

HARYANA GOVERNMENT  
GENERAL ADMINISTRATION DEPARTMENT  
(IN GENERAL SERVICES-II BRANCH)

No. 10/4/2015-3GSII

From

Chief Secretary to Government Haryana

To

1. All the Administrative Secretaries to the Government of Haryana.
2. All the Head of Department, Haryana.
3. All the Commissioners, Ambala, Hisar, Rohtak & Gurgaon Division.
4. The Registrar, Punjab and Haryana High Court, Chandigarh.
5. All the Managing Directors / Chief Administrators of Boards / Corporations / Public Undertaking in Haryana.
6. All the Deputy Commissioners and Sub Divisional Officers (Civil) in Haryana.

Dated Chandigarh the 25<sup>th</sup> March, 2016

**Subject:- Minimum qualifications for a post, eligibility of candidates possessing higher qualifications than those laid down as minimum.**

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Sir/Madam,

I am directed to invite your attention to the Haryana Government instructions issued vide letter No. 34/93/78-5GS-I, dated 16.06.1979 in which it was decided that if a candidate possesses higher qualifications in the same line as prescribed in the minimum qualifications applicable to a particular post, then he should be considered as eligible for that post. It has come to the notice of the Government that the provisions of these instructions are not being followed in an appropriate manner while sending the requisition to HSSC / HPSC for the posts in question.

2. After due consideration, it has again been decided that if a candidate possesses higher qualifications in the same line as prescribed in the minimum qualifications applicable to a particular post, then he should be considered as eligible for that post. It is, therefore, directed that the provision, that if a candidate possesses higher qualifications in the same line as prescribed in the minimum qualifications applicable to a particular post, then he should be considered as eligible for that post, be inserted in the Service Rules and if not inserted in the Service Rules, then it should be clarified in the requisitions being sent to HSSC/HPSC. These instructions should be followed meticulously.

3. This may also be brought to the notice of all concerned

Yours faithfully,

  
Under Secretary Protocol,  
for Chief Secretary to Government Haryana.

Endst. No. 10/4/2015-3GS-II

Dated : 25-03-2016

A copy each is forwarded to the following for information and necessary action

1. All the Registrars of Universities in the State of Haryana.
2. The Secretary, Haryana Public Service Commission, Panchkula.
3. The Secretary, Haryana Staff Selection Commission, Panchkula.
4. The State Informatics Officer (NIC), Haryana Civil Secretariat, Chandigarh for uploading on the website of the State Government and Chief Secretary's Office as well. He is also requested to send this letter by e-mail to all the concerned.

*Mohinder Datta*  
Under Secretary Protocol,  
for Chief Secretary to Government Haryana.

*SD*

Endst. No: 10/4/2015-3GS-II

Dated : 25-03-2016

**ANNEXURE**  
**(TO ILLUSTRATE)**

To illustrate, if the minimum educational qualification prescribed for a post is B.A. with English as an elective subject and if a candidate with having higher qualification M.A. in English would be eligible although the candidate may not have passed B.A. with English as an elective subject and have passed only simple B.A. without English as an elective subject.

*Mehinda Datta*  
Under Secretary Protocol,  
for Chief Secretary to Government Haryana.