing the reservation to various categories in Government Departments/ Public Sector Undertakings/ Boards & Corporations and maintenance of roster thereof. It has been brought to the notice of the Government that the instructions are not being adhered to strictly. In many Departments/ Public Sector Undertakings/ Boards & Corporations, the reservation rosters have not been maintained properly in accordance with the instructions issued by the Government in this regard. It has also come to the notice of the Government that the Departments/ Public Sector Undertakings/ Boards & Corporations in Haryana State while placing requisitions/ advertisements to the Haryana Public Service Commission, Haryana Staff Selection Commission, Haryana Teachers Selection Board and Newspapers etc do not mention the break up of reserved category vacancies/ posts to be advertised.


2. In order to ensure adequate representation of each reserved category in the services of the Haryana State, it is reiterated that the instructions issued by the Government on the subject from time to time be complied strictly. It has also been decided by the Government that all the



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Departments/ Public Sector Undertakings/ Boards & Corporations, while placing requisition/ advertisements to the Haryana Public Service Commission, Haryana Staff Selection Commission, Haryana Teachers Selection Board and Newspapers etc will give the break up of reserved vacancies/ posts specifically indicating the categories to which these vacancies/ posts belong.

These instructions may kindly be brought to the notice of all concerned for strict compliance.

  
Special Secretary, General Administration,  
for Chief Secretary to Government Haryana.

A copy is forwarded to :

All the Additional Chief Secretaries and Principal/Administrative Secretaries to Government Haryana for information and necessary action.

  
Special Secretary, General Administration,  
for Chief Secretary to Government Haryana.

CC :

1. Superintendents GS-I/GS-II/Services-I,II,III & IV/Political Branches.
2. State Informatics Officer for hosting these instructions on Government Website.