



GOVERNMENT OF HARYANA

FINANCE DEPARTMENT

**AMENDMENTS
IN
CSR & PFR ETC.**

COMPENDIUM OF INSTRUCTIONS

Volume - IX

(UPTO 30-06-2011)



Harmohinder Singh Chattha



D.O. No.....

Finance, Planning, Irrigation &
Renewable Energy Minister,
Haryana, Chandigarh.

Dated : 30th June, 2011...

MESSAGE

I am pleased to know that a team of officers of Finance Department under the guidance of Shri Ajit M. Sharan, IAS, Financial Commissioner & Principal Secretary to Government Haryana, Finance Department, has prepared a unique set of 17 Compendia of the instructions/notifications of Finance Department on various subjects issued from time to time from 1947 onwards.

2. I am sure that these Compendia of instructions/ notifications will be maximum helpful for Government employees of all Departments/ Boards/ Corporations of Haryana Government for proper examination of cases in accordance with the provision in rules/ instructions expeditiously and will also help in reducing the unnecessary litigation and financial burden on the State exchequer.

3. The efforts made by the team to consolidate all the instructions in Compendia and also on website of Finance Department subject-wise and date-wise are indeed praiseworthy.

H.S. Chattha

(H.S. Chattha)

PREFACE

The State Government since its formation in November, 1966 has issued/revise instructions and policy guidelines on various subjects from time to time relating to civil service and financial matters.

The number of such instructions has been large but non-availability of these instructions at one place results in delay in the disposal of work and sometimes decisions are taken in contravention of spirit of instructions resulting in un-necessary correspondence and litigation. It has, therefore, been decided to bring out compendia of Finance Department instructions on various subjects like Pay Fixation, Revision of Pay Scales, Pension, Compensatory Allowances, Dearness Allowance, General Provident Fund, Loans and Advances, Amendments in CSR/PFR etc., Misc. of CSR, Economy in Expenditure, PAC/CAG Matters, Budget Formulation, Financial Regulations etc.

The instructions/notifications/policies issued upto 30.06.2011 including the instructions issued prior to 1st November, 1966 have been compiled in sixteen compendia. Efforts have been made to include all available instructions indicating their status/applicability distinctly in a block at the top of instructions.

Seventeenth Compendium contains only a date-wise list of all the instructions whether printed in these compendia or not. For the facility of readers a list of important subjects alphabetically indicating their number of Compendium has also been given at the back cover of each Volume.

The compendium in hand is Volume-IX in series and contains copy of notifications vide which amendments were made in Punjab Civil Service Rules, Volume-I, II & III, Punjab Financial Rules Volume-I & II, Departmental Financial Rules, Punjab Treasury Rules Volume-I & II after last reprint/edition.

The printed copy of Compendia can be purchased from the Printing & Stationery Department, Haryana. One set of compendia is circulated to all Administrative Secretaries and Heads of Departments.

Original copy of circulars/notifications etc. of Finance Department are available with the Archives Department, Haryana. Soft copy of the instructions issued by the Finance Department from 1947 onwards to 30.06.2011 both datewise and subjectwise are available on the websites www.finharyana.gov.in. and www.haryana.gov.in. Interested persons can easily download the same or any part thereof from the website. To search by date-wise any instruction, type the date in the manner e.g. '2nd September, 2009' and not in any other way.

Although we have taken all possible precautions while compiling the Compendia, yet there may be some omission or lapse on our part. We would welcome any feedback or suggestion from users of the Compendia.

I acknowledge the hard work put in by Mrs. Kusum Bansal, IRS, Joint Secretary Finance, Shri Raj Pal Nasa, Private Secretary, [former SO (FD)], specially posted in Finance Department for the compilation of instructions and Shri Ram Saran, Principal, DTC HIPA, Panchkula, for assistance and guidance. I also extend my thanks to Director General, HIPA, Gurgaon for providing infrastructure support at DTC Panchkula for this purpose.

I hope that these compendia would be handy and useful to all concerned.

Dated : Chandigarh,
14th July, 2011

AJIT M. SHARAN
Financial Commissioner & Principal Secretary to
Government Haryana, Finance Department.

INTRODUCTION

The Haryana Government has taken a significant decision to bring all the instructions/notifications issued by the Finance Department at one place for the facility of officials/officers for proper examination of financial and service matters in accordance with the rules/instructions. Accordingly, Government have decided to compile and computerize all the instructions including the same issued prior to the Re-organisation. The overall aim is to increase the effectiveness, efficiency and expeditious disposal of office work. To accomplish this voluminous and arduous work a team having experience and background of the Finance Department was constituted. After putting strenuous efforts, the team has been able to procure the old and rarely available instructions from the offices of Law Department, Commissioner Ambala Division, Deputy Commissioner Ambala, concerned Branches of Finance Department and retired officers of SAS Cadre.

These instructions have been computerised and compiled date-wise and subject-wise. The salient features of the same are as under :-

- The total number of instructions/notifications issued by the Finance Department during the period between 1947 and April, 2011 are about 3600.
- Out of above about 90% instructions are available in original and copy of about 5% have been collected from the private publications, and the remaining are not traceable.
- The instructions which are at present or were applicable in near past have been compiled subject-wise and printed in the following sixteen compendia:-

1	Fixation of Pay	Volume-I
2	Haryana Civil Services Revised Pay Rules, 1998, 1987, 1980, 1969	Volume-II
3	Pension of Post-2006 Pensioners and Defined Contributory Pension Scheme.	Volume-III
4	Pension of Pre-2006 Pensioners and Dearness Relief	Volume-IV
5	Allowances to Govt. employees	Volume-V
6	Dearness Allowance to Govt. employees	Volume-VI
7	Misc. of CSR	Volume-VII
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15	Instructions of HBPE	Volume-XV
16	For Judicial Officers	Volume-XVI

- Volume XVII contains date-wise consolidated list of all the instructions/notifications alongwith number, subject and also availability in original.

- At the end of each Volume a date-wise list of the instructions pertaining to the subject(s) of that Volume whether the same have been printed or not has also been given for the facility of users.
- Efforts have been made to mention at the top of instructions if the same have been revised, modified, superseded, withdrawn or have become obsolete.
- Soft copy of all the instructions are available at website of Haryana Government www.finharyana.gov.in. and www.haryana.gov.in. and may be downloaded from there. **Illustration:** To search any instructions by date, type the date like '20th May, 1999' or '3rd October, 2006' i.e. there is space after the date, month should be complete and year in four digits. If the actual date of any instruction/notification is not known or there is any doubt the same may be confirmed from the compendium of instructions (Volume-XVII) containing datewise list of all the instructions.
- These compendia are priced publications, one may purchase from Printing and Stationery Department, Haryana.
- Image of original copy of the instructions are also on website of Finance Department and hard copy of the original is available with the Archives Department, Haryana.

The compendium in hand is Volume-IX in series and contains copy of notifications vide which amendments were made in Punjab Civil Service Rules, Volume-I, II & III, Punjab Financial Rules Volume-I & II, Departmental Financial Rules, Punjab Treasury Rules Volume-I & II after last reprint/edition

I, on behalf of my entire editorial team express my special gratitude to Shri Ajit M Sharan, IAS, Financial Commissioner & Principal Secretary to Government Haryana, Finance Department, for providing valuable guidance and encouragement for accomplishing this arduous work which otherwise would not have been possible without his moral support.

I am thankful to Shri Raj Pal Nasa, Private Secretary, [former SO (FD)] for the hard work put in by him and also Shri Ram Saran, Principal DTC, HIPA, Panchkula for providing assistance and guidance to the team members. I also extend my thanks for Shri Ajit Kumar Saini, Section Officer, Finance Department, Shri Baljit Singh Saini, PTSO, and Shri Dinesh Kumar, PCAT of Printing and Stationery Department, Mrs. Pallavi, DEO, Shri Ramesh Kumar, Clerk, for preparing these compendia.

I am heartily grateful to Director General, HIPA, Gurgaon for providing infrastructure support at DTC Panchkula for this purpose.

Efforts have been made by the team to ensure the authenticity of the compilation, yet there may be some omission or lapse on our part. We would welcome any feedback or suggestion from users of the Compendia.

I hope these compendia would be helpful to all concerned for proper examination of the cases. I think now none has to face any problem for the copy of any instructions of Finance Department issued between 1947 and 2011.

Dated : Chandigarh,
10th July, 2011

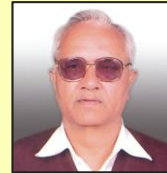
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HARYANA GOVERNMENT
FINANCE DEPARTMENT
(REGULATION)
NOTIFICATION
The 31st December, 2008

No. 13/2(20)2007-5FR.— In exercise of the power conferred by the proviso to article 309 of the Constitution of India, the Governor of Haryana hereby makes the following rules further to amend the Punjab Civil Services Rules, Volume I, Part I, in their application to the State of Haryana, namely :-

1. These rules may be called the Punjab Civil Services Volume I, Part I (Haryana Amendment) Rules, 2008.
2. In the Punjab Civil Services Rules, Volume, I, Part I, in Rules 15.1, in the table, against serial number 41, under column 5, for the letters and figures "Rs. 500" occurring twice, the letters and figures "Rs. 25,000/-" shall be substituted.

Ajit M. Sharan
Financial Commissioner & Principal Secy. to Govt.,
Haryana, Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

(REGULATION)

NOTIFICATION

The 18th April, 2007

No. 11/68/06-1FR.— In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, the Governor of Haryana hereby makes the following rules further to amend the Punjab Civil Services Rules, Volume I, Part I, in their application to the State of Haryana, namely :-

1. These rules may be called the Punjab Civil Services Volume I, Part I (Haryana Amendment) Rules, 2007.
2. In the Punjab Civil Services Rules, Volume I, Part I, after rule 8.127, the following rule shall be inserted, namely :-

"8.127 A (1) The competent authority may grant child adoption leave for a period of six months to a female Government employee who adopts a child not exceeding one year of age on the lines of maternity leave admissible to natural mothers.

- (2) Child adoption leave may be combined with leave of any other kind.
- (3) During the period of child adoption leave, she shall be paid leave salary equal to the pay drawn immediately before proceeding on leave.
- (4) This facility shall not be admissible to an adoptive mother already having two surviving children at the time of adoption except in the case of adoption of a girl child.
- (5) In continuation of child adoption leave, the adoptive mother may also be granted, if applied for, leave of the kind due and admissible (including leave not due and commuted leave not exceeding 60 (sixty) days without production of medical certificate) for a period not exceeding one year reduced by the age of the adopted child on the date of legal adoption without taking into account the period of child adoption leave subject to the following conditions, namely :-
 - (i) This facility shall not be admissible to an adoptive mother already having two surviving children at the time of adoption except in the case of adoption of a girl child.
 - (ii) The maximum period of one year leave of the kind due and admissible (including leave not due and commuted leave not exceeding 60 (sixty) days without production of medical certificate) shall be reduced by the age of a child on the date of adoption without taking into account child adoption leave as in following illustrations, namely :
 - (a) if the age of the adopted child is less than one month on the date of adoption, leave not exceeding one year may be allowed;

-
- (b) if the age of the child is six months and above but less than seven months, leave not exceeding six months may be allowed;
 - (c) if the age of the child is nine months and above but less than ten months, leave not exceeding three months may be allowed.
- (6) Child adoption leave shall not be debited against the leave account.
- (7) In case it is found at any stage that the adoption was not genuine, or the adopted child is given back, then the salary paid for the period shall be recovered with prevailing rate of interest from the employee's salary, or the leave availed shall be deducted from the currently due earned leave".

N. BALA BASKAR
Financial Commissioner & Principal Secy. to Govt.,
Haryana, Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

NOTIFICATION

The 28th October, 2005

No. 1/1/2004-1Pension.— In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, the Governor of Haryana hereby makes the following rules further to amend the Punjab Civil Services Rules, Volume I, Part-I as applicable to the State of Haryana, namely :-

1. (1) These rules may be called the Punjab Civil Services Rules Volume-I Part-I (Haryana -- Amendment) Rules, 2006.
- (2) They shall come into force on the 1.1.2006
2. In the Punjab Civil Services Rules, Volume I, Part I, in rule 1.2,-
 - (i) In clause (5), for sign “.” existing at the end the sign “:” shall be substituted; and
 - (ii) The following proviso shall be added at the end, namely :-

“Provided that the rules in Volume II of these rules called the Punjab Civil Services Rules, Volume II” shall not apply to the Government employees who are appointed to the posts mentioned in categories (1) to (5) above on or after 1st day of January 2006. They shall be covered by the ‘New Defined Contribution Pension Scheme’ to be notified by the Government”.

BHASKAR CHATTERJEE
Financial Commissioner & Principal Secy. to Govt.,
Haryana, Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

(REGULATION)

NOTIFICATION

The 3rd September, 2003

No. 2/03/2003-4FR.— In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Civil Services Rules, Volume I, Part I, in their application to the State of Haryana, namely :-

1. These rules may be called the Punjab Civil Services, Volume-I, Part I (Haryana second Amendment) Rules, 2003.
2. In the Punjab Civil Services Rules, Volume-I, Part I, in rule 4.22, clause (iii) shall be omitted.

CHANDER SINGH
Financial Commissioner & Principal Secy. to Govt.,
Haryana, Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

(REGULATION)

NOTIFICATION

Dated: 6th June, 2003

No. 10/13/2003-2FICW.— In exercise of the powers conferred by proviso to article 309 of the Constitution of India, and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Civil Services Rules, Volume I, Part-I, in their application to the State of Haryana, namely :-

1. These rules may be called the Punjab Civil Services Volume I, Part I (Haryana First Amendment) Rules, 2003.
2. In the Punjab Civil Services Rules, Volume I, Part I in rule 5.23, for clause (e), the following clause shall be substituted namely :-

“(e) The employees who have retired/transferred but do not vacate Government accommodation immediately shall be required to pay the following rent :-

(i)	On retirement:	Upto four months at normal rent;
(ii)	On transfer:	Upto two months in normal circumstances at normal rent. Additional two months at normal rent on medical grounds of self or members of family or on ground of education of children of the employees subject to the approval of competent authority;
(iii)	After that, till the employee vacate the Govt. accommodation:	Fifty times of the normal rent shall be the charged from the employees after prescribed time limit of four months & two months as mentioned in sub-clauses (i) and (ii) above. In case Government accommodation is not vacated by the Government employee after the transfer from station ‘A’ to ‘B’ the employee shall not be entitled to any house rent allowance at station ‘B’ where he has been transferred until and unless he vacates the Government accommodation at his previous station ‘A’.”

Chander Singh
Financial Commissioner & Principal Secy. to Govt.,
Haryana, Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

(REGULATIONS)

NOTIFICATION

The 25th July, 2001

No. 6/1(1)97-1FR-I.— In exercise of the powers conferred by clause (2) of article 309 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Civil Services Rules Volume I, in its application to the State of Haryana, namely.

1. These rules may be called Punjab Civil Services, Volume I, Part I (Haryana Second Amendment) Rules, 2001.
 2. They shall come into force on the date of their publication in the Official Gazette.
2. In the Punjab Civil Service Rules, Volume I, Part I, in rule 7.3, in sub rule (5), in Note 9 thereunder, the following paragraph shall be added at the end, namely :-

"However, where a Government employee is prosecuted for commission of defalcation of public funds and fabrication of records and said prosecution culminates into acquittal, he cannot be made entitled to reinstatement with grant of all consequential benefits alongwith back wages etc., as a matter of course, if the conduct alleged is the foundation for prosecution, though it may end in acquittal on appreciation of lack of sufficient evidence. In such a case, unless the selfsame conduct was subject of charge and on trial the acquittal was recorded on a positive finding that the accused did not commit the offence at all or the acquittal is not on a benefit of doubt given, it would be open to the competent authority to enquire into the misconduct and take appropriate action thereon. Even otherwise, the competent authority may, on reinstatement after following the principles of natural justice, pass appropriate order including treating suspension period as non-duty and when the suspension period pending trial of such an employee is so treated to be as non duty, he would not be entitled to the consequential benefits i.e. not entitled to be treated as on duty from the date of suspension till the date of the acquittal for the purpose of computation of pensionary benefits etc."

A.N. MATHUR
Financial Commissioner & Secretary to Govt.,
Haryana, Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT
(REGULATIONS)
NOTIFICATION**

Dated, Chandigarh, the 5th June, 2001

No. 6/1(1)/2000-1FR-I.— In exercise of the powers conferred by the proviso to article 309 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Civil Services Rules, Volume-I, Part-I, in their application to the State of Haryana, namely :-

1. These rules may be called the Punjab Civil Services Vol. - I, Part - I (Haryana First Amendment) Rules, 2001.
2. In the Punjab Civil Services Rules, Volume-I Part-I, for rules 3.6 and 3.7 the following rules shall be substituted but rule 3.6 shall be deemed to have been substituted with effect from the 22nd September, 1999, namely :-
 - “3.6(a) Notwithstanding anything contrary contained in the respective service rules, no person whose age exceeds 40 (Forty) years may ordinarily be admitted into pensionable service under the Government.
 - (b) The age limit of 40 (Forty) years shall be extended by five years in the case of Scheduled Castes/Scheduled Tribes and Backward Classes for appointment to Gazetted as well as non-Gazetted services or posts.

Note 1.— The restriction as to age will not apply in the case of recruitment of ex-soldiers, military pensioners and reservists to class IV posts.

Note 2.— The age limit prescribed for appointment to any service or post shall be relaxed in favour of ex-serviceman who has rendered military service to the extent of his military service added by three years provided he had rendered continuous military service for a period of not less than six months before his release and he had been released otherwise than by way of dismissal or discharge on account of misconduct or inefficiency.

3.7 The limit in rule 3.6 in the following cases shall be;

- (a) Forty years in the case of a person appointed to be a subordinate Judge; provided that Barristers, Vakils and Pleaders who are actually practising in the High Court or Courts subordinate thereto, will be allowed to subtract from their age one year for each year of practice upto maximum of 3 years:

Note.— The maximum age limit in this clause may, in special circumstances, be relaxed by the Hon'ble Judges at the time of appointment by not more than one year.

- (b) fifty years in the case of Senior Town Planner;
- (c) forty-five years in the case of Regional Town Planner;
- (d) forty years in the case of Divisional Town Planner;

Note.— The question of relaxing the age limit for entry into Government service laid down in rules 3.6 and 3.7 shall be considered at the time of first appointment to a post whether such appointment is of an officiating, temporary or permanent nature”.

A.N. MATHUR
Financial Commissioner & Secretary to Govt.,
Haryana, Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT
(REGULATION)**

NOTIFICATION

The 22nd October, 2007

No. 11/28/04-1FR.— In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, the Governor of Haryana hereby makes the following rules further to amend the Punjab Civil Services Rules, Volume I, Part II, in their application to the State of Haryana, namely.—

1. These rules may be called the Punjab Civil Services Rules, Volume I, Part II, (Haryana second Amendment) Rules, 2007.
2. In the Punjab Civil Services Rules, Volume I, Part II, in Appendix 18, (Referred to in Note 2 to paragraph 2 of Annexure I to section I of Chapter VIII), against heading "II (B) Education (Technical)", under column 2, for the existing entry, the following entry shall be substituted, namely :-
 - "1. Staff (excluding ministerial and class IV employees, Principals, Training and Placement Officers, Workshop Superintendents, Foreman Instructors, Workshop Instructors, Librarians) of the Government Polytechnic Institutions.
 2. Principals and staff (excluding ministerial and class IV employees) of the Government Engineering Colleges"

S.P. SHARMA
Financial Commissioner & Principal Secy. to Govt.,
Haryana, Finance Department.

No. 62/32/2006-6GSI

From

The Chief Secretary to Government, Haryana.

To

All Heads of Departments,
Commissioners, Ambala, Hisar, Gurgaon & Rohtak Divisions,
The Registrar, Punjab & Haryana High Court, Chandigarh,
All Deputy Commissioners in Haryana,
Special Representative, Haryana Bhawan,
Copernicus Marg, New Delhi.

Dated, Chandigarh, the 23rd July, 2007

Subject : Amendment in Haryana Civil Services (Punishment and Appeal) Rules, 1987.

Sir/Madam,

I am directed to invite your attention to the subject noted above and to say that the Government has carried certain out amendments in the Haryana Civil Services (Punishment and Appeal) Rules, 1987 vide notification No. G.S.R.20/Const./Art.309, 187 and 318/2007, dated 6th July, 2007. A copy of this notification is sent herewith for your information and necessary action.

Yours faithfully,

Sd/-

Superintendent General Services-I,
for Chief Secretary to Government, Haryana.

HARYANA GOVERNMENT
GENERAL ADMINISTRATION DEPARTMENT

NOTIFICATION

The 6th July, 2007

No. G.S.R. 20/Const./Art. 309, 187 and 318/2007.— in exercise of the powers conferred by the proviso to article 309 and clause (b) of article 318 read with clause (3) of article 187 of the Constitution of India, the Governor of Haryana in consultation with the Speaker of the Haryana Legislative Assembly in so far as such consultation is necessary under the aforesaid provisions, hereby makes the following rules further to amend the Haryana Civil Services (Punishment and Appeal) Rules, 1987, namely :-

1. These rules may be called the Haryana Civil Services (Punishment and Appeal) Second Amendment Rules, 2007.
2. In the Haryana Civil Services (Punishment and Appeal) Rules, 1987 (hereinafter called the said rules), in Rule 4A, in sub rule (1),—
 - (a) after clause (b), before the existing proviso, the following provisos shall be inserted, namely :-

“Provided that where a Government Employee against whom disciplinary proceedings are contemplated is suspended, such suspension shall not be valid, unless before the expiry of a period of ninety days from the date from which the employee was suspended, disciplinary proceedings are initiated against him :

Provided further that the competent authority in the matter may, at any time before the expiry of the said period of ninety days and after considering the special circumstances for not initiating disciplinary proceedings, to be recorded in writing and after seeking the approval of next higher authority allow continuance of the suspension beyond the period of ninety days without the disciplinary being initiated.”,
 - (b) in the existing proviso, for the words “Provided that”, the words “Provided further that” shall be substituted.
3. In the said rules, in rule 7,—
 - (A) in sub rule (2), in the proviso—
 - (i) in clause (a), the word “and” existing at the end shall be omitted;
 - (ii) in clause (b), for sign “.” existing at the end, the sign “;” shall be substituted;
 - (iii) after clause (b), the following clauses shall be added at the end, namely :-

“(c) the Inquiry Officer appointed to conduct enquiry shall issue maximum two notices to the charged person to appear before him for presenting his/her case. In case charged persons do not appear after the communication of two notices, the Inquiry Officer shall be competent to proceed ex-parte in the matter.

However, after considering the circumstances to be recorded, the Inquiry Officer may issue third notice also;

- (d) as per the Punjab Departmental Enquiries (powers) Act, 1955 (Punjab Act 8 of 1955), the officer conducting enquiry under these rules shall be competent to exercise the same powers for summoning of witnesses and for compelling the production of documents as are exercisable by a Commission appointed for an enquiry under the Public Servants (Inquiries) Act, 1850 (Act 37 of 1850);
- (e) in case the competent authority is satisfied with the explanation given by the charged person, it may drop the charge-sheet without resorting to the procedure of conducting enquiry. Similarly if the competent authority after considering the reply of the charged person is of the opinion that awarding of minor punishment shall meet the end of justice, then the authority competent may award minor punishment without following the procedure of conducting the enquiry.”

(B) for sub-rule (6), the following sub-rules shall be substituted, namely :-

- “(6) After the enquiry against a Government employee has been completed, the disciplinary authority shall forward or cause to be forwarded a copy of the enquiry report, and where the disciplinary authority does not agree with the enquiry report or any part thereof, the reasons for such disagreement shall be communicated alongwith the enquiry report, to the Government Employee who may submit, if he so desires, a written representation to the disciplinary authority within a period of one month from the date of such communication
- (7) The disciplinary authority shall consider the representation, if any, submitted by the Government Employee and record its findings before proceeding further in the matter as specified in rule 4.”.

PREM PRASHANT
Chief Secretary to Government, Haryana.

HARYANA GOVERNMENT
GENERAL ADMINISTRATION DEPARTMENT
(GENERAL SERVICES)
NOTIFICATION
The 3rd February, 2006

No. G.S.R.2Const/Art.187,309 and 318/2006.— In exercise of the powers conferred by the proviso to article 309 and clause (b) of article 318, read with clause (3) of article 187 of the Constitution of India, the Governor of Haryana after consultation with the Speaker of the Haryana Legislative Assembly, hereby makes the following rules further to amend the Punjab Government Employees (Conduct) Rules, 1966, in their application to the State of Haryana, namely :-

1. These rules may be called the Punjab Government Employees (Conduct) Haryana Amendment Rules, 2006.
2. In the Punjab Government Employees (Conduct) Rules, 1966, after rule 13-A. the following rule shall be added namely :-

“13-B. Every Government employee after his marriage shall furnish a declaration to his Head of Department that he has not taken any dowry. The declaration shall be signed by his wife, father and father-in-law.”

MEENAXI ANAND CHAUDHRY
Chief Secretary to Government, Haryana.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT
(REGULATION)**

NOTIFICATION

The 30th September, 2003

No. 11/64/97-1FR.— In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Civil Services Rules, Volume I, Part II, in their application to the State of Haryana, namely :-

1. These rules may be called the Punjab Civil Services, Volume-I, Part II (Haryana Third Amendment) Rules, 2003.
2. In the Punjab Civil Services Rules, Volume-I, Part II, in Appendix 18, against heading "I. Judicial". For the existing entry The following entry shall be substituted, namely.

"Civil Judges (Senior Division), Additional Civil Judges (Senior Division) and Civil Judges (Junior Division) and their establishment including Process Serving Establishment actually employed on work connected with process serving".

CHANDER SINGH
Financial Commissioner & Principal Secy. to Govt.,
Haryana, Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

(REGULATION)

NOTIFICATION

The 30th January, 2002

No. 11/58/2001-1FR-II.— In exercise of the powers conferred by the proviso to article 309 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Civil Services Rules, Volume I, Part II in their application to the State of Haryana, namely :-

1. These rules may be called the Punjab Civil Services Volume-I, Part II (Haryana First Amendment) Rules, 2002.
2. In the Punjab Civil Services Rules, Volume-I, Part II, in APPENDIX 18 (Referred to in Note 2 to paragraph 2 of Annexure I to Section II of chapter VIII), against "Department II. (B) Education (Technical)", under column 2, the words "and Government Engineering Colleges" shall be added at the end.

A.N. MATHUR
Financial Commissioner & Secretary to Govt.,
Haryana, Finance Department.

HARYANA GOVERNMENT
GENERAL ADMINISTRATION DEPARTMENT
(GENERAL SERVICE)
NOTIFICATION
The 11th June, 1999

No. G.S.R. 60/Const./Art. 187, 309 and 318/99.— In exercise of the powers conferred by the proviso to article 309 and clause (b) of article 318, read with clause (3) of article 187 of the Constitution of India, the Governor of Haryana after consultation with the Speaker of Haryana Legislative Assembly, in so far as such consultation is necessary under the aforesaid provisions, hereby makes the following rules further to amend the Punjab Government Employees (Conduct) Rules, 1966, in their application to the State of Haryana, namely :-

1. These rules may be called the Punjab Government Employees (Conduct) Haryana Amendment Rules, 1999.
2. In the Punjab Government Employees (Conduct) Rules, 1966, after rule 3 the following rules shall be inserted, namely :-
 - "3A. Prohibition of sexual harassment of working women :
 - (1) No Government employee shall indulge in any act of sexual harassment of any woman at her work place.
 - (2) Every Government employee who is incharge of a work place shall take appropriate steps to prevent sexual harassment to any woman at such work place.

Explanation :- For the purpose of this rule, "sexual harassment" includes such unwelcome sexual determined behaviour, whether directly or otherwise, as :-

- (a) physical contact and advances ;
- (b) demand or request for sexual favours ;
- (c) making any sexually coloured remarks ;
- (d) showing any pornographic material ; and
- (e) any other unwelcome physical, verbal or non-verbal conduct of a sexual nature."

RAM S. VERMA,
Chief Secretary to Government, Haryana.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT
NOTIFICATION**

Dated 10th May, 2011

No. 2/51/2008-1Pension.— Whereas, the Government of Haryana is broadly following the Central Government pattern in the matter of pay scales for its employees with effect from 1986 and further revised the pay scale with effect from 1st January, 1986, 1st January, 1996 and 1st January, 2006 as per the recommendations of various Central Pay Commission. Similarly the pensionary benefits have also been allowed broadly on the Central pattern and pension of the Haryana Government pensioners had been revised accordingly w.e.f. 1st January, 1996 and also w.e.f. 1st January, 2006 vide notification No. 2/51/2008-1Pension, dated 17th April, 2009.

And whereas the State Government vide its notification No.1/2/8/98-2FR-II, dated 4th March, 2003 increased the period of restoration of commuted value of pension from 12 years to 15 years on the basis of Hon'ble Supreme Court judgement dated 9th December, 1986 in Writ Petition No. 3958-61 of 1983 and according to the modified provisions of Central Civil Services (Commutation of Pension) Rules, 1981. The State Government also made a provision vide said notification dated 4th March, 2003 that in case of pre-mature retirement or compulsory retirement, wherever commutation is permissible, the commuted portion of pension shall be restored after surrender of full value of commutation together with notional simple interest to be calculated @ 8.1.% per annum by reducing balance method. As per provisions of rule 15(b) of the notification No. 2/51/2008-1Pension, dated 17th April, 2009, the existing table of Commutation Value for Pension have been substituted by the new Table as at Annexure-1 of the above said notification dated 17th April, 2009. The factor mentioned in column of commutation value expressed as number of years purchased and age next birthday is ranging from 20 years to 81 years and factor available is 9.188 to 4.611, whereas, in the existing Table under rule 11.5 of Punjab CSR Volume-II at Annexure to Chapter 11 consisting of corresponding factor between the age of 20 years to 81 years is 19.01 to 3.94. The State Government has observed that by charging of notional interest on commuted value of pension in case of pre-mature retirement, as in case of early age retirement, even the principal amount, which was advanced to the retiree as commutation is higher than commuted amount of employee who retired on superannuation i.e. at the age of 58 years and less interest amount is recovered in case of pre-mature basis i.e. voluntary retirement, compulsory and invalid retirement. For example :-

Retirement at the age of 50 years (On Voluntary)	Retirement at the age of 58 years (On Superannuation)
After completion of 28 years of qualifying service	After completion of 28 years of qualifying service
Sanctioned Pension ₹ 10,000 p.m.	Sanctioned Pension ₹ 10,000 p.m.
Commuted amount ₹ 4,000 @ 40% of pension	Commuted amount ₹ 4,000 @ 40% of pension
Factor as per new commutation table i.e. 8.808	Factor as per new commutation table i.e. 8.371
Commutation amount = 8.808 x 4000 x 12 = 4,22,784 Recovery installments = 422784/4000 = Say= 106 Inst. Intt. $\frac{106 \times 107 \times 4000 \times 8.1}{2 \times 12 \times 100} = 1,53,117$ Installments of Intt. $\frac{153117}{4000} = 38$	Commutation amount = 8.371 x 4000 x 12 = 4,01,808 Recovery installments = 401808/4000 = Say= 100 Inst. Total amount recovered 4000 x 12 x 15 = 7,20,000 Principal= 401808 Intt. $\frac{720000 - 401808}{4000} = 3,18,192/4000 = 79.54$ Says 80 Inst.
After recovering full value of commuted pension with notional simple interest @ 8.1	After 15 years of commutation.
Total Inst. 106+38=144 of ₹ 4000 each 144/12 = 12 years Amount recovered= ₹ 5,75,901	Total Inst. 100+80= 180 of ₹ 4000 each says 15 years Amount recovered= ₹ 7,20,000

Now, therefore, in exercise of the powers conferred by the proviso to article 309 of the Constitution of India, the Governor of Haryana hereby makes the following rules further to amend the Punjab Civil Services Rules Volume-II as applicable to the State of Haryana, namely :-

1. (1) These Rules may be called the Punjab Civil Services Rules, Volume-II (Haryana Amendment) Rules, 2011.
- (2) They shall come into force with effect from the 17th April, 2009, for the Government employees retired/retiring from Government service on or after 17th April, 2009.
2. In the Punjab Civil Services Rules, Volume-II in Rule 11.1 for the sub-rule (1) the following sub-rule shall be substituted namely :-
 - (1) A Government employee, on superannuation/pre-mature retirement, shall be entitled to commute for a lump sum payment a fraction not exceeding 40% (forty percent) of his pension. The fraction of pension so commuted on retirement i.e. superannuation/pre-mature retirement shall, however, be restored to him on completion of 15 years from the date of retirement or 15 years from the actual receipt of commutation value, whichever is later".

AJIT M. SHARAN
Financial Commissioner & Principal Secy. to Govt.,
Haryana, Financial Department.

No. 2/51/2008-1Pension

Dated, Chandigarh, the 7-6-2011

A copy is forwarded to the following for information and necessary action :-

1. All Head of Departments, Commissioners of Divisions, All Deputy Commissioners and Sub Divisional Officers (Civil) in Haryana.
2. The Registrar, Punjab and Haryana High Court, Chandigarh.

Sd/-
Under Secretary Finance (Pension)
for Financial Commissioner & Principal Secy. to Govt.,
Haryana, Financial Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

NOTIFICATION

The 21st/31st October, 2008

No. 2/57/2007-1 Pension.—in exercise of powers conferred by the proviso to article 309 of the Constitution of India the Governor of Haryana hereby makes the following rules further to amend the Punjab Civil Services Rules, Volume II, in their application to the State of Haryana, namely :-

1. (1) These rules may be called the Punjab Civil Service Volume-II (Haryana Amendment) Rules, 2008.
- (2) They shall come into force with immediate effect.
2. In the Punjab Civil Service Rules, Volume II in Appendix I in Family Pension Scheme 1964 in para 4 in sub para (iii) :
 - (i) In clause (e) in the second proviso for sign “.” existing at the end the sign “;” shall be substituted.
 - (ii) after clause (e) the following clause shall be added at the end namely :-
 - (f) In the case of unmarried daughter beyond twenty five years of age at par with widowed/divorced daughters subject to other conditions being fulfilled. Grant of family pension to unmarried/widowed/divorced daughter shall be payable in order of their date of birth and younger of them will not be eligible for family pension unless the next above her has become ineligible for grant of family pension. Further pension to unmarried/widowed/divorced daughter above the age of twenty five years shall be payable only after the other eligible children below the age of twenty five years have ceased to be eligible to receive family pension and that there is no disabled child to receive the family pension.

Provide that unmarried daughter including widowed/divorced daughter will become ineligible for pension from the date of her marriage/remarriage or when she starts earning livelihood.

Provided further that the income criteria for grant of family pension to unmarried daughter shall be the same as in respect of parents and widowed/divorced daughter as per notification dated 21st July, 2006.

AJIT M. SHARAN
Financial Commissioner & Principal Secretary to Govt.,
Haryana, Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

NOTIFICATION

The 2nd June, 2008

No. 1/51/2006-1 Pension.— In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, the Government of Haryana hereby makes the following rules further to amend the Punjab Civil Services Rules, Volume II, in their application to the State of Haryana, namely :-

1. (1) These rules may be called the Punjab Civil Service Volume II (Haryana Amendment) Rules, 2008.
- (2) They shall be deemed to have come into force with effect from 1st August, 2006.
2. In the Punjab Civil Services Rules Volume II, in Appendix I, in Family Pension Scheme, 1964, for paragraphs 1 and 2, the following paragraphs shall be substituted, namely :-
 1. (i) This scheme called the "Family Pension Scheme, 1964", has been formulated to lay down the guidelines for the grant of family pension to the family of deceased Government employee.
 - (ii) The family pension shall be calculated at a uniform rate of 30% of basic pay + dearness pay in all cases and shall be subject to a minimum of Rs. 1913/- per month and maximum of 30% of the highest pay + dearness pay.
 - (iii) "Pay" for this purpose means the pay as defined in rule 2.44 (a) (i) of the Punjab Civil Services Rules, Volume I, Part I, which the person was drawing on the date of his death while in service or immediately before his retirement and includes Dearness Pay. If on the date of his death while in service or immediately before his retirement, a person has been absent from duty or leave without leave salary i.e. extraordinary leave or suspension, "Pay" means the pay which he drew immediately before proceeding on such leave or suspension.
2. (a) In respect of Government employees who die in harness, family pension shall be admissible from the date following the date of completion of period of financial assistance as per Haryana Compassionate Assistance to the Dependents of Deceased Government Employees Rules, 2006. The family pension shall be payable at enhanced rate of 50% of pay for 7 years subject to fulfillment of condition of minimum 7 years service at the time of death [see rule 9.23 (a)(ii)]. Thereafter, the family shall be entitled to family pension at the rate of 30% of pay.
- (b) In the event of death after retirement, the enhanced family pension shall be admissible at the same rate at which the pension was sanctioned to the Government employee at the time of retirement which shall include the pension which the retired Government employee may have commuted

before death. The enhanced family pension shall be admissible until he would have attained the age of 65 years or for a period of 7 years, whichever period is less. Thereafter, the family shall be entitled to family pension at the rate of 30% of pay.

S.P. SHARMA
Financial Commissioner & Principal Secy. to Govt.,
Haryana, Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

30th November, 2007

No. 3/8/04-2Pension.— In exercise of powers conferred by the proviso to article 309 of Constitution of India, the Governor of Haryana hereby makes the following rules further to amend the Punjab Civil Services Rules, Volume-II, in their application to the State of Haryana, namely :-

1. (1) These rules may be called the Punjab Civil Service Volume-II (Haryana Second Amendment) Rules, 2007.
- (2) They shall be deemed to have come into force on the date of their publication in the Official Gazette.
2. In the Punjab Civil Service Rules, Volume-II, for rule 6.24, the following rule shall be substituted, namely :-

“6.24 (1) The pension shall be calculated on the pay last drawn by the Government employee on the date of retirement.

- (2) If on date of retirement of his service a Government employee has been absent from duty on leave with leave salary and also on extraordinary leave which counts for pension or having been suspended, has been reinstated without forfeiture of service, his emoluments should be taken at what they would have been had he not been absent from duty or suspended; provided always that, except as provided in note below, his pension must not be increased on account of increase in pay not actually drawn.

Note : In the case of Government employee who has been on earned leave till last date of his retirement and during this period he earns an increment which was not withheld during the currency of the earned leave such increment though not actually drawn, shall be included in the last pay drawn.

- (3) If a Government employee retires while he is absent from duty or on leave without leave salary not counting for pension or was under suspension which does not count for pension, the pay drawn by him prior to the period of such absence, leave or suspension shall be taken as last pay drawn for calculation of pension.
- (4) Except as provided in sub-rules (2) and (3) above, only emoluments actually received can be included in the calculation. For example, when a Government employee is allowed to count time retrospectively towards increase of pay, but does not receive retrospectively the intermediate periodical increments, these intermediate increments are not reckoned in the calculations.
- (5) In the case of section-writers whose service has been allowed to count for pension and of press employees whose service qualifies under rule 3.28 “average-emoluments” means the average earnings of the last seventy-two months in superior service.

Note-1 This clause applies in the case of a press employee remunerated by a fixed rate of pay if his pay is met from the grant for piece work.

Note-2 Overtime earning of press employees paid at piece work rates may be taken into account in calculating average emoluments under this clause; but such earning must be excluded in reckoning the average emoluments of press employees who draw pay at fixed rates.

If during the last 72 months of service a press employee has been for some period on fixed pay and for other periods a piecework employee, overtime earnings may be taken into account in calculating pension only for the periods during which he was remunerated at piece-work rates.

- (6) Basis for calculation of pension in respect of seasonal establishments governed by rule 3.18, shall be calculated on the pay last drawn in respect of seasonal establishments including the periods which count but during which no emoluments were drawn should enter into calculation and not merely the periods during which emoluments were drawn. The emoluments that should be taken into account should, under sub-rule (4) above, be those actually drawn during that period.”

S.P. Sharma
Financial Commissioner & Principal Secy. to Govt.,
Haryana, Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

NOTIFICATION

The 10th September, 2007

No. 1/43/06-1Pension.— In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, the Governor of Haryana hereby makes the following rules further to amend the Punjab Civil Services Rules Volume II, as applicable to the State of Haryana, namely :-

- "1. (1) These rules may be called the Punjab Civil Services Volume II (Haryana Amendment) Rules, 2007.
- (2) They shall come into force on the date of their publication in the Office Gazette.
2. In the Punjab Civil Service Rules Volume II, in rule 4.3,—
 - (i) in part (a), for the words and sign "may, at the discretion of Government, be allowed to count", the words "shall be counted" shall be substituted;
 - (ii) in part (b), the words "without the sanction of the competent authority" shall be omitted."

N. BALA BASKAR
Financial Commissioner & Principal Secy. to Govt.,
Haryana, Finance Department.

No. 1/8/06-1Pension

From

The Financial Commissioner & Principal Secy. to Govt.,
Haryana, Finance Department.

To

All Heads of Departments,
Commissioners of Divisions,
All Deputy Commissioners and
Sub Divisional Officers (Civil) in Haryana,
The Registrar Punjab & Haryana High Court, Chandigarh.

Dated, Chandigarh, the 19th September, 2006**Subject : Regarding amendment in Family Pension Scheme, 1964.**

Sir,

I am directed to invite your attention on the subject cited above and to enclose herewith a copy of Notification dated 2.9.2006 with regards to amendment of rules contained in Appendix-I of C.S.R. Vol.-II with regard to Family Pension Scheme, 1964 for deciding cases of delayed payment of Family Pension.

2. It is clarified that the wards/dependents of all employees/retirees who are governed by Family Pension Scheme, 1964 will be eligible for benefit of the aforesaid amendments in the Family Pension Scheme with effect from date of Notification.

3. The contents of aforesaid amendments may be brought to the notice of all concerned for necessary compliance.

Yours faithfully,

Sd/-

Accounts Officer (Pension),
for Financial Commissioner & Principal Secy. to Govt.,
Haryana, Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

NOTIFICATION

The 2nd September, 2006.

No. 1/8/2006-1Pen.— In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, the Governor of Haryana hereby makes the following rules further to amend the Punjab Civil Services Rules, Volume II , in their application to the State of Haryana, namely :-

1. These rules may be called the Punjab Civil Services, Volume II (Haryana Second Amendment) Rules, 2006.
2. In the Punjab Civil Services Rules, Volume II, in Appendix I, in Family Pension Scheme, 1964, in Para 12, after sub para (iv), the following sub para shall be inserted, namely :-

"(iv-a) The Family Pension shall be admissible from the date following the date of death of the employee while in service. If under special circumstances, a family pension is granted long after a Government employee had died, retrospective effect shall not be given to it without the special orders of the Government. In absence of special orders such Family Pension will take effect only from the date of sanction. However, procedural delay upto one year shall not require special sanction of Government."

BHASKAR CHATTERJEE
Financial Commissioner & Principal Secy. to Govt.,
Haryana, Finance Department.

No. 1/3/17/02-1Pension

From

The Financial Commissioner & Principal Secy. to Govt.,
Haryana, Finance Department.

To

All Heads of Departments,
Commissioners of Divisions,
All Deputy Commissioners and
Sub Divisional Officers (Civil) in Haryana,
The Registrar Punjab & Haryana High Court, Chandigarh.

Dated, Chandigarh, the 27th July, 2006**Subject : Regarding amendment in Family Pension Scheme, 1964.**

Sir,

I am directed to invite your attention on the subject cited above and to say that on further amendment of rules contained in Appendix-I of C.S.R. Vol.-II with regard to Family Pension Scheme, 1964, widowed/divorced daughter is also entitled to Family Pension for lifetime or re-marriage whichever is earlier. Further, the Family Pension to the children will be admissible in their order of birth whereas earlier it was first admissible to son. In the case of twin children it will be paid in equal share. A copy of amendment Notification No. 1/3/17/02-S.O.1Pen dated 21.7.06 is also enclosed herewith.

2. It is clarified that the wards/dependents of all employees/retirees who are governed by Family Pension Scheme 1964 will be eligible for benefit of the aforesaid amendments in the Family Pension Scheme with effect from date of notification.

3. The contents of aforesaid amendments may be brought to the notice of all concerned for necessary compliance.

Yours faithfully,

Sd/-

Accounts Officer (Pension),
for Financial Commissioner & Principal Secy. to Govt.,
Haryana, Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

NOTIFICATION

The 21st July, 2006

No. 1/3/17/02 SO-IPen.— In exercise of the powers conferred by the proviso to article 309 of the Constitution of India , the Governor of Haryana hereby makes the following rules further to amend the Punjab Civil Services Rules, Volume II, in their application to the State of Haryana, namely :-

1. (1) These rules may be called the Punjab Civil Services, Volume II (Haryana First Amendment) Rules, 2006.
- (2) They shall come into force with immediate effect.
2. In the Punjab Civil Services Rules, Volume II, in Appendix I, in Family Pension Scheme, 1964, in para 4, for sub para (iii), the following sub para shall be substituted, namely :

"(iii) The pension is admissible :-

- (a) in the case of widow/widower upto the date of death or remarriage, whichever is earlier;
- (b) in the case of son/unmarried daughter until he/she attains the age of twenty five years;
- (c) in the case of parents who were wholly dependent on the Government employee when he/she was alive, upto the date of death provided the deceased employee had left behind neither a widow nor a child;
- (d) in the case of children in the order of their birth and younger of them will not eligible for family pension unless the elder next above him/her has become ineligible for grant of family pension:
- (e) in the case of divorced/widowed daughter till they are alive :

Provided that an unmarried daughter including widowed/divorced daughter will become ineligible for pension from the date of her marriage/remarriage:

Provided further that the son/unmarried daughter including widowed/divorced daughter shall become ineligible for pension if he or she starts earning livelihood

The income criteria in respect of parents and widowed/divorced daughter shall be that their earning is not more than Rs. 2550/- per month. Provided also that parents and widowed/divorced daughter shall produce an annual certificate to the effect that their earning is not more than Rs. 2550/- per month The upper ceiling of family pension shall be 30% of basic pay of the deceased employee, subject to a minimum of Rs. 1913/- per month.

- Note.—** (i) Where an officer is survived by more than one widow, the pension will be paid to them in equal shares. On the death of a widow, her

share of the pension will become payable to her eligible minor child. If at the time of her death, a widow leaves no eligible minor child, the payment of her share of the pension will cease.

- (ii) Where an officer is survived by a widow but has left behind an eligible minor child from another wife, the eligible minor child will be paid the share of pension which the mother would have received, if she had been alive at the time of the death of the officer.
- (iii) Where the family pension is payable to twin children, it shall be paid to such children in equal shares and when one such child ceases to be eligible his/her share shall revert to the other child and when both of them cease to be eligible the family pension shall be payable to the next eligible single child/twin children."

BHASKAR CHATTERJEE,
Financial Commissioner & Principal Secy. to Govt.,
Haryana, Finance Department.

Extract on Haryana Government Gazette (Extra.),
dated the 4th August, 2005

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

NOTIFICATION

The 4th August, 2005

No. 1/2/1/94-2Pension.— In exercise of powers conferred by the proviso to article 309 of the Constitution of India, and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Civil Services Rules Volume II, as applicable to the State of Haryana, namely :-

1. (1) These rules may be called the Punjab Civil Services Volume-II (Haryana Amendment) Rules, 2005.

(2) They shall be deemed to have come into force on the 1st day of July, 1996.
2. In the Punjab Civil Services Rules, Volume-II, (hereinafter called the said rules) in rule 6.24, in sub-rule (1),—
 - (a) for sign “.” existing at the end, the sign “:” shall be substituted
 - (b) the following proviso shall be added, namely :-

“Provided that in the case of Judicial Officers, the last pay drawn shall be treated as average emoluments”.
3. In the said rules, in rule 11.1, in sub-rule (2),—
 - (a) for sign “.” existing at the end, the sign “:” shall be substituted
 - (b) the following proviso shall be inserted, namely :-

“Provided that in the case of Judicial Officers, the commutation of pension shall be @ 50% of pension”.

N. BALA BASKAR
Financial Commissioner & Principal Secy. to Govt.,
Haryana, Finance Department.

HARYANA GOVT. GAZ. (EXTRA.), DEC. 2, 2004
(AGHN. 11, 1926 SAKA)

[Authorised English Translation]

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

NOTIFICATION

The 2nd December, 2004

No. G.S.R.34/Const./Art.309/2004.— In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Civil Services Rules Volume II, as applicable to the State of Haryana, namely :-

1. (1) These rules may be called the Punjab Civil Services Volume II (Haryana Fourth Amendment) Rules, 2004.
- (2) They shall come into force on the date of their publication in the Official Gazette.
2. In the Punjab Civil Services Rules Volume II, in rule 4.3, for part (a), the following part shall be substituted, namely :-
 - "(a) Service rendered by an employee belonging to one of the classes mentioned in the Schedule below after attaining the age of 18 years, which is pensionable under military rules, but which terminates before a pension has been earned in respect of it, may, at the discretion of Government, be allowed to count, when followed by service qualifying for pension under civil rules, as part of such service. Service so allowed to count shall, however, be restricted to service, within or outside employee's unit or department, in India or elsewhere, which has been paid from Indian revenues or for which a pensionary continuation has been received by Indian revenues :

Provided that any bonus or gratuity received in lieu of pension on, or since, discharge from military service, shall be refunded in such number of monthly instalments, not normally exceeding 36 and beginning from such date, as in each case, the Government may decide. The amount shall be refunded along with interest calculated at the rate applicable on General Provident Fund accumulation from time to time computed in the same manner (i.e. with annual compounding) for the period from the date of receipt of pensionary/gratuity benefits till the date of refund to the Government :

Provided further that in cases where after the issue of the orders by the competent authority on the basis of option exercised by an employee for counting of past service for pensionary purposes, if an individual does not deposit the amount of bonus/gratuity already received by him from military authorities within one month of the receipt of communication from the Government/autonomous body, penal interest at the rate of 10% per annum shall also be charged in addition to normal rate of interest. The condition of payment of interest/penal interest shall also be applicable for military service

benefit under the Punjab Government National Emergency (Concession) Rules, 1965.”

BHASKAR CHATTERJEE
Financial Commissioner & Principal Secy. to Govt.,
Haryana, Finance Department.

No. 1/3/17-02-2Pension

From

The Financial Commissioner & Principal Secy. to Govt.,
Haryana, Finance Department.

To

All Heads of Departments,
Commissioners of Divisions,
All Deputy Commissioners and
Sub Divisional Officers (Civil) in Haryana,
The Registrar, Punjab & Haryana High Court, Chandigarh.

Dated, Chandigarh, the 7th September, 2004.**Subject : Regarding amendment in Family Pension Scheme, 1964.**

Sir,

I am directed to invite your attention on the subject cited above and to say that the question regarding amendment in Family Pension Scheme, 1964 particularly in the Appendix I of Punjab CSR Volume II regarding definition of Family so as to make provision for parents of unmarried officers/officials and widowed/legally divorced daughters has been engaging the attention of State Government. Now after due consideration and keeping in view the pattern of Government of India, the Government has decided to carry out necessary amendment vide Notification No. 1/3/17/02/SO-I/Pension, dated the 26th August, 2004, a copy of which is enclosed herewith.

Similarly, in the matter regarding grant of Family Pension to the son or daughter of a Government employee who is suffering from any disorder or disability of mind or is physically crippled or disabled so as to render him or her unable to earn a living even after attaining the age of 25 years, State Government has also issued a notification vide No. 1/4(4)97-SO-I/Pension, dated 26th August, 2004, a copy of which is also enclosed herewith.

It is clarified that the wards/dependents of all employees/retirees who are governed by Family Pension Scheme, 1964 will be eligible for benefit against the aforesaid amendments in the Family Pension Scheme with effect from date of issuance of these notifications.

The contents of above amendments may be brought to the notice of all concerned for necessary compliance.

Yours faithfully,

Sd/-
Accounts Officer (Pension)
for Financial Commissioner & Principal Secy. to Govt.,
Haryana, Finance Department.

Haryana Govt. Gaz., Sept. 14, 2004 (BHDR. 23 1926 SAKA)

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

NOTIFICATION

The 26th August, 2004

No. 1/4(4)-97/SO-I/Pension.— In exercise of the powers conferred by the proviso to article 309 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Civil Services Rules, Volume II, as application to the State of Haryana namely :-

1. (1) These rules may be called Punjab Civil Services, Volume-II (Haryana Third Amendment) Rules, 2004.
- (2) They shall come into force with immediate effect.
2. In the Punjab Civil Service Rules, Volume-II, in Appendix-I, in Family Pension Scheme, 1964, after para 4-A, the following para shall be interested, namely :-

“4-B If the son or daughter of a Government employee is suffering from any disorder or disability of mind or is physically crippled or disabled so as to render him or her unable to earn a living even after attaining the age of twenty five years the family pension shall be payable to such son or daughter for life subject to the following conditions, namely :-

- (i)(a) Persons with impairment in functions of the body should be examined by the Board under the Chairmanship of the Civil Surgeon of the District on every Wednesday. Board should include the specialist according to the requirement. Appellant Medical Board is at Post Graduate Institute of Medical Science, Rohtak, Haryana Government employees working in Chandigarh/Panchkula and resident of Chandigarh/Panchkula can also be examined by the Disability Medical Boards of General Hospital, Sector-16, Chandigarh and Medical College and General Hospital, Sector-32, with the appellant Medical Board at Post Graduate Institute of Medical Education and Research, Chandigarh.
- (b) Medical certificates in which percentage of disability is given issued by the Board after examination of the candidates will be valid for three years.
- (c) Impairment of above forty percent of any kind will be entitled for benefits. Disability broadly are of four types :-
 1. Visual,
 2. Locomotor,
 3. Speech and hearing,
 4. Mental disorders;
- (ii) If such son or daughter is among two or more children of the Government employee, the family pension shall be initially payable to the one elder/eldest among physically fit children until he/she attains

the age of twenty five years or he/she becomes ineligible for family pension whichever is earlier. Therefore, family pension will be paid to the next physically fit children up to the above-mentioned period. When all physically fit children become ineligible for family pension the same shall be resumed in favour of the son or daughter suffering from disorder or disability of mind or who is physically crippled or disabled and shall be payable to him/her for life;

- (iii) If there are more than one such children suffering from disorder or disability of mind or who are physically crippled or disabled, the family pension shall be paid in the order of their birth and the younger of them will get the family pension only after the elder next above him/her ceases to be eligible :

Provided that where the family pension is payable to such twin children it shall be paid in equal shares; provided that when one such child ceases to be eligible his/her share shall revert to the other child and when both of them cease to be eligible the family pension shall be payable to the next eligible single child/twin children.

- (iv) The family pension shall be paid to such son or daughter through the guardian as if he or she were a minor except in the case of the physically crippled son/daughter who has attained the age of majority;
- (v) Before allowing the family pension for life to any such son or daughter, the appointing authority shall satisfy that the handicap is of such a nature so as to prevent him or her from earning his or her livelihood and the same shall be evidenced by a certificate obtained from a medical Board as mentioned in (i) (a) above setting out, as far as possible, the exact mental or physical condition of the child;
- (vi) The person receiving the family pension as guardian of such son/daughter or such son/daughter not receiving the family pension through a guardian shall produce every three years a certificate from medical Board that he or she continues to suffer from disorder or disability of mind or continue to be physically crippled or disabled.
- (vii) In the case of mentally retarded son or daughter, the family pension shall be payable to a person nominated by the Government employee or the pensioner, as the case may be, and in case no such nomination has been furnished to the Head of Office by such Government employee or pensioner during his lifetime, to the person nominated by the spouse of such Government employee or family pensioner, as the case may be, later on;
- (viii) A daughter shall become ineligible for family pension under this sub-rule from the date she gets married;
- (ix) The family pension payable to such a son or daughter shall be stopped if he or she starts earning his/her livelihood;
- (x) In such cases it shall be the duty of the guardian or son or daughter by whom pension is being received to furnish a certificate to the Treasury Officer or bank, as the case may be, every month that—

- (a) he or she has not started earning his/her livelihood or is not in receipt of any other pension under any other rules of this State/ any other State/Central Government of State/autonomous bodies/undertakings;
 - (b) in case of daughter, that she has not yet married;
- (xi) This benefit will be admissible only to the eligible disabled children whether born before or after retirement provided such son or daughter should be from a marriage, which took place before retirement of the Government employee.”

BHASKAR CHATTERJEE
Financial Commissioner & Principal Secy. to Govt.,
Haryana, Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

NOTIFICATION

The 26th August, 2004

No. 1/3/17/02/SO-I/Pension.— In exercise of the powers conferred by the proviso to article 309 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Civil Services Rules, Volume II, in its application to the State of Haryana, namely.

1. These rules may be called the Punjab Civil Services, Volume-II (Haryana Second Amendment) Rules, 2004.
- 1-A. They shall come into force with immediate effect.
2. In the Punjab Civil Services Rules, Volume-II, in Appendix I, in Family Pension Scheme, 1964, in para 4, for sub-paras (ii) and (iii) the following sub-paras shall be substituted, namely :-
 - (ii) "Family" for the purposes of this scheme includes the following relatives of the officer :-
 - (a) wife, in the case of a male officer;
 - (b) husband, in the case of a female officer;
 - (c) minor sons;
 - (d) unmarried minor daughters;
 - (e) widowed/legally divorced daughters; and
 - (f) the parents of an unmarried officer.

Note 1.— Clauses (c) and (d) include children adopted legally before retirement.

Note 2.— A judicially separated wife/husband does not lose her/his legal status of wife/husband of the Government employee and is thus eligible for the benefit of the Family Pension Scheme, 1964.

- (iii) The pension is admissible :-
 - (a) in the case of widow/widower up to the date of death or remarriage, whichever is earlier;
 - (b) in the case of son/unmarried daughter including widowed/divorced daughter until he/she attains the age of 25 years, and
 - (c) in the case of parents who were wholly dependent on the Government employee when he/she was alive, up to the date of death provided the deceased employee has left behind neither a widow nor a child.

Provided that an unmarried daughter including widowed/divorced daughter will become ineligible for pension from the date of her marriage/remarriage.

Provided further that the son/unmarried daughter including widowed/divorced daughter become ineligible for pension if he or she starts earning livelihood.

The income criteria in respect of parents and widowed/divorced daughter will be that their earning is not more than Rs. 2550/- per month. Provided also that parents and widowed/divorced daughter shall produce an annual certificate to the effect that their earning is not more than Rs. 2550/- per month the upper ceiling of family pension will be 30% of basic pay of the deceased employee, subject to a minimum of Rs. 1913/- per month.

- Note:** (i) Where an officer is survived by more than one widow, the pension will be paid to them in equal shares on the death of widow, her share of the pension will become payable to her eligible minor child. If at the time of her death, a widow leaves no eligible minor child, the payment of her share of the pension will cease.
- (ii) Where an officer is survived by a widow but has left behind an eligible minor child from another wife, the eligible minor child will be paid the share of pension which the mother would have received, if she had been alive at the time of the death of the officer.

BHASKAR CHATTERJEE
Financial Commissioner & Principal Secy. to Govt.,
Haryana Finance Department.

HARYANA GOVT. GAZ. (EXTRA.), JUNE 2, 2004 363
(JYST. 12, 1926 SAKA)

[Authorized English Translation]

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

NOTIFICATION

The 2nd June, 2004

No. G.S.R.17/Const./Art. 309/2004.— In exercise of the powers conferred by the proviso to article 309 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Civil Services Rules, Volume II, in their application to the State of Haryana, namely :-

1. These rules may be called the Punjab Civil Services, Volume II (Haryana First Amendment) Rules, 2004.

In the Punjab Civil Services Rules, Volume II, for rule 4.2A, the following rules shall be substituted, namely :-

“4.2-A A Government employee who retires from a service or post shall be eligible to add to his service qualifying for superannuation pension (but not for any other class of pension) the actual period not exceeding one-fourth of the length of his service or the actual period by which his age at the time of recruitment exceeds twenty five years or a period of five years, whichever is less, if the service or post to which the Government employee is appointed is one—

- (a) for which postgraduate research or specialist qualification or experience in scientific, technological or professional fields, is essential ; and
- (b) to which candidates of more than twenty-five years of age are normally recruited :

Provided that this concession shall not be admissible to a Government employee unless his actual qualifying service at the time he quits Government service is not less than ten years:

Provided further that this concession shall be admissible only if the recruitment rules in respect of the said service or post contain a specific provision that the service or post is one which carries the benefit of this rule :

Provided further that this concession shall not be admissible to those who are eligible for counting their past service of superannuation pension, unless they opt before the date of their retirement, which option once exercised shall be final, for the weightage of service foregoing the counting of the past service.

- 4.2-B.** In case of a direct recruit to the superior Judicial Service appointed from the bar the actual period of practice at bar not exceeding ten years, shall be added to his service qualifying for superannuation pension and other retirement benefits.

Explanation.—For removal of doubts, it is hereby clarified that a direct recruit to the Superior Judicial Service appointed from the bar, who immediately before joining the Service was a Law Officer or District Attorney, shall also be entitled to the benefit of actual number of years not exceeding ten years, put in by way of practice at the bar being counted towards his service qualifying for superannuation pension and other retirement benefits”.

BHASKAR CHATTERJEE,
Financial Commissioner & Principal Secy. to Govt.,
Haryana, Finance Department.

[Extract from Haryana Government Gazette, dated the 2nd March, 2004]

**HARYANA GOVERNMENT
FINANCE DEPARTMENT
(PENSION BRANCH)
The 20th February, 2004**

No. 1/2(8)98-3Pension.-In exercise of the powers conferred by the proviso to article 309 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following amendment in the Haryana Government, Finance Department (Regulations), Notification No. 1/2/8/98-2FR-II, dated the 4th March, 2003, namely :-

Amendment

In the Haryana Government, Finance Department (Regulations), Notification No. 1/2/8/98-2FR-II, dated the 4th March, 2003, in rule 1, for sub-rule (2), the following sub-rule shall be substituted, namely :-

"(2) They shall come into force with effect from 4th March, 2003."

CHANDER SINGH
Financial Commissioner & Principal Secy. to Govt.,
Haryana, Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

(REGULATIONS)

NOTIFICATION

The 4th March, 2003

No. 1/2/8/98-2FR-II.— Whereas, the Government of Haryana has broadly followed the Central Government pattern in matters of pay scales for its employees w.e.f. 1st January, 1986. In so far as the pensionary matters are concerned, the State Government has adopted and implemented the Central pattern in all respects and pensions of the State Government pensioners have been revised accordingly with effect from 1st January, 1996;

2. And whereas on the same principle, the Government of Haryana issued notifications dated the 9th March 1998, 13th January 2000 and 18th January, 2000 respectively regulating the revision of pensionary benefits for its employees. As per para 10 of the Notification No. 1/2(8) 98-2FR-II (Para II), dated the 9th March, 1998, the provision for commutation of pension has also been increased from 1/3rd to 40% in respect of employees retiring on or after 1st January, 1996, on the same pattern as allowed by the Central Govt. for the Central Govt. employees/pensioners. Prior to 1st January, 1996, the retiring employees were entitled to commute for a fraction of pension not exceeding one third of pension as per rule 11.1(i) of Punjab Civil Services Rules, Volume-II.

3. Sub-rules (1), (2) and (3) of rule 5 of CCS (Commutation of Pension) Rules, 1981 (as applicable to the Central Government employees), is analogous to the provisions contained in sub rules (1), (2) and (3) of rule 11.1 of Punjab Civil Services Rules, Volume-II (as applicable to the Haryana). The Central Government has amended the provisions of above said sub-rule (1) of rule 5 of the rules ibid vide its notification Government of India Department of Pension and P. Office Memorandum No. F.45/86/97/P&PW(A)-Part-I, dated the 27th October, 1997, and raised the limit of 1/3rd of commutation to 40% with effect from 1st January, 1996.

4. Further, the Hon'ble Supreme Court of India, vide its judgment dated 9th December, 1986 in writ petition No. 3958-61 of 1983, held that all Central Govt. pensioners governed by Central Civil Services (Commutation of Pension) Rules, 1981, and corresponding rules for Armed Forces personnel and officers, All India Services Officers and Railway Pensioners and who have commuted the admissible portion of their pension are entitled to have the commuted portion restored on the expiry of fifteen years from the date of retirement.

5. The Central Govt. on the basis of above said judgment, have decided that only such Central Govt. pensioners who have commuted a portion of their pension on 1st April, 1985 or thereafter and have completed or will complete 15 years from their respective date of retirement will have their commuted portion of pension restored.

6. The commuted portion of pension is restored after a period of 12 years in the State of Haryana as per the provisions of rules contained in the Civil Services Rule, Vol. II (as applicable to the State of Haryana) whereas it is 15 years in the case of Central Government employees/pensioners. Since the commuted portion of pension has been enhanced to bring the same at par with the Central Government, it has been found necessary to bring the restoration period at par with that of Central Government employees i.e. restoration of commutation portion of pension after 15 years from the date of Superannuation/retirement or 15 years from the actual receipt of commuted value, whichever is later.

Now, therefore, in exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Civil Services Rules, Volume II as applicable to the State of Haryana, namely :-

1. (1) These rules may be called the Punjab Civil Services Rules, Volume-II (Haryana First Amendment) Rules, 2003.
- (2) They shall come into force with effect from 1st January, 1996, for the Government employees retiring on or after 1st January, 1996.
2. In the Punjab Civil Services Rules Volume-II in rule 11.1
 - (1) for the sub-rule (1) the following sub-rule shall be substituted, namely :-
 - (i) A Government employee, on retirement, shall be entitled to commute for a lump-sum payment a fraction not exceeding 40% (forty percent) of his pension. The fraction of Pension so commuted on superannuation shall, however, be restored to him on completion of 15 years from the date of retirement or 15 years from actual receipt of commutation value, whichever is later. In cases of premature retirement or compulsory retirement, wherever commutation is permissible, the commuted portion of pension shall be restored after surrender of full value of commutation together with a notional simple interest to be calculated @ 8.1% per annum following the reducing balance method”.
 - (ii) In sub-rule (2) in the fifth line for the words and Sign “one third of pension” the figure sign bracket and words, 40% (Forty percent) of the pension shall be substituted.

CHANDER SINGH
Financial Commissioner & Principal Secy. to Govt.,
Haryana, Finance Department.

HARYANA GOVT. GAZ. (EXTRA.), DEC. 7, 2001 1097
(AGHN. 16, 1923 SAKA)

[Authorised English Translation]

HARYANA GOVERNMENT
FINANCE DEPARTMENT
(REGULATIONS)
NOTIFICATION
The 7th December, 2001

No. GSR-31/Const./Art.-309/2001.— Whereas, the Government of Haryana has broadly followed the Central Government pattern in matters of pay scales for its employees with effect from 1st January, 1986. Accordingly, the State Government has revised the pay scales and pensions of its employees with effect from 1st January, 1996 also largely following the pattern adopted by the Central Government;

And whereas, following the same principle, the Government of Haryana issued orders dated the 9th March, 1998, 13th January, 2000 and 18th January, 2000 respectively regulating the revision of pension benefits for its employees. The Central Government has defined "emoluments" for the pension purposes as per the definition contained in rule 9(21) (a) (i) of the Fundamental Rules in its notification dated the 27th October, 1997. The Central Government has, thus, specifically excluded emoluments on account of Special Pay etc. from the definition of emoluments for the purposes of pension. The said rule 9(21) (a)(i) of the Fundamental Rules is identical with rule 2.44 (a)(i) of Punjab Civil Services Rules Vol. I, Part I, (as applicable to the State of Haryana). Further, the Central Government, as per the pension scheme for its employees, has also decided that the pension of an employee shall not be less than 50% of the minimum of the corresponding scale as on 1st January, 1996, of the scale of pay held by the pensioner at the time of superannuation/retirement. This benefit has also been extended by the State Government to its employees;

And whereas, the above benefits have been sanctioned by the Government of Haryana notwithstanding the pressure and constraints on its resources. However, the Government is also acutely conscious of the growing liabilities on this account. As per the report of the Eleventh Finance Commission, the annual average growth in pension liabilities in respect of Haryana State is 44.73% for the period 1995-99 which is highest in the country and is next only to Goa. Notwithstanding the financial constraints, the Government of Haryana has extended almost all such benefits to its pensioners that have been granted by the Central Government for its employees. Certainly, the Government of Haryana has no intention or capacity to continue to pay pensionary benefits which are even higher than those admissible to their counterparts in the Central Government. Therefore, a need has arisen to adopt the same definition of "emoluments" in respect of the Haryana Government employees. Accordingly, the Government of Haryana has decided to amend rule 6.19(C) of Punjab Civil Services Rules Vol. II;

Now, therefore, in exercise of the powers conferred by the proviso to article 309 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Civil Services Rules, Volume-II, as applicable to the State of Haryana namely :-

- (1) These rules may be called the Punjab Civil Services Rules Volume-II (Haryana Amendment) Rules, 2001.
- (2) They shall come into force on the date of their publication in the Official Gazette.

- (3) These rules shall not be applicable in the case of employees who were appointed to Government service before 1st November, 1966. A decision for application of these rules in their cases shall be taken only after obtaining the approval of the Government of India in terms of Sub-section 6 of Section 82 of the Punjab Re-organisation Act, 1966.

2. In the Punjab Civil Services Rules Volume-II, in rule 6.19(C), in clause (i), for the words, signs, figures and letters ***'The term "emoluments" for these purposes shall mean "pay" as defined in rule 2.44 of Punjab Civil Services Rules Volume I, Part I, except overseas pay'***, the words, signs, figures, brackets and letters. ***'The term "emoluments" for these purposes shall mean "pay" as defined in rule 2.44(a)(i) of Punjab Civil Services Rules Volume I, Part I'*** shall be substituted.

A.N. MATHUR
Financial Commissioner & Secretary to Govt.,
Haryana, Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

(REGULATION)

NOTIFICATION

The 22nd February, 1999

No. 1/1(79)98-3FR-I.— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Haryana hereby makes the following rules further to amend the Punjab Civil Services Rules, Volume II, in its application to the State of Haryana, namely :-

1. These rules may be called the Punjab Civil Services, Volume-II (Haryana First Amendment Rules, 1999.
2. In the Punjab Civil Services Rules, Volume-II, in Rule 7.18, in Note 4, in clause (a).—
 - (i) in sub-clause (ii), for the figures '7600', and figures '24,500' shall be substituted; and
 - (ii) in sub-clause (iv), for the figures '7600', the figures '24,500', shall be substituted.

A.N. MATHUR
Financial Commissioner & Secretary to Govt.,
Haryana, Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT
NOTIFICATION**

The 10th March, 1998.

No. 1/4(30)/94-2FR-II.— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Haryana hereby makes the following rules further to amend the Punjab Civil Services Rules, Volume II, in their application to the State of Haryana, namely :-

1. These rules may be called the Punjab Civil Services, Volume-II (Haryana First Amendment) Rules, 1998.
2. They shall come into force with effect from the 1st January, 1998.
3. In the Punjab Civil Services Rules, Volume-II, in Rule 5.32, in sub-rule (c),
 - (A) in clause (1), in sub-clause (ii), in item (b),—
 - (i) for sign “,”, the sign “;” shall be substituted,
 - (ii) the following proviso shall be added namely :-

“Provided that in the case of a member of the judicial services, a retiring pension shall be granted if he is required to retire at the age of fifty-eight years irrespective of age at the time of entry into Government service subject to ten years qualifying service”;

- (B) for clause (2) and note thereunder, the following clause and note thereunder shall be substituted, namely:-

“(2) who, if from category (1) (i) above retires on or after attaining the age of fifty years, or if from category (1) (ii) above retires on/or after attaining the age of fifty-five years or if from category of judicial services retires on or after attaining the age of fifty-eight years, by giving a notice of not less than three months, in writing, of his intention to retire, to the appointing authority.

Provided that where the notice is given before attaining the age of fifty years, fifty-five years in the case of Civil Services and fifty-eight years in the case of judicial services, as the case may be, it shall be given effect to from a date not earlier than the date on which the age of fifty years/fifty-five years, in the case of Civil Services and fifty-eight years in the case of judicial services, as the case may be, is attained

Note: Appointing authority retains an absolute right to retire any Government employee referred to above on or after he has attained the age of fifty years or fifty-five years in the case of Civil Services, or fifty-eight years in the case of Judicial Services, as the case may be, without assigning any reason. A corresponding right is also available to such a Government employee to retire on or after he has attained the age of fifty years, fifty-five years or fifty-eight years, as the case may be.

A.N.MATHUR
Financial Commissioner & Secretary to Govt.,
Haryana, Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

(REGULATIONS)

NOTIFICATION

The 9th June, 1992

No. G.S.R.32/Const./Art.309/92.—In exercise of the powers conferred by the proviso to article 309 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Civil Services Rules, Volume II in their application to the State of Haryana, namely :-

1. These rules may be called the Punjab Civil Services Rules, Volume II (Haryana Third Amendment) Rules, 1992.
2. In the Punjab Civil Services Rules, Volume II, to clause (e) of rule 3.17-A, the following explanation shall be inserted namely :-

“Explanation.—The willful refusal to perform duties by a Government employee by any means including pen down strike shall be deemed to be willful absence from duty;”.

J.D. GUPTA,
Financial Commissioner & Secretary to Govt.,
Haryana, Finance Department.

HARYANA GOVERNMENT
FINANCE (REGULATIONS) DEPARTMENT

NOTIFICATION

Dated the 3rd August, 1982.

No. 3/App-O/AO(FD)-82.— In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Civil Services Rules, Volume III in its application to the State of Haryana, namely :-

1. These rules may be called the Punjab Civil Services Volume III (Haryana First Amendment) Rules, 1982.
2. In the Punjab Civil Services Rules, Volume III,

In Appendix O :-

(a) Under the heading "Police Department" in para (b) and (c) for the words "Phillaur" "Amritsar" and "Victoria Jubilee Hospital" wherever occurring the words "Madhuban" "Rohtak" and "Medical College Hospital" respectively shall be substituted;

(b) Under the heading "Education Department" for the existing paras, the following paras shall be substituted namely :-

"I. The members of Executive of the Head Masters/Principals Association duly recognized may be allowed actual bus/railway fare of the class to which they are entitled for the journey to and from the place of meeting of the association, but will not be allowed any daily allowance for the days of halts provided the meetings of the association are attended with the permission of the Competent Authority.

"II. The Block Education Officers are allowed traveling and halting allowance for the purpose below :-

- (1) Departmental enquiry in their blocks.
- (2) To attend teachers association in their blocks.
- (3) To conduct or attend refresher course held in their blocks with previous permission of the District Education Officers and outside their Blocks with the previous permission of the Director of Public Instructions.
- (4) To Supervisor eradication of Pohli weed or locust destruction in their blocks.
- (5) To conduct and attend the District Middle High School Tournaments and Olympic and village games in their blocks.
- (6) To attend the meeting of the Rural Community Council when held in their blocks.
- (7) To organise or attend rural meals in their blocks.

- (8) To attend cinema-lorry shows in their blocks.
- (9) To attend educational conference within or outside their blocks.
- (c) the heading "General Administration" and paras thereunder shall be omitted.

T.K. BANERJI
Secretary to Government, Haryana,
Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

(REGULATIONS)

NOTIFICATION

Dated, Chandigarh, the 23rd April, 1981

No. 3-App.-E./(1)-80-A.O.(FD).— In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Civil Services Rules, Volume-III (Travelling Allowance) in its application to the State of Haryana, namely :-

1. These rules may be called the Punjab Civil Services Volume-III (Haryana First Amendment) Rules, 1981.
2. In the Punjab Civil Services Rules, Volume-III, in Appendix E.

(i) under the heading "Excise",—

(a) in para 1 for the word "third" the word "second" shall be substituted;

(b) for the exception below para 1, the following exception shall be substituted, namely :-

"Exception.— Excise peons attached to Excise Bureau in the Haryana"; and

(c) below para 1 Notes (i) and (ii) shall be deleted and Notes (iii), (iv) and (v) shall be re-numbered as Notes (i), (ii) and (iii) respectively; and

(ii) under the heading "Police" below para 4 exception (v), (vi) and (vii) and Notes (1), (2) and below exception (vii) shall be deleted.

FINANCE DEPARTMENT**REGULATIONS****The 25th February, 1980**

No. 3/APP/4C(1)Sr.AO(FD).—In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Haryana hereby makes the following rules, further to amend the Punjab Civil Services Rules, Volume III, in its application to the State of Haryana :-

1. These rules may be called the Punjab Civil Services Rules, Volume III (Haryana First Amendment) Rules, 1980.
2. In the Punjab Civil Services Rules, Volume III in Appendix C,—
 - (1) in serial No. 1, in column 6, item (2) shall be omitted;
 - (2) in serial No. 2, 3, 5, 7 and entries there against shall be omitted;
 - (3) in serial No. 8—
 - (i) in column 2, the words “and Sergeants” shall be omitted;
 - (ii) in column 6 item (1) shall be omitted and in item (2), the words “a Sergeant” shall be omitted.
 - (iii) in column 6, figure and bracket “(2)” in item 2 shall be omitted;
 - (4) in serial No. 9 and entries there against shall be omitted;
 - (5) in serial No. 12, in columns 2 and 6, the words “and Sergeants” wherever amended shall be omitted;
 - (6) in serial No. 14, —
 - (i) in note (1), the words “ or a Sergeant” shall be omitted;
 - (ii) in note (2), for the words “the Ferozepur, Hissar Districts”, the word “District” shall be substituted;
 - (iii) in note (3), for the words and figures “Serial Nos. 8 and 9”, the word figure “serial No. 8” shall be substituted;
 - (iv) Note (4) shall be omitted and notes (5) and (6) shall be renumbered as (4) and (5) respectively;
 - (7) Serial Nos. 15, 17, 24, 25, 26, 27, 28, 33, 37 and entries thereagainst shall be omitted;
 - (8) for the note at the end, the following note shall be substituted, namely :-

“Note.— The rates sanctioned for scale II will apply where the Headquarters of Government employees concerned are at any of the following places :-

Ambala Municipal Area and Cantonment, Kalka and the Morni Illaqa of Ambala District.

T.K. Banerji,

FINANCE (REGULATIONS) DEPARTMENT**The 20th December, 1979**

No. 3/3(1)79/AO(F.D).— In exercise of the powers conferred by the proviso to article 309 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules, further to amend the Punjab Civil Services rules Volume III, in its application to state of Haryana, namely :-

- (1) These rules may be called the Punjab Civil Services Volume III (Haryana fourth amendment) Rules 1979,
- (2) In the Punjab Civil Services Rules, Volume III in chapter III in the table:-
 - (i) serial No. 21 shall be deleted;
 - (ii) sr. No. 22 in column 2 and 3, for the figure '2.71', the figure '2.72' shall be substituted.
 - (iii) in serial No. 23-A, under column 3 for the existing entry, the following entry shall be substituted, namely :-

“Power to allow traveling allowance for a journey to attend an examination to Government employee who while traveling or during the examination is on earned leave not exceeding 120 days.

T.K. BANERJI
Secretary to Government, Haryana,
Finance Department.

HARYANA GOVERNMENT
FINANCE (REGULATIONS) DEPARTMENT

NOTIFICATION

Dated, the 9th November, 1979.

No. 3/2(1)/79-AO(FD).— In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, the Governor of Haryana hereby makes the following rules, further to amend the Punjab Civil Services Rules, Volume III, in its application to the State of Haryana, namely :-

1. These rules may be called the Punjab Civil Services Volume III (Haryana Third Amendment) Rules, 1979.
2. In the Punjab Civil Services Rules, Volume III.—
 - (i) for the words “Government servant(s)”, wherever occurs the words “Government employees(s)” shall be substituted.
 - (ii) Unless there is anything repugnant in the subject or context, the word “Punjab” wherever it occurs, with reference to the Legislative Assembly, State Public Service Commission, any Department, Service or Organisation, Government, Governor, Accountant General or any office or officer of the State shall be substituted by the word, “Haryana”;
3. In rule 1.1 in sub-rule (b).—
 - (i) for clauses (1) and (2), the following clauses shall be substituted, namely:-
 - “(1) The Governor is the Head of the Department with respect to himself and his personal staff.
 - (2) Commissioners of Divisions are Heads of Departments with respect to Government employees whose pay is debited to the minor heads “Commissioners” “District Establishment” and “other Establishment” and also to the major head “229 - Land Revenue Survey and Settlement Operations” for the purpose of note 1 below rule 2.20”;
 - (ii) Clause (5) shall be omitted;
4. In rule 2.1 for the note, the following note shall be substituted, namely :-

Note.— For the purpose of these rules, the terms “mileage allowance” shall mean reference to allowance admissible for a kilometer”;
5. in rule 2.13, in note 4.
 - (i) for the words “leave on average pay not exceeding four months on earned leave” the words and figures “eared leave not exceeding 120 days” shall be substituted;
 - (ii) for the words, “Police Training School, Phillaur” wherever occurring, the “Police Training College, Madhuban” shall be substituted.
6. in rule 2.15.—
 - (i) for clauses (3) and (4) the following clauses shall be substituted, namely :-

- “(3) The third grade includes all other Government employees belonging to State Service Group C except Forest Guards.
- (4) The fourth grade includes all Government employees belonging to State Service Group D and Forest Guards”;
- (ii) the exception shall be omitted;
- (iii) note 2 shall be omitted;
7. in rule 2.20 in note 2, the words “ His Excellency” shall be omitted;
8. in rule 2.24
- (i) the exception under section captioned “A-Class of Railway accommodation” shall be omitted;
- (ii) under section captioned “D- Mileage Allowance for travel by road”.—
- (a) Note 4 shall be omitted;
- (b) in Note 7 for the letters and figures for Rs. 80 the letters and figures Rs. 500” shall be substituted;
- (c) in note 8 for the words and figures “paise 40” “paise 30” and paise 25” wherever occurring the words and figures “ paise 85” “paise 65” and “paise 45” respectively; shall be substituted.
9. In rule 2.25, in section captioned “A - For journey by rail” in clause (4) and note 2, for the words, “Third Class”, the words, “Second Class” shall be substituted.
10. in rule 2.27.—
- (i) for note (3), the following note shall be substituted, namely :-
- “(3) the rates of daily allowance for hill tracts (ordinary) given in exception (1) below rule 2.24(C) may be drawn in the following localities and on the hill roads mentioned below :-
- (a) Localities
- | District | Locality |
|----------|----------|
| Ambala | Morni |
- (b) Hill Roads
- Kalka to Simla (excluding Kalka).”
- (ii) note 4 shall be omitted;
- (iii) note 8 shall be omitted.
11. in rule 2.38, note 6, the words “not incharge of Rangers” after the words “ The Deputy Rangers” shall be omitted;
12. in rule 2.39, in exception thereunder, for the words “ Excise Inspectors and Sub-Inspectors” the words “Excise Inspectors”, shall be substituted;
13. in rule 2.44, in sub- rule (a) exceptions thereunder shall be omitted;
14. in rule 2.53, the exception shall be omitted.

15. in rule 2.59,—
 - (i) in sub rule (a),—
 - (A) in section captioned “I - For journeys by rail or steamer”, in clause (iv), note 6 shall be omitted;
 - (B) in section captioned “II - For journeys by road”, in clause (ii) exception shall be omitted;
 - (ii) in sub rule (b), in clause (iii), the words “or twelve months in the case of Government servants transferred to or from a place in Lahaul and Spiti District” shall be omitted;
16. in rules 2.64, 2.65 and 2.66 for the words and figure “ four months or 120 days, as the case may be, wherever occurring, the figures and word “120 days” shall be substituted.
17. in rule 2.69, the note shall be omitted;
18. in rule 2.74, for the words and figures “leave on average pay not exceeding four months or earned leave not exceeding 120 days, as the case may be” the words and figure “earned leave not exceeding 120 days” shall be substituted.
19. in rule 2.75.—
 - (i) In exception for the words and figure “leave on average pay not exceeding four months or earned leave not exceeding 120 days as the case may be”, the words and figure “earned leave not exceeding 120 days” shall be substituted;
 - (ii) in exception (2) and note thereunder for the words “ East Punjab Railway” wherever it occurs the words “Northern Railway” shall be substituted;
20. rule 2.78 shall be omitted;
21. in rule 2.79, in sub rule (5) for clause (e), the following clause shall be substituted, namely :-
 - “(e) Temporary Government employees who have not rendered three years continuous service.

T.K. BANERJI
Secretary to Government, Haryana,
Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

(REGULATIONS)

NOTIFICATION

Dated, the 17th September, 1979.

No. 3/App-H/(1)-79/AO(FD).— In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, the Governor of Haryana hereby makes the following rules, further to amend the Punjab Civil Services Rules, Volume III, in its application to the State of Haryana, namely :-

1. These rules may be called the Punjab Civil Services Volume III (Haryana Second Amendment) Rules, 1979.
2. In the Punjab Civil Services Rules, Volume III, in Appendix H :-
 - (1) in sub para 2 of para 1, in item 1, in item (a), the words "except those mentioned in (c)" shall be deleted;
 - (2) in sub para 2, of para 1, in item 1, in item c (i) to (x) and the entries there against shall be deleted;
 - (3) exception below para 2 of this Appendix shall be deleted.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

(REGULATIONS)

NOTIFICATION

Dated, the 20th August, 1979.

No. 3/App-M/(1)79A.O.-(F.D.)— In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, the Governor of Haryana hereby makes the following rules, further to amend the Punjab Civil Services Rules, Volume III, in its application to the State of Haryana, namely :-

1. These rules may be called the Punjab Civil Services Volume III (Haryana First Amendment) Rules, 1979.
2. In the Punjab Civil Services Rules, Volume III, Appendix M shall be deleted.

FINANCE DEPARTMENT**The 23rd August, 1978**

No. 5/6(1)-78-3FRII.— In exercise of the powers conferred by the proviso to article 309 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules to amend the Punjab Civil Services Rules, Volume III, in their application to the State of Haryana namely :-

1. These rules may be called the Punjab Civil Services, Volume III (Haryana Third Amendment) Rules, 1978.
2. In the Punjab Civil Services Rules, Vol. III, in rule 2.24 in the item headed as “A- Class of Railway accommodation,” for Note (1), the following Note shall be substituted namely :-

“(1)(a) An officer of the 1st grade who is in receipt of pay of one thousand and six hundred rupees or more per mensem, may travel by air-conditioned coach and in such a case he shall be allowed to draw fare for air conditioned coach reduced by one paise per kilometer, such an officer while performing journeys, on official tour in his own car between stations connected by rail shall be allowed to draw road mileage or air conditioned coach fare reduced by one paise per kilometer, plus incidentals, whichever is less, subject to the condition that air conditioned coach service is running and is not discontinued for specified for unspecified period.

Explanation.— Cancellation of air-conditioned coach service for any day or days shall not be deemed discontinuance within the meaning of this rule.

- (b) An officer other than that referred to in clause (a) may travel by air-conditioned coach and in such a case he shall be allowed to draw the fare for the class of accommodation to which he is entitled to travel under these rules.
- (c) An officer eligible to travel by air conditioned coach under clause (a) may travel by 1st class in rail motor or Simla-Kalka Section without any reduction from his T.A. Bill. An officer of the 1st grade not entitled as such may also travel by 1st class in rail motor on Simla-Kalka Section and if he so travels he shall be allowed to draw T.A by 2nd Class in rail motor only. The entitlement to travel by the rail motor will not extend to journeys on transfer.

B.S. Ojha,
Commissioner & Secretary to Government,
Haryana, Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

(REGULATIONS)

NOTIFICATION

Dated, the 3rd July, 1978

No. 5/6(1)-78-3FRII.— In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, the Governor of Haryana hereby makes the following rules, further to amend the Punjab Civil Services Rules, Volume III, in its application to the State of Haryana, namely :-

1. These rules may be called the Punjab Civil Services Volume III (Haryana second Amendment) Rules, 1978.
2. In the Punjab Civil Services Rules, Volume III, in the rule 2.24 under the heading "D-Mileage Allowance for travel by Road" for the existing rates, the following rates shall be substituted, namely :-

Grade under Rule 2.15	Motor Car	Motor Cycle/Scooter	Ordinary Cycle	Other means of Conveyance	Single seat in a Bus or Taxi etc.
1 st	0.85	0.30	0.15	0.45	0.20
2 nd	0.65	0.30	0.15	0.45	0.20
3 rd	-	0.30	0.15	0.20	0.15
4 th	-	-	0.15	0.20	0.10

These rates are per Kilometer.

- 3 This will take effect from 1st April, 1975.

B.S.Ojha,
Commissioner & Secretary to Government,
Haryana, Finance Department.

FINANCE DEPARTMENT**REGULATIONS****The 22nd May, 1978**

No. 5/6(1)-78-3FRII.— In exercise of the powers conferred by the proviso to article 309 of the Constitution of India and all other powers enabling him to this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Civil Services Rules, Volume III, as applicable to the Haryana Government Employees namely :-

1. These rules may be called the Punjab Civil Services, Rules Volume III (Haryana First Amendment) Rules, 1978,
2. In the Punjab Civil Services, Rules, Volume III in rule 2.24 under the heading "A class of Railway accommodation," for clauses (a), (b) and (c) the following clauses shall be substituted, namely :-

(a)	(i) A Government servant drawing pay exceeding Rs. 500.	First Class or the highest Class if there is no First Class.
	(ii) A Government servant belonging to the I.A.S or I.P.S. or I.F.S. cadre.	
	(iii) All other Gazetted Officers State Class I and (State Class II Services)	Second Class.

(b) All other employees—

3. For the existing notes (5) and (6), the following notes shall be substituted, namely :-
 - “(5) Government servants of all grades will be entitled to reimbursement of reservation charges actually incurred for a seat (for day journeys), and sleepers berth (for night journeys) in addition to the fare for New Second Class; Provided that for sleeper berth the distance traveled by rail is not less than 300 KM and the night journey involved is for a period of not less than six hours between 2100 hours and 0600 hours.
 - (6) Government servant in receipt of pay upto Rs. 300 p.m. performing journeys by ordinary/express bus (not Deluxe and Air Conditioned Bus) between stations connected by rail will be entitled to draw actual fare of the bus in addition to incidental charges, even if it is more than the new Second Class railway fare.”

B.S.Ojha,
Commissioner & Secretary to Government,
Haryana, Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

REGULATIONS

NOTIFICATION

The 10th June, 1976

No. 2340-3FR-II-75/16003.— In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Civil Services Rules, Volume III, as are applicable to the Haryana Government employees, namely :-

1. These rules may be called the Punjab Civil Services Volume III (Haryana Third Amendment) Rules, 1976.

In the Punjab Civil Services, Rules, Volume III, after rule 2.31, the following note shall be inserted, namely :-

“Note.—General permission to travel by air has been accorded to the following Government employees irrespective of their pay :-

- (a) Joint Secretaries and Deputy Secretaries to Government, Secretary to Governor, Principal Secretary to Chief Minister and all I.A.S. Officers posted against Senior Scale posts in various departments at Chandigarh.
- (b) Secretaries, Private Secretaries and Officer on Special Duty to Chief Minister/Ministers while traveling with the Chief Minister/Ministers.
- (c) Officer on Special Duty in respect of such journeys as may be performed by him by air under the orders of the Chief Minister”.

A. BANERJEE
Commissioner & Secretary to Government,
Haryana, Finance Department.

**FINANCE DEPARTMENT
REGULATIONS**

The 2nd June, 1976.

No. 1003-3FR-II-76/16000.— In exercise of powers conferred by article 309 of the Constitution of India and all other powers enabling in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Civil Services Rules, Volume, III, in their application to the State of Haryana namely :-

1. These rules may be called the Punjab Civil Services, Volume III (Haryana Second Amendment) Rules, 1976.
2. In the Punjab Civil Services Rules, Vol. III, in rule 2.81, sub rule (1),-
 - (i) In Note 3 in the opening paragraph.—
 - (a) for the word 'Bihar' the words 'Bihar, Assam, Chandigarh Administration,' shall be substituted and shall be deemed to have been substituted with effect from the 1st day of November, 1966; and
 - (b) after the word 'Punjab', the words 'Himachal Pradesh' shall be inserted and shall be deemed to have been inserted with effect from the 25th day of January 1971;
 - (ii) after Note (4), the following note shall be inserted and shall be deemed to have been inserted in respect of Punjab, Himachal Pradesh and Chandigarh Administration with effect from the 24th July, 1969, 25th January, 1971 and 1st November, 1966, respectively, namely :-

Note (5).— The Haryana Government have entered into reciprocal arrangements with the Government of Punjab, Himachal Pradesh, and Chandigarh Administration for the payment of expenses of Haryana Government employees who are summoned to appear in their official capacity in departmental enquiries pertaining to the pre-recognized Punjab by those States and Administration on the production of attendance certificated from the enquiry officer”.

A. BANERJEE
Commissioner & Secretary to Government,
Haryana, Finance Department.

HARYANA GOVERNMENT
FINANCE DEPARTMENT
NOTIFICATION

The 1st April, 1976.

No. 5895-3FR-75/6948.—In exercise of the powers conferred by proviso to article 309 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Civil Services Rules, Volume III, In their application to the Services of Haryana namely :-

1. These rules may be called the Punjab Civil Service Volume III (Haryana First Amendment) Rules, 1976.
2. In the Punjab Civil Services Rules, Volume III, in 2.4 for the words “except where the notification implies a change of duty” the words ‘except where employee concerned had been actually performing duties of the post to which he is promoted or from which he is reverted with retrospective effect” be substituted.

A. Banerjee,
Commissioner & Secretary to Government,
Haryana, Finance Department.

[To be published in Haryana Government Gazette Part I]

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

REGULATIONS

NOTIFICATION

The 7th April, 1975

No. 1120-3FR-75/10609.— In exercise of the powers conferred by the proviso to article 309 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Civil Services Rules, Vol. III in their application to the State of Haryana, namely :-

1. These rules may be called the Punjab Civil Services Volume III (Travelling Allowance Rules) (Haryana first Amendment) Rules, 1975.
2. In the Punjab Civil Services Rules, Volume III, in rule 2.19, under note (2), after item (xiv), the following item shall be inserted, namely :-

“(xv) between Faridabad and Gurgaon.”

Commissioner & Secretary to Government,
Haryana, Finance Department.

(Copy of Notification No. 1761-3FR-74/10795, Dt. 29th March, 1974).

Subject : Amendment in T.A. Rules – C.S.R. Vol. III

In the Punjab Civil Service Vol. III, in Rule 2.75 the existing note shall be re-numbered as note 1, and following note shall be inserted thereafter namely :-

“Note 2: A Govt. servant under suspension, whose head-quarters are changed in public interest, shall be entitled to travelling allowances at transfer rates but no travelling allowance shall be admissible to him if the headquarters are changed by the competent authority at his request.

HARYANA GOVERNMENT
FINANCE DEPARTMENT
(REGULATIONS)
NOTIFICATION

The 26th/28th June, 1973.

No. 3461-3FR-73/26012.— In exercise of the powers conferred by the proviso to article 309 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Civil Services Rules, Volume III, as are applicable to the Haryana Government employees, namely :-

1. These rules may be called the Punjab Civil Services Volume III (Haryana Third Amendment) Rules, 1973.
2. In the Punjab Civil Services Rules, Volume III, for exceptions (1) and (2) below rule 2.100 the following shall be substituted, namely :-

“Exception (1).— Secretaries to Ministers, Speaker, Haryana Vidhan Sabha, in the scale of Rs. 900-50-1250 and Private Secretaries in the Scale of Rs. 500-30-650/30-800/50-850, attached to Governor, Speaker, Ministers, Deputy Ministers and Chief Secretary to Government, Haryana Personal Assistant in the Stenographer’s grade, Stenographers attached to Ministers, Deputy Ministers, and Chief Secretary to Government, Haryana, including Personal Assistant to Deputy Speaker and other personal staff of the Speaker while traveling on duty with Governor, Speaker, Ministers, Deputy Speaker, Deputy Ministers and Chief Secretary to Government, Haryana, in their cars or in Government transport are permitted to exchange their daily allowance or mileage allowance admissible under this rule, for mileage allowance at the rate of 4 paise per kilometer and Jamadars and Peons attached to Ministers, Deputy Ministers and Chief Secretary to Government, Haryana at 2 paise per kilometer for the entire journey irrespective of the fact whether the stations between which the journey is performed, are connected by rail or not. In addition to the mileage allowance, they will be entitled to draw half daily allowance of their grade for the days of departure and arrival under rule 2.45.

Exception (2).— Private Secretaries in the Grade of Rs. 500-30-650/30-800-50-850 attached to Secretaries to Government, Personal Assistants attached to Governor, Chief Parliamentary Secretary and Secretaries to Government, in the Stenographer’s grade, Stenographers, Steno typist Jamadars and peons and members of the house-hold staff of Raj Bhawan, when required to travel in a Government transport/staff car between stations connected by rail and non gazetted personal staff of the Ministers when traveling in the Ministers car between stations connected by rail are allowed to draw traveling allowance as for a journey on tour, less one single fair by rail of the class to which they are entitled.

Note 1.— The amendment in exception (1)-

- (i) in respect of Private Secretary to the Speaker and other personal staff of the Speaker and Personal Assistant to the Deputy Speaker, Haryana Vidhan Sabha, will take effect from the 25th July, 1970.

- (ii) in respect of Private Secretary to Governor will take effect from the 1st May, 1970.
- (iii) in respect of Personal Assistant and Stenographers attached to Ministers, Deputy Ministers and Chief Secretary to Government, Haryana, will take effect from the 28th October, 1970; and
- (iv) in respect of Jamadars and Peons attached to Ministers, Deputy Minister and Chief Secretary to Government, Haryana will take effect from the 9th July, 1971.

Note 2.— The amendment in Exception (2) in respect of Personal Assistant and members of the house hold staff of Raj Bhawan will take effect from the 1st May, 1970.”

S.N. BHANOT
Secretary to Government, Haryana,
Finance Department.

[To issue in Haryana Govt. Gazette]

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

REGULATIONS

NOTIFICATION

The 8th May, 1973.

No. 5968-3FR-72/17103.— In exercise of the powers conferred by the proviso to article 309 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Civil Services Rules, Volume III, as are applicable to Haryana Govt. employees namely :-

1. These rules may be called the Punjab Civil Services Volume, III (Haryana Second Amendment) Rules, 1973.
2. In the Punjab Civil Services Volume, III Rules, 1973, in Rule 2.45 before the word "rail" the word and sign "air" shall be inserted.

S.N. BHANOT
Commissioner & Secretary to Government,
Haryana, Finance Department.

[To issue in Haryana Government Gazette]

HARYANA GOVERNMENT
FINANCE DEPARTMENT
(REGULATIONS)
NOTIFICATION

The 26th February, 1973.

No. 45-3FR-73/3907.— In exercise of the powers conferred by proviso to article 309 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Civil Service Rules, Volume III, as are applicable to Haryana Government employees.

- (i) These rules may be called the Punjab Civil Services Volume III (Haryana 1st Amendment) Rules, 1973.
- (ii) In the Punjab Civil Services Rules, Volume III, in rule 2.25 under the heading “C - For a journey by air”, for note (1), the following note shall be substituted, namely :-

“(1) Standard air fare means the actual single journey air fare including an inland air travel tax and a foreign travel tax levied by the Government of India w.e.f. the 15th November, 1971 and the 15th October, 1971, respectively for the service by which the journey is performed.”

N. N. Kashyap
Financial Commissioner Revenue & Secy. to Govt.,
Haryana, Plg. & Finance.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT
REGULATIONS
NOTIFICATIONS**

Dated, the 9th November, 1972

No. 6291-3FR-72/34664. In exercise of the powers conferred by the provision to articles 309 of the Constitution of India, and all other powers enabling him in this behalf, the Government of Haryana makes the following rules further to amend the Punjab Civil Services, Rules, Volume III, as are applicable to Haryana Government employees, namely :-

1. These Rules may be called the Punjab Civil Services Volume-III (Haryana Fifth Amendment) Rules, 1972.
2. In the Punjab Civil Services Rules, Volume -III (herein after called the 'said rules' for rule 2.86 the following shall be substituted namely;

"2.86, If the Medical Officer of the Government whose duty is to attend the Govt. servant professionally is of the opinion that the latter should leave his station to obtain further medical advice or treatment or to proceed on leave and that it is unsafe for him to travel unattended may, if he does not himself accompany him, arrange for an attendant to do so, and the attendant;

- (a) If a Govt. servant shall be deemed to have been travelling on duty, and may draw travelling allowance for the outward and return journey as a journey on tour and;
- (b) If not a Govt. servant may draw actual expenses for the outward and return journey.

When the Medical officer's opinion as to the necessity for the journey and for an attendant during it cannot be obtained before its commencement, a certificate from him that the journey with an attendant was necessary is sufficient for the purpose of this rule. This rule also applies to the attendants on members of Govt. servants' family. The travelling allowance in their case will be the same as is admissible under rule 2.85 to members of Govt. servants' family".

3. In the said rules, in rule 2.83 :-
 - (i) The existing clauses (a), (b) & (c) shall be renumbered as clauses (b), (c) & (d) respectively and the following shall be inserted as clause (a) namely;

"(a) If, in order to obtain medical advice a Govt. servant is compelled to leave a station at which he is posted & at which there is no medical officer of Govt. and travels to another station, he may, on production of a certificate from the Medical officer consulted that the journey was in his opinion absolutely necessary, draw travelling allowance for the journey".
 - (ii) Note 2 shall be deleted.

N.N.KASHYAP
Financial Commissioner Revenue & Secy. to Govt.,
Haryana, Finance Department.

FINANCE DEPARTMENT

REGULATIONS**The 10th July, 1972**

No. 4280-3FR-72/23370.— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Haryana hereby make the following rules, further to amend the Punjab Civil Services Rules, Volume III, as are applicable to Haryana Government employee, namely :-

- (1) These rules may be called the Punjab Civil Services (Volume III) Haryana Fourth Amendment, Rule, 1972.
- (2) In the Punjab Civil Services Rules, Volume III, hereinafter called the "said rules" in rule 2.59 in clause (e) for the portion commencing with the words "Controlling Officer" and ending with the words "claim is reasonable", the following shall be substituted, namely :-

"Controlling Officer shall scrutinize the details and satisfy himself that the claim is reasonable".
- (3) In the said rules in rule 2.109 for clause (c), the following shall be substituted, namely :-
 - (c) to satisfy himself that mileage allowance for journeys by railways or steamer, excluding additional fare or fares allowed for incidental expenses, has been claimed at the rate applicable to the class of accommodation actually used and that concessional return tickets for the journey or journeys charged for in the bill were purchased wherever and whenever possible."
 - (ii) After clause (f), the following clause (g) shall be added, namely :-

"(g) to satisfy himself that where the actual cost of transporting personal effects/servants is claimed under these rules, the scale on which such effects/servants were transported was reasonable; and to disallow any claim which in his opinion, does not fulfill that condition. In respect of claim for transporting personal effects, he shall also scrutinize the details and satisfy himself that the claim is reasonable".

N.N. Kashyap,
Secretary

FINANCE DEPARTMENT

NOTIFICATION**The 31st January, 1972.**

No. 253-3FR-71/3272.— In exercise of the powers conferred by the proviso to article 309 of the Constitution of India and all other powers enabling them in this behalf, the Governor of Haryana is pleased to make the following rules further to amend the Pb. Civil Services Rules, Vol. III as are applicable to Haryana Government employees namely :-

- (i) These rules may be called the Punjab Civil Services Rules, Vol. III (Haryana IIIrd Amendment), 1972.
- (ii) In the Punjab Civil Services Rules, Vol. III, the following may be added after the words “by requisition” appearing in line 2 of rule 2.91 :-

“a single berth in an air-conditioned coach or”

N.N. KASHYAP
Secretary to Government, Haryana,
Finance Department.

HARYANA GOVERNMENT

FINANCE DEPARTMENT**(REGULATIONS)****NOTIFICATION****The 3rd January, 1972**

No. 8242-3FR-71/337.— In exercise of the power conferred by the proviso to Article 309 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Haryana is pleased to make the following rules further to amend the Punjab Civil Services Rules, Vol. III as are applicable to the Haryana Government employees, namely :-

- (1) These rules may be called the Punjab Civil Services (Haryana 1st Amendment) Vol. III Rules, 1972.
- (2) The Following shall be substitute for the existing rule, 2.24 (C).

Government servants drawing pay :-

(i)	Upto Rs. 100	3.00
(ii)	Exceeding Rs. 100 but not exceeding Rs. 175	4.00
(iii)	Exceeding Rs. 175 but not exceeding Rs. 250	5.00
(iv)	Exceeding Rs. 250 but not exceeding Rs. 375	6.50
(V)	Exceeding Rs. 375 but not exceeding Rs. 500	7.50
(vi)	Exceeding Rs. 500 but not exceeding Rs. 750	9.00
(vii)	Exceeding Rs. 750 but not exceeding Rs. 1500	11.00
(viii)	Exceeding Rs. 1,500/- but not exceeding Rs. 2,000/-	14.00
(ix)	Exceeding Rs. 2,000/-	15.00

- (3) This will take effect from 1st June, 1971.

J.S. SAROHIA,
SECRETARY

HARYANA GOVERNMENT

FINANCE DEPARTMENT**REGULATIONS****NOTIFICATION****The 3rd January, 1972**

No. 8242-3FR-71/334.— In exercise of the powers conferred by the proviso to article 309 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Haryana is pleased to make the following rules further to amend the Punjab Civil Services, Rules Vol. III as are applicable to the Haryana Government employees, namely:-

- (i) These rules may be called the Punjab Civil Services (Haryana 2nd Amendment) Vol. III Rules, 1972.
- (ii) The following shall be substituted as Appendix R as referred to in note 1 (b) below rule 2.27.

Grade	Delhi, Madras	Bombay, Calcutta
I (a) Pay upto Rs. 1,000	Rs. 19.50	Rs. 24.50
(b) Pay exceeding Rs. 1,000	Rs. 19.50 for the first Rs. 1,000 plus 90 paise for every additional Rs. 250 or fraction thereof effect to a maximum of Rs. 23.50	Rs. 24.50 for the first Rs. 1,000 plus 90 paise for every additional 250 or fraction thereof, subject to a max. of Rs. 28.00
II and III	Rs. 1.00 for every Rs. 20 of pay or fraction thereof subject to a maximum of Rs. 16.00 and a minimum of Rs. 6.00	Rs. 1.50 for every Rs. 20 of pay or fraction thereof subject to a maximum of Rs. 20 and minimum of Rs. 7.50
IV	Rs. 6.00	Rs. 7.50

- (3) This will take effect from 1st March, 1971.

J. S. SAROHIA,
Secretary to Government, Haryana,
Finance Department.

HARYANA GOVERNMENT

FINANCE DEPARTMENT**REGULATIONS****Dated, the 6th July, 1970.**

No. 2055-3FR-70/19702.— In exercise of the powers conferred by the Proviso to Article 309 of the Constitution of India and all powers enabling him in this behalf, the Governor of Haryana is pleased to make the following rules to amend the Punjab Civil Services Rules Volume-III as are applicable to the Haryana Government employees, namely :-

- (1) These rules may be called the Punjab Civil Services, Volume III (Haryana First Amendment) Rules, 1970.
- (2) In the Punjab Civil Services Rules Volume III, the following shall be added in appendix C :-

ANIMAL HUSBANDRY DEPARTMENT

Sr. No.	Class of Government Servants	Nature of Allowance	Rates sanctioned		Remarks
			Scale I, Rs. Per mensem	Scale II, Rs. Per mensem	
39	Semen Messenger	Cycle Allowance	4.50	4.50	(i) 14 Semen Messengers in the seven artificial insemination centers where jeeps are not provided. (ii) Subject to the condition that a cycle is maintained.

ISHWAR CHANDRA,
Commissioner for Planning & Finance and Secy. to Govt.,
Haryana, Finance Department.

FINANCE DEPARTMENT

REGULATIONS**The 23rd October, 1969**

No. 8841-3FR-69/30972.— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Haryana is pleased to make the following rules further to amend the Punjab Civil Services Rules, Volume III, as are applicable to Haryana Government employees, namely :-

- (1) These rules may be called the Punjab Civil Services (Haryana Fifth Amendment) Volume III Rules, 1969.
- (2) The following shall be substituted for the existing Rule 2.103—

“The chauffeur/Driver of a motor car/Jeep/Station Wagon supplied at the expense of Government when making a journey by road on the motor car/Jeep/Station, “Wagon in this charge, may draw traveling allowance under the provisions of rule 2.105”.
- (3) This amendment will take effect from the 18th June, 1969.

ISHWAR CHANDRA
Commissioner for Planning & Finance Secretary,
Government of Haryana.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

REGULATIONS

NOTIFICATION

The 11th August, 1969

No. 3952-3FR-69/23237.— In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, and all other powers enabling him in this behalf the Governor of Haryana is pleased to make the following rules further to amend the Punjab Civil Services Rules, Volume III, as are applicable to the Haryana Government employees :-

- (i) These rules may be called the Punjab Civil Services Rules, Volume III (Haryana Fourth Amendment) Rules, 1969.
- (ii) The following shall be substituted for the existing note (8) below Rule 2.100 :-

“When a Government servant performs a journey in a conveyance supplied at the cost of Government or a Local Fund from an ordinary locality to an expensive locality or from one expensive locality to another similar or more expensive locality, where he halts, the Daily Allowance admissible to him under this rule should be calculated in accordance with provisions of Note (5) below Rule 2.27”

M.L. BATRA,
Commissioner for Planning & Finance and Secy. to Govt.,
Haryana, Finance Department.

FINANCE DEPARTMENT

REGULATIONS**NOTIFICATION****The 10th July, 1969**

No. 3511-3FR-69/19315.— In exercise of the powers conferred by the proviso to article 309 of the Constitution of India and all other powers enabling him in this behalf the Governor of Haryana is pleased to make the following rules further to amend the Punjab Civil Services Rules Volume III, as are applicable to Haryana Government employees, namely :-

- (i) These rules may be called the Punjab Civil Services Rules, Volume III (Haryana 3rd Amendment, 1969).
- (ii) The following shall be added as note (6) below rule 2.24 (A) :-

“A Government employee of the fourth grade will be entitled to the cost of sleeping accommodation in addition to third class fare if actually incurred while traveling on duty (i.e. on tour or on transfer) provided the distance traveled by rail is not less than 300 kilometers and the night journey involved is for a period of not less than six hours between 21.00 hours and 0600 hours.”

M.L.BATRA
Commissioner for Planning & Finance and Secy. to Govt.,
Haryana, Finance Department.

FINANCE DEPARTMENT

REGULATIONS**The 22nd February, 1969**

No. 514-3FR-69/5695.—In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Haryana is pleased to make the following rules further to amend the Punjab Civil Services Rules, Volume III, as are applicable to Haryana Government employees :-

- (1) These rules may be called the Punjab Civil Services, Volume III (Haryana First Amendment) Rules, 1969.
- (2) The following shall be added as item (v) of Note of para 1 in Appendix E of the T.A. Rules :-

“An Excise Peon accompanying the Excise Inspector, Narnaul may draw the actual lorry fare for the journeys performed between Narnaul-Mohindergarh-Charkhi Dadri subject to the maximum of mileage allowance admissible for any journey within the District which the Excise and Taxation Officer concerned certifies to have been undertaken in the public interest”.

Ishwar Chandra,
Commissioner for Planning & Finance Secretary.

FINANCE DEPARTMENT

REGULATIONS**The 28th December, 1968**

No. 6921-3FR-68/679.— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Haryana is pleased to make the following rules further to amend the Punjab Civil Services Rules, Vol. III, as are applicable to Haryana Government employees, namely :-

- (1) These rules may be called the Punjab Civil Services, Volume III (Haryana sixth Amendment) Rules, 1968.
- (2) In the Punjab Civil Services Rules, Volume III, the following may be added after the words "fare admissible to him" in note 7 below Rules 2.24(D) :-

"except in the case of Class III and IV Government employees drawing pay not exceeding Rs. 80, who will be allowed actual fare paid for an ordinary seat in the public conveyance".

Ishwar Chandra,
Commissioner for Planning & Finance Secretary.

FINANCE DEPARTMENT

REGULATIONS**NOTIFICATION****The 17th December, 1968**

No. 7112-3FR-68/33955.—In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Haryana is pleased to make the following rule to further amend the Punjab Civil Services Rules, Volume III, as are applicable to Haryana Government employees :-

1. These rules may be called the Punjab Civil Services, Volume III (Haryana Seventh Amendment), Rules, 1968.
2. The following shall be substituted for the existing entries in columns 2, 3 and 4 against grades II, III and IV in Appendix 'R' as referred to in note 1(b) below Rule 2.27 :-

Column 2	Column 3	Column 4
II. 25 paise for every Rs. 10 of pay or fraction thereof subject to a maximum of Rs. 8	33 paise for every Rs. 10 of pay or fraction thereof subject to a maximum of Rs. 10.70	50 paise for every Rs. 10 of pay or fraction thereof subject to a maximum of Rs. 13.30
III. 25 paise for every Rs. 10 of pay or fraction thereof subject to a minimum of Rs. 3 and maximum of Rs. 8	33 paise for every Rs. 10 of pay or fraction thereof subject to a minimum of Rs. 4 and maximum of Rs. 10.70	33 paise for every Rs. 10 of pay or fraction thereof subject to a minimum of Rs. 5 and maximum of Rs. 13.30
IV. Rs. 3.00	Rs. 4.00	Rs. 5.00

M. L. BATRA,
Commissioner for Planning & Finance Secy. to Govt.,
Haryana, Finance Department.

HARYANA GOVERNMENT

FINANCE DEPARTMENT**REGULATIONS****NOTIFICATION****The 23rd September, 1968**

No. 6006-3FR-68/24265.— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Haryana is pleased to make the following rules further to amend the Punjab Civil Services Rules, Volume III, as are applicable to Haryana Government employees :-

- (1) These rules may be called the Punjab Civil Services, Volume III, (Haryana Fifth Amendment), Rules, 1968.
- (2) The following shall be added after the words I.P.S. appearing in line 2 of rule 2.24(a)(ii) :-
“I.F.S.”

M. L. BATRA,
Commissioner for Planning & Finance Secy. to Govt.,
Haryana, Planning and Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

NOTIFICATION

The 14th August, 1968

No. 5279-3FR-68/20282.— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Haryana is pleased to make the following rules further to amend the Punjab Civil Services Rules, Volume III, as are applicable to Haryana Government employees :-

1. These rules may be called the Punjab Civil Services (Volume III) (Travelling Allowance Rule) (Haryana Fourth Amendment), Rules, 1968.
2. The following shall be inserted as item (xiv) under note 2 of rule 2.19 :-
“between Jind and Hansi.”

M. L. BATRA,
Commissioner for Planning & Finance Secy. to Govt.,
Haryana, Planning and Finance Department.

FINANCE DEPARTMENT**REGULATIONS****NOTIFICATION****The 8th May, 1968**

No. 1579-3FR-68/11353.—In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and all other powers enabling him in this behalf, the President of India is pleased to make the following rule to further amend the Punjab Civil Services Rules, Volume III, as are applicable to Haryana Government employees, namely :-

1. These rules may be called the Punjab Civil Services (Haryana Third Amendment) Volume III, Rules, 1968.
2. In the Punjab Civil Services Rules, Volume III, Clause (d) of rule 2.88, shall be substituted as under :-

If the period of training exceeds 6 weeks, the T.A./D.A. may be allowed as under :-

- (1) Daily Allowance at full rates for the first 30 days and at half rates for the remaining period. Where food or lodging is provided free, 1/2 D.A. may be allowed for the first 30 days and 1/4th D.A. for the remaining period. Where both food and lodging are free, the amount of D.A. may be reduced to 1/4th for the first 30 days and to 1/8th for the remaining period.
- (2) T.A. may be allowed at tour rates without any Daily Allowance.

B. S. MANCHANDA,
Commissioner for Planning & Finance Secy. to Govt.,
Haryana, Planning and Finance Department.

FINANCE DEPARTMENT
REGULATIONS
NOTIFICATION

The 12th February, 1968

No. 328-3FR-68/4169.—In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and all other powers enabling him in this behalf, the President of India is pleased to make the following rules further to amend the Punjab Civil Services Rules, Vol. III, as are applicable to Haryana Government employees :-

1. These rules may be called the Punjab Civil Services Volume III (Haryana Second Amendment) Rules, 1968.
2. The following shall be added as notes to exception (2) below rule 2.24(C) :-

- Notes:-**
- (i) When an official spends less than 24 hours as State Guest only 3/4 of the daily allowance for one day should be deducted from the T.A. Bill.
 - (ii) If board and lodging is enjoyed for half a day, 1/2 deduction should be made.
 - (iii) If only board or lodging is enjoyed for half a day, 1/4 deduction should be made.

B. S. MANCHANDA,
Commissioner for Planning & Finance Secy. to Govt.,
Haryana, Planning and Finance Department.

FINANCE DEPARTMENT**REGULATIONS****NOTIFICATION****The 18th January, 1968**

No. 10700-3FR-67/1855.—In exercise of the powers conferred under Article 309 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Punjab is pleased to make the following rule to further amend the Punjab Civil Services Rules, Vol. III (Travelling Allowance Rules), namely :-

1. These rules may be called the Punjab Civil Services (Volume III) (Travelling Allowance Rules) (Haryana First Amendment) Rules, 1968.
2. The following shall be substituted for the opening para of note (3) below 2.81(1) :-

The Haryana Government have entered into reciprocal arrangements with the State Government of Orissa, Bihar, U.P., Maharashtra, Madras, Punjab, Rajasthan, Madhya Pradesh, Andhra Pradesh, Mysore, Kerala, Gujarat, J. & K., West Bengal and with the Government of India, for the payment of expenses of Government servants who are summoned by the Criminal Courts to give evidence in their official capacity on the following lines :-

3. This amendment takes effect from 1st November, 1966.

B. S. MANCHANDA,
Commissioner for Planning & Finance and Secy. to Govt.,
Haryana, Planning & Finance Department.

FINANCE DEPARTMENT**REGULATIONS****NOTIFICATION****The 11th October, 1967**

No. 9456-3FR-67/24508.— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Haryana is pleased to make the following rules further to amend the Punjab Civil Services Rules, Vol. III.

- (1) These rules may be called the Punjab Civil Services, Vol. III (Haryana First Amendment) Rules, 1967.
- (2) In appendix 'B' to rule 2.5, the words 'Excise Sub-Inspectors and Taxation Sub-Inspectors' wherever occurring against Serial Nos. 10 and 11, and in Note (2) below Rule 2.7 shall be substituted by Excise Inspectors and Taxation Inspectors, respectively.
- (3) This amendment takes effect from 1st April, 1966.

B. S. MANCHANDA,
Commissioner for Planning & Finance and Secy. to Govt.,
Haryana, Planning & Finance Department.

FINANCE DEPARTMENT**REGULATIONS (I)****NOTIFICATION****The 22nd August, 1966.**

No. 178-1FRI-66/15403.— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and all other powers enabling him in this behalf, the President of India is pleased to make the following rules to further amend the Punjab Civil Services Rules, Vol. III :-

- (1) These rules may be called the Punjab Civil Services, Vol. III (8th Amendment) Rules, 1965;
- (2) In the Punjab Civil Services Rules, Volume III, the following shall be added at the end of Note 8 Rule 2.100.

“In respect of journey from one expensive locality to another expensive locality/more expensive locality and vice versa, the daily allowance may be allowed at the rates of less expensive locality instead of the basic rates given in Rule 2.24-C”.

K. S. NARANG,
Secretary to Government, Punjab,
Finance Department.

**PUNJAB GOVERNMENT
FINANCE DEPARTMENT**

REGULATIONS (I)

NOTIFICATION

The 12th August, 1966.

No. 4849-1FRI-66/14948.— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, and all other powers enabling him in this behalf the President of India is pleased to make the following rules, further to amend the Punjab Civil Services Rules, Vol. III, namely :-

- (1) These rules may be called the Punjab Civil Services (Vol. III) (6th Amendment) Rules, 1966.
- (2) In the Punjab Civil Services Rules, Volume III, the following shall be inserted as sub-clause (ix) below rule 2.42 :-

“In all cases of enforced halts occurring en route on tour/journeys necessitated by break down of communications due to blockade of roads on account of floods, rains, heavy snow fall, landslides, etc., the period of such halts shall be treated as duty and the Government employee concerned shall be paid daily allowance at 3/4th of the rate applicable to him at the station in which the enforced halt takes place for the period of enforced halt after excluding first day of such halt for which no daily allowance shall be allowed.”

K. S. NARANG,
Secretary to Government, Punjab,
Finance Department.

FINANCE DEPARTMENT**REGULATIONS (I)****NOTIFICATION****The 18th April, 1966.**

No. 2048-FRI-66/7575.— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Punjab is pleased to make the following rules to further amend the Punjab Civil Services Rules, Vol. III :-

- (1) These rules may be called the Punjab Civil Services, Vol. III (5th Amendment) Rules, 1966.
- (2) The words "2nd class or" may be added before the words "Third Class" in note 5 below Rule 2.24 (A).

K. S. NARANG,
Secretary to Government, Punjab,
Finance Department.

FINANCE DEPARTMENT**REGULATIONS - I****NOTIFICATION****The 21st March, 1966.**

No. 5667-7FRI-65/5379.— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Punjab is pleased to make the following rules, further to amend the Punjab Civil Services Rules, Volume III, namely :-

- (1) These rules may be called the Punjab Civil Services, Vol. III (4th Amendment) Rules, 1966;
- (2) In the Punjab C.S.R., Volume III, Serial Nos. 1, 2, 3, 4, 5, 15, 19 and 20 of Appendix B shall be substituted as under :-

Sr. No.	Designation of Government Servants	Rate of Permanent Monthly T.A.	Remarks
		Rs.	
1.	Tehsildars	55.00	Without the condition of maintaining a horse but subject to the condition that they remain on tour for at least 15 days and 10 nights in a month.
2.	Sub-Tehsildars (Assistant Consolidation Officers and others)	67.50	This T.A. will be admissible to those who are required to maintain a horse in the public interest on the production of a certificate from the Deputy Commissioner concerned to this effect.
		35.00	This T.A. will be admissible to those who are not required to maintain a horse.
3.	Kanungos (in Plains) (In Hills)	37.30	This T.A. will be admissible to those who are required to maintain a horse in the public interest.
		46.87	
		20.00	Without any condition of maintaining a horse.
4.	Settlement Naib-Tehsildars except those employed as Head Clerk	67.50	This T.A. will be admissible to those who are required to maintain a horse in the public interest
		35.00	This T.A. will be admissible to those who are not required to maintain a horse.
5.	Naib Tehsildars employed as Readers to the Settlement Officers who are expected to maintain horse.	67.50	Subject to the condition of maintaining a horse.
15.	Officers of the I.A.S.	75.00	Provided a horse is maintained.

Sr. No.	Designation of Government Servants	Rate of Permanent Monthly T.A.	Remarks
19.	Zilladars	67.50	<p>Zilladars are bound to maintain one riding horse and to certify to this effect monthly. They may draw in addition actual expense on the production of the actual payee's receipt for the carriage of camp equipment while on tour subject to a maximum of Rs. 30 per mensem provided that the officer concerned furnishes a certificate that the amount was actually spent on the hire of conveyance necessary for the transportation of his camp equipment.</p> <p>Note:-The claim for actual expenses for the carriage of camp equipment will be drawn on the contingent will form. In addition, they may also draw mileage for journeys performed by railway or actual lorry fare for journeys performed by public lorry on public grounds with the sanction of the Executive Engineer provided lorry fares do not exceed the rate fixed for the locality by the Deputy Commissioner concerned and are subject to the mileage rates for the journey by road.</p>
20.	Naib Zilladars	56.25	<p>Naib Zilladars and Daroghas are bound to maintain horse and to certify to this effect monthly. In addition, they may also draw mileage for journey performed by railway or actual lorry fare for journeys performed by public lorry on public grounds with the sanction of the Executive Engineer, provided lorry fares do not exceed the rate fixed for the locality by the Deputy Commissioner concerned and are subject to the mileage rates for journeys by road.</p>

No. 5667-7FRI-65/5380,

Dated the 21st March, 1966.

A copy is forwarded to the A.G. Punjab, Simla, for information with reference to his U.O. No. T.M.II/21-2/65-66/1310, dated the 3rd November, 1965.

By order,

M. L. BHALLA,
Deputy Secretary, Finance,
for Secretary to Government, Punjab,
Finance Department.

FINANCE DEPARTMENT**REGULATIONS (I)****NOTIFICATION****The 10th March, 1966.**

No. 529-1FRI-66/4341.— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and all powers enabling him in this behalf, the Governor of Punjab is pleased to make the following rules to further amend the Punjab Civil Services Rules, Vol. III :-

- (1) These rules may be called the Punjab Civil Services Vol. III (3rd Amendment) Rules, 1966.
- (2) In the Punjab Civil Services Rules, Volume III, delete the words "more than" appearing first time after the words "allowance if" in sub-clause (i) below clause 3(b) of Rule 2.79 (A).

K. S. NARANG,
Secretary to Government, Punjab,
Finance Department.

**PUNJAB GOVERNMENT
FINANCE DEPARTMENT**

REGULATIONS (I)

NOTIFICATION

The 4th March, 1966.

No. 529-1FRI-66/3945.— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and all powers enabling him in this behalf, the Governor of Punjab is pleased to make the following rules to further amend the Punjab Civil Services Rules, Vol. III :-

- (1) These rules may be called the Punjab Civil Services, Vol. III (2nd Amendment) Rules, 1966;
- (2) Rule 2.76 is deleted.

K. S. NARANG,
Secretary to Government, Punjab,
Finance Department.

No. 529-1FRI-66/3946,

Dated, Chandigarh, the 4th March, 1966.

A copy is forwarded to the Accountant General, Punjab, Simla, for information, with reference to his U.O. No. T.M.I.21(2)/65-66/1649, dated 6th January, 1966.

By order,

M. L. BHALLA,
Deputy Secretary, Finance (P. & L.),
for Secretary to Government, Punjab,
Finance Department.

FINANCE DEPARTMENT**NOTIFICATION****The 28th January, 1966**

No. 11659-7FRI-65/1796.—In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Punjab is pleased to make the following rules further to amend the Punjab Civil Services Rules, Vol. III, namely :-

- (1) These rules may be called the Punjab Civil Services, Vol. III (1st Amendment) Rules, 1966.
- (2) In the Punjab Civil Services Rules, Vol. III (T.A. Rules), for Serial No. 31 in appendix 'B', the following shall be substituted :-

“**31.** Lady Health Rs. 30 provided a Lady Visitors per Health Visitor mensem undertakes touring in Sub-Centres or her duties include an area which is more than 1½ miles from her place of duty and to which effect a certificate should be attached to each Bill by the Drawing and Disbursing Officer concerned.”

K. S. NARANG,
Secretary to Government, Punjab,
Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

(REGULATION)

NOTIFICATION

The 8th April, 2010/16th April, 2010

No. 2/3/2008-4FR.— In exercise of the powers conferred by clause (2) of article 283 of the Constitution of India, the Governor of Haryana hereby makes the following rules further to amend the Punjab Financial Rules, Volume I, in their application to the State of Haryana, namely :-

1. These rules may be called the Punjab Financial Volume I, (Haryana amendment) Rules, 2010.
2. In the Punjab Financial Rules, Volume I, after rule 8.14-A, the following rule shall be added, namely :-

“8.14-B The accounts of a grantee institution or organization shall remain open to inspection and/or internal audit by the Accountant General (Audit) Haryana, whenever the institution or organization is called upon to do so and a provision to this effect should invariably be incorporated in all orders sanctioning grant-in-aid.”

AJIT M. SHARAN,
Financial Commissioner & Principal Secy. to Govt.,
Haryana, Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

(REGULATION)

NOTIFICATION

The 15th June, 2009

No. 2/2/2005-4FR.— In exercise of the powers conferred by clause (2) of article 283 of the Constitution of India, the Governor of Haryana hereby makes the following rules further to amend the Punjab Financial Rules, Volume I, in their application to the State of Haryana, namely :-

1. These rules may be called the Punjab Financial Volume I (Haryana Second Amendment) Rules, 2009.
2. In the Punjab Financial Rules, Volume I, in rule 10.15 after Note 2, the following Note shall be added at the end namely :-

“Note 3:- “In cases where the competent authority finds that the loanee has misutilized the loan or has overdue installments of interest and principal, penal interest at the rate not less than 8% per annum or at such rate as the Government may decide from time to time, shall be imposed on the loanee”.

AJIT M. SHARAN,
Financial Commissioner & Principal Secy. to Govt.,
Haryana, Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

(REGULATION)

NOTIFICATION

The 24th February, 2009

No. 2/1(4)87-4FR.— In exercise of the powers conferred by clause (2) of article 283 of the Constitution of India, the Governor of Haryana hereby makes the following rules further to amend the Punjab Financial Rules, Volume I, in their application to the State of Haryana, namely :-

1. These rules may be called the Punjab Financial Volume I, (Haryana Amendment) Rules, 2009.
2. In the Punjab Financial Rules Volume I, in rule 19.6, under heading "(8) Health Department", against serial number 50, under column 4,-
 - (i) for the letters, signs and figures "Rs. 20,000/-" the letters, signs and figures "Rs. 50,000/- shall be substituted;
 - (ii) for the letters, signs and figures "Rs. 10,000/-" the letters, signs and figures "Rs. 25,000/- shall be substituted;
 - (iii) for the letters, signs and figures "Rs. 5,000/-" the letters, signs and figures "Rs. 10,000/- shall be substituted;
 - (iv) for the letters, signs and figures "Rs. 2,000/-" the letters, signs and figures "Rs. 5,000/- shall be substituted;

Ajit M. Sharan,
Financial Commissioner & Principal Secy. to Govt.,
Haryana, Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

(REGULATION)

NOTIFICATION

The 12th March, 2006

No. 2/1(4)-87-4FR.— In exercise of the powers conferred by clause (2) of article 283 of the Constitution of India, the Governor of Haryana hereby makes the following rules further to amend the Punjab Financial Rules, Volume I, in their application to the State of Haryana, namely :-

1. These rule may be called the Punjab Financial Volume I (Haryana First Amendment) Rules, 2006.
2. In the Punjab Financial Rules, Volume-I, for rule 19.6, the following rule shall be substituted, namely :-

"19.6 Contingencies, stores, fees, compensation, remuneration etc. (Rules 8.3 and 15.2) :-

Sr. No.	Nature of power	Authority to which the power is delegated	Extent of powers delegated
1.	To sanction non-recurring expenditure, not otherwise provided for in this rule.	Administrative Departments	Full powers.
		Heads of Departments	Upto Rs. 1,00,000/- in each case.
		Controlling Officers	Upto Rs. 40,000/- in each case.
		Heads of offices	Upto Rs. 10,000/- in each case.
2.	To sanction recurring expenditure not otherwise provided for in this rule.	Administrative Departments	Full Powers.
		Heads of Departments	Upto Rs. 50,000/- in each case.
		Controlling Officers	Upto Rs. 20,000/- in each case
		Heads of offices	Upto Rs. 5,000/- in each case.
3.	(i) To sanction purchase of Computers including personal computers and accessories.	Administrative Departments in consultation with I.T. Department	Upto Rs. 50,000/- for each computer.
	(ii) Hire and maintenance of computers of all kinds.	Administrative Departments in consultation with I.T. Department.	Full Powers.
4.	To sanction charges for Electricity, gas, water, telephone, postage stamps and taxes levied by statutory body or any other authority.	Heads of offices	Full Powers.
5.	To sanction purchase and repairs of fixtures and furniture.	Heads of Departments	Full powers
		Heads of offices	Upto Rs. 1000/- in each case.

6.	To sanction payment of Freight, demurrage and warfage charges.	Administrative Department.	Full powers
		Heads of Departments.	Upto Rs. 5,000/- in each case
		Controlling Officers	Upto Rs. 2,000/- in each case.
		Heads of offices.	Rs. 500/- in each case Subject to the conditions that the charges are not levied due to the negligence of any official.
7.	To sanction hire charges of electric fans, heaters, coolers etc.	Heads of Offices	Full powers.
8.	To sanction the payment of rent for building or land for (i) ordinary office accommodation. (ii) Godowns (iii) residential purpose etc.	Administrative Department	Upto Rs. 20,000/- for (i) and (ii) and upto Rs. 10,000/- per mensem in each individual case for (iii)
		Heads of Departments	Upto Rs. 10,000/- per month for the office accommodation and Rs. 2000/- per month for land.
		Controlling officers	Upto Rs. 2000/- per month for office accommodation.
		Heads of offices	Upto Rs. 1,000/- per month for office accommodation. Subject to the conditions that the certificate of non-availability and reasonableness of accommodation is obtained from B&R Department and the agreement with the owner is also executed for five years.
9.	To sanction the Legal Charges for defence of Govt. employee's in criminal proceedings instituted against them while discharging the official duties.	Administrative Department for employees of Group "A" and "B" Service.	Full powers subject to the condition that the actual cost of the Defence shall be reimbursed with the concurrence of Law and Legislative Department.
		Heads of Department for employees of Group "C" and "D" service.	-do-
10.	To reimburse the legal expenses to a Govt. employee whose conduct has been the subject of enquiry for expenditure on account of :- (i) Defence witnesses, and	Administrative Department for employees of Group "A" and "B" service and Heads of Departments for employees of Group "C" and "D" service.	Full powers in the case of witness: (a) Payment of expenses to non-official witnesses summoned for the prosecution or defence, should be made according to the rates specified in Chapter 5-C of Volume-I of the High Court Rules and orders in respect of witnesses attending Civil Courts. (b) Government employees summoned as witnesses should be given the usual certificates of

			<p>attendance to enable them to draw their normal traveling allowance and the daily allowance to which they are entitled in accordance with the provisions of the Punjab Civil Services Rules, Volume-III, Travelling Allowance Rules;</p> <p>(c) the expenditure on non-official witnesses should be debited to the same head of account to which the pay of the delinquent Officer/Official concerned is debitable;</p> <p>(d) payment to non-official witnesses should be made out of the contingent grants of the offices/departments concerned;</p> <p>(e) the charges of those witnesses only should be paid whom the commission or Inquiry Officer declares to be necessary witnesses.</p>
	(ii) Fees of Counsel	Administrative Departments for employees of Group "A" and "B" service.	Upto Rs.5,000/-.
		Heads of Departments for employees of Group "C" and "D" service.	<p>Upto Rs. 3,000/-</p> <p>(a) When the Govt. employee is allowed to be represented by a counsel, reimbursement of the fees of the counsel should be allowed in cases where the delinquent officer/officials is successful in clearing himself.</p>
11.	To sanction expenditure in connection with civil suits instituted with the sanction of the Controlling Authority as defined in the Haryana Law Department Manual.	Heads of Offices.	Full powers.
12.	To grant Compensation to Government employees under Workmen's Compensation Act.	Heads of Departments	Full Powers subject to the advice of Legal Remembrance being obtained first.
13.	To grant cash rewards to meet funeral and other unavoidable expenses to the relations of all Govt. employees of group "D" service, who are killed or died of injury received as a result of special risk of office	Heads of Offices	<p>Full powers subject to the maximum of Rs. 5,000/- in each case.</p> <p><i>Note:-</i>The term "special risk" is defined in rule 8.26(7) and (8) of Punjab Civil Services Rules Volume-II</p>

	in the performance of their duties.		
14.	To engage upto four hours part time sweeper, water man gardener etc. chargeable to Contingencies.	Heads of Departments	Full powers at the rates fixed by Deputy Commissioner as per policy of Government of Haryana.
15.	To sanction expenditure for setting departmental examination papers and evaluation of answer books.	Heads of Departments	(i) Rs. 500/- for setting of one paper. (ii) Rs. 10/- for evaluation of each answer book. (iii) Rs. 10/- for practical and viva-voce examination for each candidate.
16.	To sanction expenditure to guest faculty for delivering lecture in :-		
	(i) State Institute.	Head of Institute.	Rs. 500/- per session plus Rs. 50/- conveyance charges per day.
	(ii) Other Institutes.	Head of Institute.	Rs. 200/- per session plus Rs. 50/- conveyance charges per day. Session means duration of lecture ranging from one hour to one and half hours.
17.	To sanction expenditure for :- Purchase of books, periodicals and newspaper (only three in numbers) required for official use only.	Heads of Departments	Full powers.
18.	(a) To sanction expenditure on New Telephone connections including accessories for the offices and also at the residence of entitled officers approved by the Telephone Board Haryana.	Heads of Departments	Full powers.
	(b) To sanction expenditure or temporary installation of telephone in emergent cases only.	Heads of Departments	Full powers subject to the condition the temporary installation should not exceed three months.
19.	To sanction expenditure on direct purchase of stores from the local market after exhausting all the approved sources of supply	Administrative Department Heads of Departments	Upto Rs. 1,00,000/- in each case. Upto Rs. 75,000/- for anyone item during a financial year in respect of each Head of offices under his control.

	mentioned in Appendix 17 of the Punjab Financial Rules, Volume-II and the rate contract arranged by the Director, Supplies and Disposals Haryana, if available	Controlling Officers	Upto Rs. 25,000/- for any one item during a financial year in respect of each Head of offices under his control.
		Heads of Offices	Upto Rs. 7,000/- for any one item on each occasion subject to the condition that the aggregate purchases relating to such an item during the course of financial year do not exceed the amount of Rs. 15,000/-.
20.	To sanction expenditure on direct purchases of stores from the local market in emergent circumstances, when it is not possible to exhaust the approved sources of supply.	Administrative Departments.	Upto Rs. 30,000/- in each case.
		Heads of Departments	Upto Rs. 20,000/- in each case.
		Controlling Officers	Upto Rs. 10,000/- in each case.
		Heads of Offices	Upto Rs. 2,000/- in each case
			Provided emergency is clearly explained in the sanctioning order while exercising these powers.
21.	To sanction expenditure on purchase of type-writers, fax-machine, dedicated intercom equipments, electronic stencil cutter, Dictaphones, copying machine, duplicator, duplicating machine, franking machine, addressographs, filing and indexing system, etc. for themselves and offices subordinate to them.	Heads of Departments.	Full powers subject to the scale fixed by the Government and conditions in the Printing and Stationery Manual and to the provisions that replacement of machines is done after consideration by the Board and that condemnation process is completed within 60 days of the receipt of the request for condemnation otherwise the department will presume that the request has been accepted by the Board. After the rate contract has been finalised and circulated by the Controller, Printing and Stationery, the purchases will be effected direct by the department itself
22.	To sanction expenditure on repairs of Government vehicle(s)	Heads of Departments	Full Powers
		Heads of Offices.	Upto Rs. 10,000/- at one time subject to the condition that the repair be carried out from authorised dealer of Company as approved by the Govt., Building and Road Workshop or Haryana Roadways Workshop.
23.	To sanction expenditure on purchase of vehicle(s).	Administrative Departments	Full powers subject to the condition that the purchase be affected through Director, Supplies & Disposals.

1. ADMINISTRATION OF JUSTICE DEPARTMENT			
		<p>(i) Advocate General Haryana.</p> <p>(ii) Law and Legislative Department</p> <p>(iii) Prosecution Department.</p> <p>(iv) Jail Department.</p>	
24.	To sanction expenditure on payment of fees to conduct civil miscellaneous and land acquisition cases to:-	Civil Cases	
	<p>(i) Advocate General</p> <p>(ii) Legal Remembrancer</p> <p>(iii) Assistant i.e. private Counsel, assisting to the Advocate General.</p> <p>(iv) Private Legal Practitioners engaged to plead on behalf of Government.</p>	Administration of Justice	<p>Full powers :-</p> <p>(i) As per terms and condition of appointment of Advocate General, Haryana.</p> <p>(ii) As per terms and issued by the Government in a particular case.</p> <p>(iii) Rs. 500/- in one case and in bunch cases Rs. 250/- per additional case subject to maximum of Rs. 5,000/-</p> <p>(iv) Rs. 5,000/- in one case and in bunch cases Rs. 1,000/- per additional case subject to a maximum of Rs. 11,000/-</p>
25.	To sanction expenditure on payment of fees from the provision placed at the disposal of Advocate General in the following cases:-		
	(i) Fees to the Advocate General, Assistant to the Advocate General and in cases in which the subject matter of the suit is incapable of being assessed in money value or when the scale of fees laid down in the Law Department Manual proves to be insufficient.	Legal Remembrancer	For Advocate General Rs. 1500/- per hearing subject to maximum of Rs. 11,000/-.
		Advocate General	For Assistant to Advocate General Rs. 500/- per hearing and subject to maximum of Rs. 5,000/-
		Legal Remembrancer or the Advocate General as the case may be	Upto Rs. 500/- for each effective hearing, if adjourned then Rs. 200/- subject to a maximum of Rs. 5000/- in a case.
	(ii) Fees as Counsel for Government		

			Deputy Commissioner to Countersign fee bills as per rules laid down in the Haryana Law Department Manual as per conditions and extent mentioned above.
26.	(1) To sanction expenditure on payment of fees to conduct criminal, quasi-criminal cases:- (a) Advocate General for appearing in any court other than High Court.	Criminal Cases Administration of Justice	(a) as per terms and conditions of appointment of Advocate General, Haryana.
	(2) To sanction expenditure on payment of fees from the provision placed at the disposal of Advocate General to private legal practitioners in the following cases:- Fees for.—		
	(i) Representing the Government in the High Court.	Advocate General	Upto Rs. 500/- for each effective hearing subject to a maximum of Rs. 5000/- in a case.
	(ii) defending a poor accused in the High Court.	Advocate General	Upto Rs. 500/- for each effective hearing subject to maximum of Rs. 5000/- in a case on production of certificate signed by judge hearing the case.
	(iii) Fees for conducting a Govt. case by Private Counsel engaged as Public Prosecutor in subordinate Courts or when engaged by the Sessions Judge to defend a poor accused.	Legal Remembrancer	Upto Rs. 500/- for each effective hearing, if adjourned then Rs. 200/- subject to a maximum of Rs. 5000/- in a case. Deputy Commissioners to countersign fee bills, as per rules laid down in the Haryana Law Department Manual and as per conditions and extent mentioned above.
27.	To sanction expenditure for payment of fees to the Panel Advocates engaged for conducting cases in the Supreme Court/Delhi High Court or Delhi Courts.	Resident Commissioner, Haryana Bhawan.	Full Powers. As per rates fixed by the Government and the payment of these fee bills is to be made by the Advocate General Haryana. The advocate on panel shall be paid fees as fixed by the Govt. from time to time. However, willingness of the advocate(s) may be obtained in advance in writing to

			this effect and advocate be empanelled only thereafter.
JAIL DEPARTMENT			
28	To grant rewards to any person not employed in Jail Deptt. for recapture of escaped prisoners.	Director General of Prisons	Upto Rs. 1,000/- in each case.
29.	To grant rewards to any persons not employed in the Jail Department for furnishing valuable information within Jail premises.	Director General of Prisons	Upto Rs. 250/- in each case.
		Superintendent Central/District Jail	Upto Rs. 100 in each case subject to maximum of Rs. 500/- in a year.
30.	To sanction expenditure on purchase of tool and plant implements.	(i) Director General of Prisons.	Full powers
		(ii) Superintendent Central/ District Jail.	Upto Rs. 1500/- for anyone item.
		(iii) Superintendent Sub - Jail.	Upto Rs. 1000/- for anyone item.
31.	To sanction expenditure on local purchase of dietary articles, such as wheat, gram, pulses, fire wood, vegetable ghee, oils etc. from Govt. approved sources.	Administrative Department.	Full powers.
		Director General of Prisons.	Upto Rs. 2,00,000/- for anyone item.
		Superintendent Central/ District Jail.	Upto Rs. 15,000/- for anyone item.
		Superintendent Sub Jail.	Upto Rs. 5000/- for anyone item.
32.	To sanction expenditure on local purchase of dietary articles, such as wheat, gram, pulses, fire wood, vegetable ghee, oils etc. from local market in emergent cases after observing all codal provisions	Administrative Department	Full powers.
		Director General of Prisons.	Upto Rs. 50,000/- for anyone item.
		Superintendent Central/ District Jail	Upto Rs. 10,000/- for anyone item
		Superintendent Sub Jail.	Upto Rs. 2,000/- for anyone item.
(2) ANIMAL HUSBANDRY DEPARTMENT			
33.	To sanction expenditure on purchases of animal(s) through the permanent livestock purchase committee.	Director, Animal Husbandry.	Full powers.
(3) EDUCATION DEPARTMENT			
34.	To sanction expenditure on purchase of books.	(i) Heads of Higher and High School/Heads of Educational Institutions.	Full powers for libraries of institutions under their charge; provided that the books are approved by the Education Department.
		(ii) District Education Officers/Principal of Government Colleges.	For libraries of educational institution under their respective control provided that in the case of books the cost of which excluding

			postage exceeds Rs. 750/- per book, the sanction of Director School/Higher Education is obtained.
		(iii) Librarian, Central/ State Library and District Library.	Upto Rs. 750/- per book (excluding postage).
35.	To sanction expenditure on purchase of chemicals and scientific instruments of standard description locally out of science grant which do not require special inspection and testing provided the articles are not be procured from the medical stores.	Principals of Government Colleges.	Upto Rs. 5,000/- for each item.
36.	To sanction expenditure on purchase of chalks from the open market in emergent circumstances without making enquiry or consultation from approved sources of supply.	(i) Sub Divisional Education Officers for Middle Schools.	Upto Rs. 5,000/- at one time.
		(ii) Block Education Officers for Primary Schools.	Upto Rs. 1,000/- at one time.
		(iii) Heads of High Senior Secondary Schools.	Upto Rs. 500/- at one time.
(3) EXCISE AND TAXATION DEPARTMENT			
37.	To grant rewards to informer (a public person) for giving a substantial information in Excise and Tax evasion cases.	Administrative Department.	Upto Rs. 20,000/- in anyone case.
		Excise and Taxation Commissioner.	Maximum of Rs. 5,000/- in anyone case.
		Deputy Excise and Taxation Commissioner.	Rs. 1,000/- in anyone case.
(5) FOREST DEPARTMENT			
38.	To sanction expenditure on works items classified as revenue expenditure.	Divisional Forest Officers.	Full Powers.
39.	To grant rewards to informer (a public person) in Forest theft cases.	Conservator of Forest	Full powers subject to the condition that each case shall not exceed Rs. 1000/-
		Divisional Forest Officer.	Upto Rs. 1,000/- in each case and provided that the total amount of the reward does not exceed one-fourth of the estimated value of the property confiscated plus the amount of any fine imposed and further subject to maximum amount of Rs. 10,000/- in a year.
40.	To sanction "Capital expenditure" on purchase of	Administrative Department	Full powers.

	stores, tools, plant, rest-house furniture, tents etc.	Principal Chief Conservator of Forest	Upto Rs. 2,00,000/- in each case.
		Chief Conservator of Forest	Upto Rs. 1,00,000/- in each case.
		Conservator of Forest.	Upto Rs. 50,000/- in each case.
		Divisional Forest Officers.	Upto Rs. 20,000/- in each case.
41.	To sanction expenditure on purchase of Stores and material under all Plan Schemes relating to the Forest Department	Principal Chief Conservator of Forests.	Full powers.
		Chief Conservator of Forest.	Upto Rs. 1,00,000/- in each case.
		Conservator of Forest.	Upto Rs. 50,000/- in each case.
		Divisional Forest Officers	Upto Rs. 20,000/- in each case.
			Provided that the purchases are effected through the Director, Supplies and Disposals.
(6) FISHERIES DEPARTMENT			
42.	To grant a reward to informer (a public person) for detecting poachers in fish sanctuaries.	Director of Fisheries.	Full powers upto Rs. 500/- in each case.
		Deputy Director of Fisheries.	Upto Rs. 500/- in each case subject to maximum of Rs. 10,000/- in a year.
		Fisheries Development Officer.	Upto Rs. 500/- in each case subject to maximum of Rs. 5,000/- in a year.
43.	To sanction expenditure on maintenance of fish seed farms.	Administrator Department.	Full powers.
		Director, Fisheries.	Upto Rs. 25,000/- per work
		Deputy Director Fisheries	Upto Rs. 10,000/- per work
		Fisheries Development Officer.	Upto Rs. 5,000/- per work.
(7) GENERAL ADMINISTRATION DEPARTMENT			
44.	To sanction expenditure on payment of remuneration of persons other than Government employees employed in connection with the examinations held by the Haryana Public Service Commission and Haryana State Subordinate Staff Selection Commission.	Administrative Department.	Full Powers
		Chairman of the Haryana Public Service Commission/ Haryana State Subordinate Staff Selection Commission.	Upto the maximum of Rs. 5000/- in each individual case during a financial year.
45.	To sanction expenditure on purchase of medicines for Raj Bhawan Dispensary from the open market.	Secretary to Governor, Haryana.	Full powers, subject to conditions that purchases are made in an economical manner after inviting quotations and accepting the lowest one.
46.	To sanction expenditure on purchase of domestic	Secretary to Governor, Haryana	Full powers.

	animal, clothing, uniforms, belts, badges and clothing to Class-IV employees other than employees paid from contingencies in Raj Bhawan.		
47.	To sanction non-recurring expenditure chargeable to contingencies of the Civil Secretariat not otherwise provided for.	Under Secretary (General) to Govt. Haryana Secretariat Establishment.	Upto a maximum of Rs. 2,000/- for anyone time.
(8) HEALTH DEPARTMENT			
48.	To sanction the payment of reward to a public persons(s) who apprehend and bring back to the Mental Hospital any mental patient, who has escaped there from	Director General Health Services Haryana and Director Principal Medical College, Rohtak.	Full powers subject to maximum of Rs. 250/- for each patient.
49.	To sanction expenditure on recreation of mental patients.	Director General, Health Services, Director Principal Medical College, Rohtak.	Upto maximum of Rs. 10,000/- per annum.
50.	To sanction expenditure on purchase of medicines locally in case of exceptional illness/ natural calamities to meet the extra-ordinary demand.	Director General, Health Services, and Director Principal, Medical College, Rohtak.	Upto Rs. 20,000/- for anyone occasion.
		Civil Surgeon/Principal Medical Officer/Zonal Malaria Officer.	Upto Rs. 10,000/- for anyone occasion,
		Senior Medical Officer/ Block Medical Officer.	Upto Rs. 5,000/- for anyone occasion.
		Medical Officer Incharge Community Health Centre/ Primary Health Centre.	Upto Rs. 2,000/- for anyone occasion.
51.	To sanction non-recurring expenditure chargeable to contingencies (to purchase medical stores equipment and medicines through prescribed sources) where no special power is prescribed in these rules.	(i) Director General Health Services and Director Principal, Medical College, Rohtak.	Upto Rs. 1,00,000/- for anyone occasion.
		(ii) Civil Surgeon/Principal Medical Officer/Zonal Malaria Officer.	Upto Rs. 50,000/- for anyone occasion.
		(iii) Senior Medical Officer/ Medical Superintendent	Upto Rs. 10,000/- for anyone occasion.
		(iv) Medical Officer Incharge Civil Hospital/ Community Health Centre/Primary Health Centre.	Upto Rs. 2,000/- for anyone occasion.
			The purchase be effected in most economical manner after following codal provisions and provision

			prescribed in Manual of Supplies and Disposal Department.
52.	To sanction expenditure on petty repairs, additions, alterations & maintenance of Health Institutions situated in Government buildings.	Administrative Department.	Full powers.
		Director General Health Services and Director Principal, Medical College, Rohtak.	Upto Rs. 50,000/- for each work.
		Civil Surgeon/Principal Medical Officer/Zonal Medical Officer and Medical Supdt.	Upto Rs. 30,000/- for each work.
		Senior Medical Officer/Block Medical Officer.	Upto Rs. 10,000/- for each work.
		Medical Officer In charge Community Health Centre/ Primary Health Centre.	Upto Rs. 2,000/- for each work.
			Subject to the condition that the work will be got executed from the local agency after ascertaining reasonability of rates and after observing the necessary technical formalities and codal provisions.
(9) INDUSTRIES DEPARTMENT			
53.	To sanction expenditure on purchase of stores & material under scheme(s) pertaining to development of small scale industries.	Director, Industries	Full powers for each scheme, provided that the purchases are effected through the Director, Supplies and Disposals.
(10) POLICE DEPARTMENT			
54.	To grant rewards to informers (a public person) for giving substantial information which may lead to identification arrest of culprit.	Director General of Police	Full powers subject to police rules.
		Inspector General of Police (Range)	Upto Rs. 5,000/- subject to police rules.
		Deputy Inspector General of Police (Range)	Upto Rs. 2,000/- subject to police rules.
		Superintendent of Police and Principal Police Training College, Madhuban	Upto Rs. 1,000/- subject to police rules
55.	To sanction expenditure on purchases of spectacles for the use of men serving in the fingers Print Bureau at Madhuban.	Director General of Police.	Upto Rs. 5,000/- for anyone item.
		Director Finger Print Bureau	Upto Rs. 1,000/- for anyone item.
56.	To sanction expenditure on local purchase of non standard ammuniton for training.	Director General of Police.	Full Powers.
		Deputy Inspector General of Police	Upto Rs. 5,000/- for any one item.

57.	To accept for adjustment by book transfer the bills relating to expenditure incurred by the Railway Administration in connection with the arrangements made for the protection of the President of India during his tours by railways in areas under the jurisdiction of Haryana Government.	Director General of Police.	Full powers.
58.	To sanction the payment of rent of building for which the Railways Department can charge rent in accordance with Para 1946, 1957 and 1958 of Indian Railway Code for Engineering Department of 1961.	(i) Director General of Police	Full powers.
		(ii) Deputy Inspector General of Traffic Police Haryana.	Upto Rs. 2,000/- per month.
		(iii) Superintendent of Railway Police.	Upto Rs. 750 per month.
59.	To purchase medicine locally in case of exceptional illness and in order to meet extraordinary demands of Police Hospital Dispensary.	Inspector General/ Deputy Inspector General, Haryana Armed Police, Deputy Inspector General of Police, Director, Police Training College, Madhuban.	Upto Rs. 10,000/- for anyone occasion.
		Superintendent of Police Commandant, Haryana Armed Police, Principal Police Training College, Madhuban.	Upto Rs. 2,000/- for any one occasion.
(11) PRINTING & STATIONERY DEPARTMENT			
60.	To sanction expenditure on account of emergent requisition for printing at private presses in excess of the actual cost of work.	Controller, Printing and Stationery	Upto Rs. 5,000/- in a financial year subject to the provisions of the Printing and Stationery Manual.
61.	To sanction expenditure on account of emergent requisition for printing and binding work executed at private presses payable from the minor heads "printing at private" presses or Lithography, as the case may be.	Controller, Printing and Stationery.	Full Powers.
(12) PUBLIC RELATION DEPARTMENT			
62.	To sanction expenditure for payment of fees to persons other than Government	Administrative Department.	Upto Rs. 1,000/-in each case.

	employees for articles dramas, skits and songs prepared by them for contribution to the press or for the departmental dramas & Bhajan parties.	Director, Public Relations Haryana	Upto Rs. 500/- in each case.
63.	To sanction expenditure for payment to individual's contribution for writing of articles, manuscripts for books and pamphlets of painting photographs transparencies and art design to departmental publications.	Administrative Department	Upto Rs. 1,000/- in each case.
		Director Public Relations Haryana.	Upto Rs. 500/- in each case.
(13) REVENUE DEPARTMENT (STAMPS)			
64.	To grant reward to a public person who has definitely contributed to the conviction of any offender under the Indian Stamp Act 1899, or the Court Fees Act, 1870.	Financial Commissioner (Revenue).	Full powers.
		Collectors	Upto to Rs. 1,000/- in any one case.
14. TRANSPORT DEPARTMENT			
65.	To sanction expenditure on the purchase of petrol, mobile oil and lubricants.	General Manager Haryana, Roadways	Full powers.
66.	To sanction expenditure on repairs, servicing and other contingencies, including purchase of minor tools.	Transport Commissioner.	Full powers.
		Deputy Transport Controller (Technical)	Rs. 2,000/- on each item subject to maximum Rs. 30,000/- in a month.
		General Manager Haryana Roadways	Rs. 1,000/- on each item subject to maximum Rs. 25,000/- in a month.
67.	To sanction expenditure on simple meals and refreshments to be served to the staff working beyond normal duty hours in connection with plying of bus service on important fairs.	General Manager Haryana Roadways	Rs. 150/- at a time and Rs. 20/- per head for those employees who have actually worked but are not entitled for over time.
68.	To sanction expenditure on advertisement and publicity.	Transport Commissioner	Full powers.
		Deputy Transport Controller (Tech.)	Upto Rs. 5,000/- per annum.
		General Manager Haryana Roadways	Upto Rs. 2,000/- per annum.

69.	To sanction expenditure on purchase of buses complete with bodies.	Transport Commissioner	Full powers subject to the condition that the purchase be effected through Director, Supplies and Disposal.
70.	To sanction expenditure on purchase of plants and machinery.	Transport Commissioner	Full powers.
		Deputy Transport Controller (Tech.)	Upto Rs. 10,000/- on each item subject to total of Rs. 30,000/- in a month.
		General Manager Haryana Roadways	Up to Rs. 1,000/- on each item subject to a total of Rs. 10,000 in a month. Provided that the purchases are made through Director Supplies and Disposals.
71	To sanction expenditure on repairs of buses involved in minor accident.	Transport Commissioner.	Full powers.
		General Manager Haryana Roadways	Upto Rs. 2,000/- in each case.
72	To sanction expenditure on claims for compensation arising out of accidents awarded by the court of law.	Transport Commissioner.	Full powers Provided that all cases which reveal negligence on the part of individuals should be communicated to the Accountant General through the Finance Department and advice of Legal Remembrancer is obtained before making any payment.
73	To sanction expenditure on claims of compensations arising out of accidents in cases other the court award.	Administrative Department	Upto Rs 25,000/- in each case.
		Transport Commissioner	Upto Rs. 5,000/- in each case.
		General Manager Haryana Roadways	Upto Rs. 1,000/- in each case.
			Provided that all cases which reveal negligence on the part of any individual should be communicated to the Accountant General through the Finance Department and advice of Legal Remembrance is obtained before making any payment.
74.	To sanction expenditure for MACT cases settled in:- (i) Lok Adalat in High Court or at Distt. Level.	Administrative Department.	Full Powers.
		Transport Commissioner.	Upto Rs. 5 Lakh
		General Manager Haryana Roadways	Upto 1.50 Lakh
75.	To sanction expenditure on purchase tyres and tubes.	General Manager, Haryana Roadways	Full powers subject to the conditions that :- (i) Purchase is made at the rates fixed by Director, Supplies and Disposals.

			(ii) Purchase of tyres and tube should not exceed the requirement of one quarter at a time; (iii) that the number of kilometers by tyres or tubes replaced are to be intimated to the Transport Commissioner for checking in his office.
76.	To sanction expenditure for supply of uniform to driver, conductors and other staff, who are required to wear the uniform.	Heads of Departments and Offices.	Full Powers. Subject to the rates and rules prescribed by the Supplies and Disposals Department.
(15) WOMEN AND CHILD DEVELOPMENT DEPARTMENT			
77.	To sanction expenditure on purchase of Food Commodities under the supplementary nutrition programme Integration Child Development Services.	Heads of Departments	Full Powers.
		(ii) All Deputy Commissioners and Additional Deputy Commissioners	Full powers.

- Note :** (1) These powers shall be exercised within budget provision as provided in Chapter XVII and financial sanction of the competent authority as provided in Chapter XVIII of Punjab Financial Rules Volume-I.
- (2) Commissioners of Divisions and Deputy Commissioners shall exercise the powers of Heads of Departments and Controlling Officers respectively.
- (3) The powers delegated to the subordinate authorities can also be exercised by higher authority as mentioned in Note below rule 19.4.
- (4) The year means a financial year i.e. beginning on the 1st of April and ending on the 31st March following".

BHASKAR CHATTERJEE
Financial Commissioner & Principal Secy. to Govt.,
Haryana, Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

(REGULATION)

NOTIFICATION

The 6th June, 2003

No. 2/4/2002-4FR.— In exercise of the powers conferred by clause (2) of article 283 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Financial Rules, Volume I, in their application to the State of Haryana, namely :-

1. These rules may be called Punjab Financial Volume I (Haryana Second Amendment) Rules, 2003.
2. In the Punjab Financial Rules, Volume I, in Rule 19.6, against serial number 163 under column 3 and 4 for existing entries, the following entries shall be substituted, namely :-

	3	4
“(i)	Commissioner and Secretary to Government Haryana, Public Relations Department	Up to Rs. 1000/- in each case
“(ii)	Director, Public Relations, Haryana	Upto Rs. 500/- in each case.”

CHANDER SINGH
Financial Commissioner & Principal Secy. to Govt.,
Haryana, Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

(REGULATION)

NOTIFICATION

The 10th February, 2003

No. 2/7/2001-3FR-II.— In exercise of the powers conferred by clause (2) of article 283 of the Constitution of India, and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Financial Rules, Volume I, in its application to the State of Haryana, namely :-

1. These rules may be called the Punjab Financial Volume-I, (Haryana First Amendment) Rules, 2003.
2. in the Punjab Financial Rules, Volume-I, in rule 19.6, under columns 1, 2, 3 and 4 against serial number 1, under columns 3 and 4 after entries "All Departments of Government" and "Full powers", the entries "Chief Justice of Punjab and Haryana High Court" and "Upto Rs. 1,00,000/- for any one item" shall respectively be inserted.

CHANDER SINGH
Financial Commissioner & Principal Secy. to Govt.,
Haryana, Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

(REGULATION)

NOTIFICATION

The 19th April, 2002

No. 2/4/2000-3FR-II.— In exercise of the powers conferred by clause (2) of article 283 of the Constitution of India, and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Financial Rules, Volume I in their application to the State of Haryana, namely :-

1. These rules may be called the Punjab Financial Volume I (Haryana First Amendment) Rules, 2002.
2. In the Punjab Financial Rules, Volume I, in rules 8.8, 8.9, 8.13 and the notes thereunder, for the letters and figures "Rs. 1000" wherever occurring the letters and figures "Rs. 500" shall be substituted.

A.N. MATHUR
Financial Commissioner & Secretary to Govt.,
Haryana, Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

(REGULATION)

NOTIFICATION

The 13th August, 2001

No. 2/2/99-3FR-II.— In exercise of the powers conferred by clause (2) of article 283 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Financial Rules Volume I, in their application to the State of Haryana, namely.

1. These rules may be called Punjab Financial Volume-I (Haryana First Amendment) Rules, 2001.
2. In the Punjab Financial Rules, Volume-I, in Annexure 'A' referred to in rule 7.3 and Note 3 there under.

(i) for paragraph 1, the following paragraph shall be substituted namely :-

1. In regard to the date of birth a declaration of age made at the time of, or for the purpose of entry into Government Service, shall as against the Government employee in question, be deemed to be conclusive unless he applied for correction of his age as recorded within two years from the date of his entry into Government service. No application submitted beyond the stipulated period of two years for change in date of birth will be entertained, wherever the application for correction of his age is submitted by the employee within a period of two years from the date of his entry into Government service, the same would be considered by the Government in consultation with the Chief Secretary to Government of Haryana. Government however, reserves the right to make a correction in the recorded age of Government employee at any time against the interest of that Government employee when it is satisfied that the age recorded in his service book or in the history of services of a Government employee is incorrect and has been incorrectly recorded with the object that the Government employee may derive some unfair advantage there from

(ii) For paragraph 3, the following paragraph shall be substituted, namely :-

- “3. When a Government employee, within the period allowed or at a later stage, makes an application for the correction of his date of birth as recorded, a special inquiry should be held to ascertain his correct age and reference should be made to all available sources of information such as certified copies of entries in the municipal birth register, university or, school age certificate, Janam patries or horoscopes. Wherever the application is supported by certified copies of entries in the Municipal Birth Register or Village Chowkidara Register or the Police Station Records, the applicant would be required to submit the details of birth entries of all his brothers and sisters borne of the same parentage in order to establish that the entry really pertains to the employee concerned and not to anyone of his senior or junior brother or sister. This is important keeping in view that the names of children

are invariably not recorded at the time of birth in such records. It should however, be remembered that it is entirely discretionary on the part of the sanctioning authority to refuse or grant such applications and no alternation should be allowed unless it has satisfactorily been proved that the date of birth as originally given by the applicant was a bona fide mistake and that he has derived no unfair advantage there from.”

A.N. MATHUR
Financial Commissioner & Secretary to Govt.,
Haryana, Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

(REGULATION)

NOTIFICATION

The 20th December, 2000

No. 2/2/99-3FR-II.— In exercise of the powers conferred by clause (2) of article 283 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Financial Rules Volume I, in their application to the State of Haryana, namely.—

1. These rules may be called Punjab Financial Volume-I (Haryana First Amendment) Rules, 2000.
2. In the Punjab Financial Rules Volume-I, in Annexure 'A' referred to in rule 7.3 and Note 3 thereunder.

(i) For paragraph 1, the following paragraph shall be substituted, namely :-

1. In regard to the date of birth a declaration of age made at the time of, or for the purpose of entry into Government Service, shall as against the Government employee in question, be deemed to be conclusive unless he applied for correction of his age as recorded within two years from the date of his entry into Government service. Wherever it is proposed to consider the application of the employee for correction of his age with a period of two years from the date of his entry into Government period of two years from the date of his entry into Government Service, the same would be considered by the Government in consultation with the Chief Secretary to Government of Haryana. In cases where such application has been made beyond the stipulated period and is proposed to be accepted, the same shall be considered on recommendations of the Administrative Department and the Chief Secretary to Government of Haryana in consultation with the Finance Department. Government, however, reserves the right to make a correction in the recorded age of Government employee at any time against the interest of that Government employee when it is satisfied that the age recorded in his service book or in the History of services of a Government employee is incorrect and has been incorrectly recorded with the object that the Government employee may derive some unfair advantage there from”

(ii) For paragraph 3, the following paragraph shall be substituted, namely :-

- “3. When a Government employee, within the period allowed or at a later stage, makes an application for the correction of his date of birth as recorded, a special inquiry should be held to ascertain his correct age and reference should be made to all available sources of information such as certified copies of entries in the municipal birth register, university or, school age certificate, Janam paties or horoscopes. Wherever the application is supported by certified copies of entries in the Municipal Birth Register or Village Chowkidara Register or the Police Station Records, the applicant would be required to submit the

details of birth entries of all his brothers and sisters borne of the same parentage in order to establish that the entry really pertains to the employee concerned and not anyone of his senior or junior brother or sister. This is important keeping in view that the names of children are invariably not recorded at the time of birth in such records. It should however, be remembered that it is entirely discretionary on the part of the sanctioning authority to refuse or grant such applications and no alternation should be allowed unless it has satisfactorily been proved that the date of birth as originally given by the applicant was a bona fide mistake and that he has derived no unfair advantage there from.”

A.N. MATHUR
Financial Commissioner & Secretary to Govt.,
Haryana, Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

REGULATIONS

NOTIFICATION

The 26th March, 1999

No. 3(4)-2FG-II-83/1127.— In exercise of the power conferred by clause (2) of article 283 of the Constitution of India, the Governor of Haryana, hereby makes the following rules further to amend the Punjab Financial Rules, Volume I, in their application to the State of Haryana, namely :-

1. These rules may be called the Punjab Financial Volume I (Haryana First Amendment) Rules, 1999.
2. In the Punjab Financial Rules Volume-I, in Rule 19.9 for serial No. 23 and entries there against, the following serial No. and entries there against shall be substituted, namely :-

1	2	3		4
23	To incur expenditure from the allotment under head "2245 -Relief on account of natural calamities."	(i)	Deputy Commissioners	Upto Rs. 20,000 in any one case but not exceeding Rs. 10.00 lacs in a year provided the amount is spent to meet the demand arising out of famine in the State and also for the relief of distress caused by serious drought, floods, fire, earthquake or other natural calamities in accordance with the instructions issued by the Government from time to time.
		(ii)	Divisional Commissioners	Upto Rs. 50,000 in any one case but not exceeding Rs. 50.00 lacs in a year provided the amount is spent to meet the demands arising out of famine in the State and also for the relief of distress caused by serious drought, floods, fire, earthquake or other natural calamities in accordance with the instructions issued by the Government from time to time.
		(iii)	Financial Commissioner Revenue	Upto Rs. 20.00 lacs in any one case but not exceeding Rs. 5.00 crores in a year provided the amount is spent to meet the demands arising out of famine in the State and also for the relief of distress caused by serious drought, floods, fire, earthquake or other natural calamities in

1	2	3	4
			accordance with the instructions issued by the Government from time to time.

Dated Chandigarh,
5.3.99

A.N. Mathur
Financial Commissioner & Secretary to Govt.,
Haryana, Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

NOTIFICATION

The 28th August, 1997

No. 2/5/94-3FR-II.— In exercise of the powers conferred by clause (2) of Article 283 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Financial Rules, Volume I, in its application to the State of Haryana, namely :-

1. These rules may be called the Punjab Financial Rules, Volume-I (Haryana First Amendment) Rules, 1997.
2. In the Punjab Financial Rules, Volume I, for rule 19.15, against serial number 7, under columns 3 and 4, the following entries shall be added at the end, namely :-

3	4
"Director, Libraries Department, Haryana	Upto a limit of Rs. 200 in each individual case subject to the maximum of Rs. 500 in a year and further subject to the condition that the amount of loss for write off does not exceed 1% of the in total cost of books available the stock.

A.N.MATHUR
Financial Commissioner & Secretary to Govt.,
Haryana, Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

(REGULATIONS)

NOTIFICATION

Dated, the 27th December, 1995

No. 2/27/92-3FR-II.— In exercise of the powers conferred by clause (2) of article 283 of the Constitution of India and all other powers enabling him to this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Financial Rules, Volume I, in its application to the State of Haryana, namely :-

1. These rules may be called the Punjab Financial Rules Volume I (Haryana 4th Amendment) Rules, 1995.
2. In the Punjab Financial Rules, Volume I, in rule 19.6 against serial number 161 under column 4 against item (ii) for the letters and figures "Rs. 50" and "Rs. 100", the letter and figures "Rs. 300" and "Rs. 600" respectively shall be substituted.

J.D. Gupta,
Financial Commissioner & Secretary to Govt.,
Haryana, Finance Department.

HARYANA GOVERNMENT
FINANCE DEPARTMENT
(REGULATION)
NOTIFICATION

The 30th November, 1995

No. 3/5/92-3FR11.— In exercise of the powers conferred by clause (2) of article 283 of the Constitution of India, and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Financial Rules, Volume I, in their application to the State of Haryana, namely :-

1. These rules may be called the Punjab Financial Volume I (Haryana Third Amendment) Rules, 1995.
2. In the Punjab Financial Rules, Volume I, in rule 3.34, for clause (b), the following clause shall be substituted namely :-

“(b) Treasury Officers/Assistant Treasury Officers are authorised to renew Pension Payment Order without reference to the Accountant General, in case, in which, pensioner’s portion is lost, worn or torn, or the entries on the reverse of either the pensioner’s or the disbursing officer’s portion are completely filled up. On the renewal of Pension Payment Order, the portion of the original order containing the facsimile of the pensioner’s signature or thumb impression, as the case may be, and the copy of photograph where it is kept, shall be cut off from the old and pasted on the renewed Pension Payment Order before the latter is signed by the Treasury Officer/Assistant Treasury Officer and the old Pension Payment Order, pensioner’s portion, if available, shall be returned by the Treasury Officer/Assistant Treasury Officer to the concerned pensioner for record after prominently stamping them as “renewed and cancelled” on their first and last pages. A note of the issue of the new Pension Payment Order shall be made in the remarks column of the Register (Form STR 35). On the death of a pensioner the Pension Payment Order should, after payment of the arrears of pension, be returned to the Accountant General, Haryana with a report of the date of death of the pensioner”.

J.D. GUPTA
Financial Commissioner & Secretary to Govt.,
Haryana, Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

(REGULATION)

NOTIFICATION

The 24th October, 1996

No. 13/1(1)/89-5FR-II.— In exercise of the powers conferred by clause (2) of article 283 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Financial Rules Volume II, in their application to the State of Haryana, namely.

1. (a) These rules may be called the Punjab Financial Volume II (Haryana Second Amendment) Rules, 1996.
- (b) These rules shall be deemed to have come into force with effect from 1st day of April, 1987.
2. In the Punjab Financial Rules, Volume II, in Appendix 4, in part captioned as "B-PAY AND ALLOWANCES, PENSIONS ETC.".—
 - (i) for sub-part captioned as "II-Incidence of leave salaries", the following sub-part shall be substituted, namely :-

"II-INCIDENCE OF LEAVE SALARIES

The following rules govern the incidence of leave salaries of Government servants who have served under two or more Governments:-

The liability for leave salary will be borne in full by the Government from which the Government servant proceeds on leave whether it be a lending Government or a borrowing Government with whom he is on deputation.

Explanation.— Leave salary means the monthly amount paid by Government to Government employee on leave."

- (ii) for sub-part captioned as "IV-Incidence of Pensions", the following sub-part shall be substituted, namely :-

"IV- INCIDENCE OF PENSIONS

Except in regard to the apportionment of liabilities of pensions of Government servants who retired after serving the undivided India between India and Pakistan, and also who have retired or are going to retire from service in the Haryana State after serving in the Punjab State before re-organization, the following rules regulate the adjustment of pensionary charges (including gratuity) of Government servants who have served under one or more than one Governments :-

The liability for pensions including gratuity will be borne in full by the Central/State Government to which the Government servant

permanently belongs at the time of retirement.

Explanation.— The Central Government includes Post and Telegraph, Defence and Railway Department also.”

A.N. MATHUR
Financial Commissioner & Secretary to Govt.,
Haryana, Finance Department.

IMPORTANT
MOST IMMEDIATE

HARYANA GOVERNMENT
FINANCE DEPARTMENT
(REGULATIONS)
NOTIFICATION
The 2nd August, 1996

No. 2/1(4)-91-3FR-II.—In exercise of the powers conferred by clause (2) of Article 283 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Financial Rules, Volume II, in their application to the State of Haryana, namely :-

1. These rules may be called the Punjab Financial Volume II (Haryana First Amendment) Rules, 1996.
2. In the Punjab Financial Rules, Volume II, (as applicable to Haryana State), in Appendix 15, for Serial No. 43, the following serial number shall be substituted, namely :-
“43. Typewriters, Calculating Machines etc.— The detailed rules for the supply and purchase of typewriters, copying machines, duplicators, punching and binding machines and lamination machines are contained in Chapter 12 of the Punjab Printing and Stationery Manual”.

A.N. MATHUR,
Financial Commissioner & Secretary to Govt.,
Haryana, Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

NOTIFICATION

The 23rd January, 1995

No. 11/102/86-4FD-III/94(2957).— In exercise of the powers conferred by clause (2) of article 283 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Financial Rules Vol. II, in its application to the State of Haryana, namely :-

1. These rules may be called Punjab Financial Volume-II (Haryana Second Amendment) Rules, 1994. In the Punjab Financial Rules Volume II, in Appendix Condition 17 for Clause (ii) the following clause shall be substituted namely :-

“(ii) In the event of the Contractor failing duly and properly to fulfil or committing breach of any of the terms and conditions of this contract or repeatedly supplying good liable to rejection hereunder or failing, declining, neglecting or delaying to comply with any demand or requisition or otherwise not executing the same in accordance with the terms of this contract or if the contractor or his agents or servants being guilty of fraud in respect of the contract or any other contract entered into by the Contractor or any of his partners or representatives thereof with Govt. directing, giving, promising, offering any bribes, gratuity, gift, loan, perquisite, reward or advantages pecuniary or otherwise to any person in the employment of Govt. in any way relating to such Officers or person or persons Office or employment or if the Contractor or any of his Partners become insolvent or apply for relief as insolvent debtor or commence any insolvency proceedings or make any composition with his/their creditors or attempts to do so then without prejudice to Government’s rights and remedies otherwise the Government shall be entitled to terminate this contract forthwith, forfeit the security and to blacklist the contractor and purchase or procure or arrange from Government’s stocks or otherwise at the Contractor’s risk and at the absolute discretion of the Director, Supplies and Disposals, Haryana, as regards the manner, place or time of such purchases, such supplies as have not been supplied or have been rejected under this agreement or are required subsequently by Govt. there under and in cases where issues in replacement are made from Govt’s stock or supplies, the cost or value of such stocks or supplies together with all incidental charges or expenses, shall be recoverable from the contractor on demand and the Contractor shall not be entitled to benefit from any profit which may thus accrue to Govt. The termination of this contract in whole or part under these conditions shall not be affected by the acceptance, meanwhile or subsequently, of supplies accepted or made at any station whether in ignorance of the termination or otherwise”.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

(REGULATIONS)

NOTIFICATION

The 24th November, 1994

No. 2/3/94-3FR-II.—In exercise of the powers conferred by clause (2) of article 283 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Financial Rules, Volume II, in their application to the State of Haryana, namely :-

1. These rules may be called the Punjab Financial Volume II (Haryana Second Amendment) Rules, 1994.
2. In the Punjab Financial Rules, Volume II, in Appendix 14 in rule 7, in the explanation, for the figures “250” and “3000” the figures “500” and “5000” respectively shall be substituted.

J.D. GUPTA,
Financial Commissioner & Secretary to Govt.,
Haryana, Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

NOTIFICATIONS

The 4th July, 1988

No. 11/47/85-4FD-III-88(1925).— In exercise of the powers conferred by clause (2) of article 283 of the Constitution of India, and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Financial Rules, Volume II, in its application to the State of Haryana, namely :-

1. These rules may be called the Punjab Financial Vol. II (Haryana 1st Amendment) Rules, 1988.
2. In the Punjab Financial Rules, Volume II in Appendix 14, in Annexure II in Schedule 'B' after condition 18 the following condition shall be added :-

“18(a) The Arbitrator and his subordinate staff shall be paid a fee of Rs. 100/- per hearing subject to a maximum of Rs. 500/- in each case provided that out of this amount 20% will be payable to his staff. The arbitration fee will be borne equally by the Govt. and by the party concerned. The parties, other than the Govt., shall deposit their share in shape of Call deposit receipt in favour of Director, Supplies and Disposals, Haryana before the announcement of award by the Arbitrator. In case the arbitration proceedings are conducted ex parte, and the award is announced against the Govt., then entire amount shall be payable by the Director, Supplies and Disposal, Haryana, but where the ex-parte award is announced in favour of the Govt. the share of the opposite party shall form part of claim and shall be recoverable from the said party.”

B.S. Ojha
Financial Commissioner & Secretary to Govt.,
Haryana, Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

NOTIFICATION

The 15th December, 2009

No. G.S.R.31/Const./Art.283/2009.— In exercise of the powers conferred by clause (2) of article 283 of the Constitution of India, the Governor of Haryana hereby makes the following rules further to amend the Departmental Financial Rules, in their application to the State of Haryana, namely :-

- 1 These rules may be called the Departmental Financial (Haryana Amendment) Rules, 2009.
- 2 In the Departmental Financial Rules, for rule 3.23, the following rule shall be substituted, namely :-

“3.23 On receipt of the imprest Cash Account (vide rule 3.19), the recouping officer shall examine the account and supporting vouchers, append his initials on the vouchers alongwith date in token of approval, and, by a formal pay order recorded on the account, authorise the recoupment, enhancement, reduction or closing of the imprest, as the case may be. However, the cumulative amount of outstanding and unsettled imprest(s) in the hand of one single authority/officer should, at no point, exceed ten thousand rupees in any case.

Provided that the Head of Department, with the prior approval of the Government, may by special order on case to case basis, issue special sanction enhancing the limit on cumulative amount up to any value not exceeding fifty thousand rupees where he is satisfied that the nature of exigencies warrants such enhancements in public interest:

Provided further that every imprest drawn/recouped under this provision must be finally settled within three months from the date it is so drawn/recouped or the immediately following 31st March, whichever is early;

Provided further that it shall be the responsibility of the concerned authority authorizing the recoupment, etc., of the imprest to ensure compliance in terms of the second proviso above, and in the event of default on deadlines, to recover the unsettled balance from the officer concerned, including recovery from his salary, and cause it to be deposited in the relevant account/head of account. This requirement shall also be applicable on all the outstanding unsettled imprest existing as such on the date these come into force.”

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

NOTIFICATION

The 20th February, 2008

No. G.S.R.8/Const./Art.283/2008.— In exercise of the powers conferred by clause (2) of article 283 of the Constitution of India, the Governor of Haryana hereby makes the following rules further to amend the Departmental Financial Rules, in their application to the State of Haryana, namely :-

1. These rules may be called the Departmental Financial (Haryana Amendment) Rules, 2008
2. In the Departmental Financial Rules (hereinafter referred to as the said rules) in rule 10.2,—
 - (a) for serial numbers 4, 5, 6, 13 and 16 and entries there against, the following serial numbers and entries there against shall be substituted, namely :-

1	2	3	4
4	To sanction tents.	(i)	Chief Engineer Rs. 10.00 lacs
		(ii)	Superintending Engineers Rs. 2.00 lacs
5	To sanction office furniture for new office subject to the instructions of Finance Department on economy measures, if any.	(i)	Chief Engineer Rs. 2.50 lacs
		(ii)	Superintending Engineers Rs. 0.50 lac
		(iii)	Executive Engineers Rs. 0.25 lac
6	To sanction the purchase, manufacture and repair of articles including special Tools and plants (except purchase of motor vehicles, live stock, tents and office furniture), chargeable to works under extension, improvement and maintenance and repairs, chargeable to Revenue accounts.	(i)	Chief Engineer Rs. 20.00 lacs
		(ii)	Superintending Engineers Rs. 5.00 lacs
		(iii)	Executive Engineers Rs. 0.20 lac
13	To sanction repairs and carriage of Tools and Plants.		Executive Engineers Rs. 0.25 lac
16	To obtained rain gauges and measure glasses.	(i)	Superintending Engineers Rs. 0.25 lac
		(ii)	Executive Engineers Rs. 0.05 lac

(b) Serial numbers 11 and 12 and the entries there-against shall be omitted.

3. In the said rules, in rule 10.3, for serial numbers 2 and 3 and entries there-against the following serial numbers and entries there-against shall be substituted, namely :-

2	To sanction estimate for repairs and carriage of tools and plants including special tools and plants	(i)	Chief Engineer	Full powers
		(ii)	Superintending Engineers	Rs. 10.00 lacs
		(iii)	Executive Engineers	Rs. 0.10 lac subject to the budget provision of the Division.
3	To sanction estimates for the purchases and manufacture of Tools and Plants including special Tools and Plants.	(i)	Chief Engineer	Rs. 10.00 lacs
		(ii)	Superintending Engineers	Rs. 2.50 lacs

4. In the said rules, in rule 10.4,—“(a) for serial numbers 7-A and entries there-against the following serial numbers and entries there-against shall be substituted, namely :-

7A	To convey administrative approval to expenditure in connection with Public Works Department Rest Houses/Inspection Bungalows, Civil Rest Houses/ Dak Bungalows	(i)	Chief Engineer	Rs. 1.00 lac
		(ii)	Superintending Engineers	Rs. 0.25 lac
		(iii)	Executive Engineers	Rs. 0.10 lac

5. In the said rules, in rule 10.5,—

(a) for serial number 1, 3, 4, 13, 14 and 22 and entries there-against the following serial numbers and entries there-against shall be substituted, namely :-

1	To accord technical sanction to detailed estimates of original works and special repairs. (Plan and Non-plan)	(i)	Chief Engineer	Full powers subject to maximum 10 percent excess over the amount of administrative approval.
		(iii)	Executive Engineers	Rs. 1,000.00 lacs subject to maximum 10 percent excess over the amount of administrative approval.
		(iii)	Superintending Engineers	Rs. 25.00 lacs subject to maximum 10 percent excess over the amount of administrative approval.

		(iv)	Executive Engineers	Rs. 5.00 lacs subject to maximum 10 percent excess over the amount of administrative approval.
3	To accord technical sanction to estimates for maintenance and repair (Non-plan) only (a) Ordinary maintenance and repairs (b) Electricity telephone, water and other energy charges (c) Establishment (d) Municipal and other statutory taxes and other statutory taxes and charges	(i)	Engineer-in-Chief	Full Powers
		(ii)	Chief Engineer	Rs. 100.00 lacs
		(iii)	Superintending Engineers	Rs. 25.00 lacs
		(iv)	Executive Engineers	Rs. 2.00 lacs
4	To sanction new works or addition chargeable to extension and improvement		Executive Engineers	Rs. 0.25 lac
13	To sanction works for other departments, in case of urgency when there is no local authority of the department concerned		Superintending Engineers	Rs. 0.50 lac
14	To sanction expenditure on survey and other preliminary works connected with the preparation of estimates chargeable to minor head works and other charges falling under all heads of accounts	(i)	Engineer-in-Chief	Rs. 25.00 lacs
		(ii)	Chief Engineers	Rs. 15.00 lacs
		(iii)	Superintending Engineers	Rs. 2.50 lacs (Authority in column 3 should not split the works so as to make it fall so as to make it fall within their power)
		(iv)	Executive Engineers	Rs. 0.10 lac (Authority in column 3 should not split the works so as to make it fall so as to make it fall within their power)
22	To sanction estimates for the construction of new drains etc., chargeable to major head-"Works"- "Drain works" (For Irrigation Branch only)	(i)	Engineer-in-Chief	Rs. 10.00 lacs
		(ii)	Chief Engineers	Rs. 5.00 lacs ordinarily to be enhanced up to Rs. 10.00 lacs in cases of emergency.

		(iii)	Superintending Engineers	Rs. 2.00 lacs
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(b) Serial numbers 7 and 20 and entries there against shall be omitted.

6. In the said rules, in rule 10.6, for serial number 1 and 4 and entries there against, the following serial numbers and entries there-against shall be substituted, namely :-

1	To accept tenders for the execution of works by contract	Tender Allotment Committee as appointed, either generally or with respect to any/some specific purpose, by the respective Administrative Department with such terms and conditions, including the one relating to the quorum, as the respective Administrative Department may determine, and till such time as it has not been appointed to be otherwise, and/or has not been determined to be otherwise, the Tender Allotment Committee comprising Engineer-in-Chief as Chairman and Chief Engineers and Chief Accounts Officer as its members with quorum being three including Engineer-in-Chief and the concerned Chief Engineer to whom agenda pertains.		Full Powers
		(i)	Chief Engineer	Full powers upto Rs. 500.00 lacs
		(ii)	Any other officer/authority appointed by the respective Administrative Department to be the Chief Engineer for this purpose.	
		(i)	Superintending Engineers	1. Full powers upto Rs. 10.00 lacs
		(ii)	Any other officer/authority appointed by the respective Administrative Department to be the Superintending Engineer for this purpose.	2. Rs. 10.00 lacs to Rs. 25.00 lacs when the tendered rates are not more than 10 percent over Haryana schedule of rates plus sanctioned premium and non-scheduled item do not exceed 10 percent of the estimates.

			<p>3. Rs. 25.00 lacs to Rs. 50.00 lacs when the tendered rates are not more than 5 percent over Haryana Schedule of Rates plus sanctioned premium and non-scheduled item do not exceed 10 percent of the estimates</p> <p>4. Rs. 50.00 lacs to Rs. 100.00 lacs when the tendered rates are not more than 10 percent over Haryana Schedule of Rates plus sanctioned premium and Non-Scheduled item do not exceed 10 percent of the estimates.</p> <p>Note—Superintending Engineer shall exercise these powers only after the estimate is technically sanctioned by competent authority.</p>
		<p>(i) Executive Engineer</p> <p>(ii) Any other officer/authority appointed by the respective Administrative Department to be the Executive Engineer for this purpose.</p>	<p>1. Full Powers upto Rs. 5.00 lacs when Non-scheduled item do not exceed 10% of the estimates.</p> <p>2. 5.00 lacs to Rs. 10.00 lacs when the tendered rates are not more than 5 percent over Haryana schedule of rates plus sanctioned premium and Non-scheduled item do not exceed 10 percent of the estimates.</p> <p>Note—1. Executive Engineer shall exercise these powers only after the estimate is technically sanctioned by competent authority.</p> <p>2. In case Non Scheduled items exceed 10% of the estimates, then the tender would be decided by Superintending Engineer.</p> <p>3. Approval of next higher authority shall be obtained if</p>

				a tender other than the lowest is to be accepted and also if single tender is to be accepted.
4	To issue work orders for works and repairs.	(i)	Executive Engineers, Buildings and Roads and Water Supply and Sanitation Department.	Rs. 0.50 lac (No enhancement is allowed)
		(ii)	Sub Divisional Officers, Buildings and Roads and Water Supply and Sanitation Department.	Rs. 0.20 lac (No enhancement is allowed)

S.P. SHARMA,
Financial Commissioner & Principal Secy. to Govt.,
Haryana, Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

NOTIFICATION

The 15th July, 1988

No. G.S.R.55/Const./Art.283/88.—In exercise of the powers conferred by clause (2) of article 283 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Financial Rules, in their application to the State of Haryana, namely :-

1. These rules may be called the Departmental Financial (Haryana First Amendment) Rules, 1988.
2. In the Departmental Financial Rules (hereinafter referred to as the said rules) in 10.2 :-
 - (a) For serial numbers 1 and 2 and entries there against, the following serial numbers and entries there against shall be substituted namely :-

1	2	3		4
1	To sanction purely temporary stock limits of a Division, such increases to be absorbed within six months from the date of increase	(i)	Chief Engineer	Full Powers
		(ii)	Superintending Engineers	Upto 25 percent

- (b) For serial numbers 4, 5 and 6 and entries there against, the following serial numbers and entries there against shall be substituted namely :-

1	2	3		4
4	To Purchase tents	(i)	Chief Engineer	Rs. 10,00,000
		(ii)	Superintending Engineers	Rs. 50,000
5	To Purchase office furniture for new office	(i)	Chief Engineer	Rs. 50,000
		(ii)	Superintending Engineers	Rs. 20,000
		(iii)	Executive Engineers	Rs. 5,000
6	To sanction the purchase, manufacture and repair of articles including special tools and plants except purchase of motor vehicles	(i)	Chief Engineer	Rs. 15.00 lacs
		(ii)	Superintending Engineers	Rs. 1.00 lacs
		(iii)	Executive Engineers	Rs. 5,000

- (c) For serial numbers 9 and entries there against, the following serial number and entries there against shall be substituted namely :-

9	To purchase or manufacture of material to be used on works	(i)	Chief Engineer	Rs. 5.00 lacs
		(ii)	Superintending Engineers	Rs. 50,000
		(iii)	Executive Engineers	Rs. 10,000

(d) For serial numbers 11, 12, 13, 14 and 15 and entries there against, the following serial number and entries there against shall be substituted namely :-

11	To sanction/purchase or manufacture or repair of special tools and plants (excluding live-stock and office furniture) chargeable to works under—“(a) Extension and improvement” (b) maintenance and repairs		Executive Engineers	Rs. 5,000
12	To sanction the purchase or manufacture of tools and plants including special tools and plants (excluding live-stock tents and office furniture) chargeable to revenue accounts or to the general		Executive Engineers	Rs. 5,000
13	To sanction repairs and carriage of Tools and Plants		Executive Engineers	Rs. 5,000
14	To purchase mathematical instruments, including leveling staves against sanctioned estimates	(i)	Chief Engineer	Rs. 1.00 lacs
		(ii)	Superintending Engineers	Rs. 25,000
		(iii)	Executive Engineers	Rs. 5,000 Full powers in case details of instruments to be purchased are specified in estimates sanctioned by higher authority.

(e) For serial numbers 18 and entries there against, the following serial number and entries there against shall be substituted namely :-

18	To sanction carriage and handling charges of stock materials chargeable to stock		Executive Engineers	Full powers subject to the limits of sanctioned estimates or budget allotment whichever is less—
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3. In the said rules, in rule 10.3, for serial numbers 1, 2 and 3 and entries there-against the following serial numbers and entries there-against shall be substituted, namely :-

1	To sanction estimates for the purchase or manufacture of material to be used on works	(i)	Chief Engineer	Rs. 15.00 lacs
		(ii)	Superintending Engineers	Rs. 3.00 lacs
2	To sanction estimate for repairs and carriage of tools and plants including special tools and plants	(i)	Superintending Engineers	Full Powers
		(ii)	Executive Engineers	Rs. 5,000 subject to the budget provision of the Division
3	To sanction estimates for the purchases and manufacture of Tools and plants including special Tools and plant	(i)	Chief Engineer	Rs. 5.00 lacs
		(ii)	Superintending Engineers	Rs. 1.00 lac subject to the budget provision.

4. In the said rules, in rule 10.4.— (a) for serial numbers 3 and entries there-against the following serial numbers and entries there-against shall be substituted, namely :-

3	To convey administrative approval to proposals for works other than residential buildings	(i)	Chief Engineers	Rs. 4.00 lacs
		(ii)	Superintending Engineers	Rs. 1.00 lac

- (b) For serial numbers 5, 6, 7 and 7A and entries there-against, the following serial numbers and entries there-against shall be substituted, namely :-

5	To convey administrative approval to working estimates for works other than residential buildings forming a part of project estimates specially approved by the Finance Department/Government Sanitary Board in case of Public Health Branch.	(i)	Chief Engineer	Rs. 45.00 lacs
		(ii)	Superintending Engineers	Rs. 5.00 lacs
		(iii)	Executive Engineers	Rs. 25,000

6	To convey administrative approval to estimates of capital expenditure on the construction or purchase of residences for Government Employees to meet the requirements of their respective departments.	(i)	Chief Engineer	Rs. 5.00 lacs
		(ii)	Superintending Engineers	Rs. 25,000
7	To convey administrative approval to estimates of expenditure on works in connection with existing residential buildings to meet the requirements of all the departments.	(i)	Chief Engineer	Rs. 25,000
		(ii)	Superintending Engineers	Rs. 5,000
7A	To convey administrative approval to expenditure in connection with Public Works Department Rest Houses/Inspection Bungalows, Civil Rest Houses/Dak Bungalows.	(i)	Chief Engineer	Rs. 50,000
		(ii)	Superintending Engineers	Rs. 5,000
		(iii)	Executive Engineers	Rs. 2,000

(c) For serial number 9 and entries there-against the following serial number and entries there-against shall be substituted, namely :-

9	Administrative approval to the expenditure on the works chargeable to the open Capital Account of a completed project to the capital other than those connected with building intended to be used as a residence of a Government servant or Works.		Chief Engineer	Rs. 10.00 lacs
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5. In the said rules, in rule 10.5,—“(a) for serial number 1 and entries there-against the following serial numbers and entries there-against shall be substituted, namely :-

1	To accord technical sanction to detailed estimates of original works and special repairs	(i)	Chief Engineer	Full powers up to 5% in excess of the amount of administrative approval
		(ii)	Superintending Engineers	Rs. 10.00 lacs subject to 5% maximum excess over administrative approval i.e. total amount of the revised estimate will not exceed

				Rs. 10.00 lacs subject to condition that rates provided in the estimates are not higher than those provided in the Haryana Schedule of Rates;
		(iii)	Executive Engineers	Rs. 1.00 lac

(b) For serial numbers 3, 4 and 5 and entries there against, the following serial number and entries there against shall be substituted namely :-

3	To accord technical sanction to estimates for maintenance and repair.	(i)	Chief Engineer	Full Powers
		(ii)	Superintending Engineers	Rs. 5.00 lacs
		(iii)	Executive Engineers	Rs. 20,000
4	To sanction new works or addition chargeable to extension and improvement.		Executive Engineers	Rs. 10,000

(c) Serial numbers 6 and 8 and entries there-against shall be omitted :

(d) For serial numbers 10, 11, 12, 13, 14, 15, 16, 17, 18 and 19 and entries there against, the following serial number and entries there against shall be substituted namely :-

10	To sanction detailed estimates chargeable to the general for subsidiary estimates of a project (relates to Irrigation Branch only).		Superintending Engineers	Rs. 2.00 lacs (un conditionally) Rs. 5.00 lacs when type and design are approved.
11	To sanction detailed estimates for works chargeable to the general for subsidiary estimates of a sanctioned project.		Executive Engineers	Rs. 20,000
12	To sanction estimates technically within limits of budget allotment for maintenance of works during construction, chargeable to project estimates.	(i)	Superintending Engineers	Rs. 50,000
		(ii)	Executive Engineers	Rs. 10,000
13	To sanction works for other departments, in case of urgency when there is no local authority of the department concerned.		Superintending Engineers	Rs. 20,000

14	To sanction expenditure on survey and other preliminary works connected with the preparation of estimates chargeable to minor head works and other charges falling under all heads of accounts.	(i)	Chief Engineer	Rs. 5.00 lacs
		(ii)	Superintending Engineers	Rs. 20,000
		(iii)	Executive Engineers	Rs. 2,000
15	To sanction estimates for observing river discharges.		Superintending Engineer (only for Irrigation Branch)	Rs. 40,000
16.	To divert provision for contingencies of sanctioned estimates to new works or repairs not provided for in the estimates.	(i)	Superintending Engineers	Full powers
		(ii)	Executive Engineers	Rs. 5,000
17	To sanction subsidiary works for large projects other than productive public works.	(i)	Chief Engineer (for Irrigation Branch)	Rs. 1.00 lacs
		(ii)	Superintending Engineers (for Irrigation Branch)	Rs. 20,000

(a) For serial numbers 22 and 23 and entries there against, the following serial number and entries there against shall be substituted namely :-

22	To sanction estimates for the construction of new drains etc., chargeable to major head-works-drain works.	(i)	Chief Engineer (for Irrigation Branch)	Rs. 5.00 lacs ordinarily 10.00 lacs in case of emergency.
		(ii)	Superintending Engineers (for Irrigation Branch)	Rs. 50,000

6. In the said rules, in the rule 10.6, for serial number 1, 2 and 3 and entries there-against, the following serial numbers and entries there-against shall be substituted, namely :-

1	To accept tenders for the execution of works by contract.	(i)	Chief Engineer		Full powers
		(ii)	Superintending Engineers	(i)	Full powers upto Rs. 5.00 lacs

			(ii)	Rs. 10.00 lacs when the tendered rates are not more than 5 percent over Haryana schedule of rates plus sanctioned premium and non-scheduled item do not exceed 10% of the estimates.
		(iii)	Executive Engineers	Rs. 2.00 lacs subject to the condition that—
			(i)	Approval of next higher authority is obtained if a tender other than the lowest is to be accepted and also if single tender is to be accepted.
			(ii)	No higher rates are paid than those contained in the Haryana Schedule of Rates or in the sanctioned estimates.

7. In the said rules, in rule 10.8, for serial number 1, 2, 3, 4 and 5 and entries there-against, shall be omitted.
8. In the said rules, in rule 10.9, for serial number 1 and 2 and entries there-against, the following serial numbers and entries there-against shall be substituted, namely :-

2	To deal finally with all excess on the amount of original estimates sanctioned by himself or by a higher authority.	(i)	Chief Engineers	Full powers upto 5 percent excess over sanctioned estimates.
		(ii)	Superintending Engineers	Upto a limit of 5 percent of the sanctioned estimates of Rs. 2500 whichever is more, provided that the amount does not exceed the limit of their powers to sanction estimates technically.

9. In the said rules, in rule 10.10, for serial number 1 and entries there-against, the following serial numbers and entries there-against shall be substituted, namely :-

1	To adjust balance of manufactures operationing all cases in which the rates of out-turn would not be increased by more than 10% over the estimates or current stock	(i)	Chief Engineers	Full powers
		(ii)	Superintending Engineers	Rs. 1.00 lacs
		(iii)	Executive Engineers	Rs. 10,000

B.S. OJHA,
Financial Commissioner & Secretary to Govt.,
Haryana, Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

(REGULATION)

NOTIFICATION

The 31st August, 2007

No. 2/5/2006-4FR.— In exercise of the powers conferred by clause (2) of Article 283 of the Constitution of India, the Governor of Haryana hereby makes the following rules further to amend the Punjab Treasury Rules and Subsidiary Treasury Rules, Volume I, in their application to the State of Haryana, namely :

1. These rules may be called the Punjab Treasury Rules and Subsidiary Treasury Rules, Volume I (Haryana Second Amendment) Rules, 2007.
2. In the Punjab Treasury Rules and Subsidiary Treasury Rules, Volume I, in rule 7, in sub-rule (2), after clause (1) and before the proviso, the following clause shall be inserted, namely :-

"(m) In the case of user fee collected by health institutions including raising of resources through grant-in-aid, donations, leasing out vacant land in the premises of health institutions etc and utilized in meeting expenditure for improving health care facilities:"

N. BALA BASKAR,
Financial Commissioner & Principal Secy. to Govt.,
Haryana, Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

(REGULATION)

NOTIFICATION

The 4th April, 2007

No. 2/1/2006-4FR.— In exercise of the powers conferred by clause (2) of article 283 of the Constitution of India, the Governor of Haryana hereby makes the following rules further to amend the Punjab Treasury Rules and Subsidiary Treasury Rules, Volume I, in their application to the State of Haryana, namely :-

1. These rules may be called the Punjab Treasury Rules and Subsidiary Treasury Rules, Volume I (Haryana first Amendment) Rules, 2007.
2. In the Punjab Treasury Rules and Subsidiary Treasury Rules, Volume I, in rule 4.165, for the words "ten days", the words "thirty days" shall be substituted

N. BALA BASKAR
Financial Commissioner & Principal Secy. to Govt.,
Haryana, Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

(REGULATION)

NOTIFICATION

The 26th February, 2001

No. 2/3/98-3FR-II.— In exercise of the powers conferred by clause (2) of article 283 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Treasury Rules, Volume I, in their application to the State of Haryana, namely :-

1. These rules may be called the Punjab Treasury Volume-I (Haryana First Amendment) Rules, 2001.
2. in the Punjab Treasury Rules, Volume-I, (hereinafter called the said rules), in rule 2.7 :-
 - (i) in third to fifth lines, the words “in triplicate except in the case of Capital and Loan heads, challans shall be presented” shall be omitted;
 - (ii) in the note existing at the end :-
 - (a) in para (1).
 - I. in the second line, for the word “triplicate”, the word “quadruplicate” shall be substituted.
 - II. In the fourth, fifth and sixth lines, for the words “In case of Capital and Loan heads, challans shall be presented in quadruplicate at the treasury and the fourth copy”, the words “The fourth copy” shall be substituted;
 - (b) in para (3), in the end, the words and sign “Otherwise the challan shall be tendered in triplicate one copy of the challan being forwarded by the treasury to the departmental officers” shall be omitted;
 - (c) in para (6)-
 - I. in the second line, for the words and signs “quadruplicate, one part”, the words and sign “quintuplicate, first copy” shall be substituted;
 - II. in the third, fourth and sixth lines, for the word “part” wherever occurring, the word “copy” shall be substituted;
 - III. in the fifth line, the word “and” shall be omitted;
 - IV. after the word “Board” existing at the end the words “and the fifth copy shall be sent to the Audit office along with accounts statement” shall be added;
 - (d) in para (7), for the word “triplicate” existing at the end, the word “quadruplicate” shall be substituted;

(e) in para (9)-

- I. in the third line, for the word “quadruplicate” the words “quintuplicate containing full particulars of number and date of encashment of the voucher and also the Heads of Accounts under which the amount was drawn” shall be substituted;
- II. in the fifth line, for the word “and the sign” shall be substituted;
- III. in the sixth line, after the word “therein”, the words “and the fifth copy will be sent to the Audit office along with the accounts statement” shall be added.

3. In the said rules, in rule 2.20-

- (i) in the second and third lines, for the word “triplicate”, the word “quadruplicate” shall be substituted;
- (ii) in the fifth and eighth lines, for the words “three copies” occurring twice, the words “four copies” shall be substituted;
- (iii) in the twelfth line, for the words “two copies”, the words “three copies” shall be substituted;
- (iv) in the sixteenth line, after the words and sign “his office”, the following words and signs shall be inserted, namely :-

“The fourth copy will be sent to the Audit Office, along with the accounts statement. All copies of Treasury Officer and Audit Officer will be sent in two different sets by the Bank to the Treasury Officer concerned.”
- (v) In Exception 1, in the second line, for the word “triplicate”, the word “quadruplicate” shall be substituted;
- (vi) in Exception 2, after the words and sign “assessing authority.” The following words and sign shall be added at the end, namely :-

“The fourth copy will be sent to the Audit Office along with the accounts statement.

A.N. MATHUR
Financial Commissioner & Secretary to Govt.,
Haryana, Finance Department.

HARYANA GOVERNMENT
FINANCE DEPARTMENT
REGULATION
NOTIFICATION

The 16th June, 1997

No. 2/2/94-3FR-II.— In exercise of the powers conferred by clause (2) of Article 283 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Treasury Rules, Volume I, in its application to the State of Haryana, namely :-

1. These rules may be called the Punjab Treasury Volume-I (Haryana First Amendment) Rules, 1997.
2. In the Punjab Treasury Rules Volume-I (hereinafter referred to as the said rules) in Chapter 4, in Section I in clause 'A' for sub-clause (viii), the following sub-clause shall be substituted namely :-

“(viii) Calculation of transactions to the nearest rupee”
3. In the said rules for rule 4.10, the following sub-rule shall be substituted namely :-

“4.10. All Government transactions involving fraction of a rupee shall be brought into account by rounding off to the nearest rupee (fraction of 50 paise and above to be rounded off to the next rupee and the fraction of less than 50 paise to be ignored).

 1. Payment to and recoveries from Government employees and pensioners, each individual item in pay and allowances, pension or TA bill being rounded off to the nearest rupee, in the manner laid down in this rule provided that :-
 - (a) in the case of emoluments fixed by Statute amount involving fractions of a rupee less than 50 paise shall also be rounded off to the next rupees;
 - (b) In the case of deduction on account of service other than Provident Fund and Personal Life Insurance Premia, the difference, if any, between the total recoveries made from a Government employee during the first eleven months of a year in accordance with the provisions of this rule and the amount recoverable in respect of year as a whole under the Rules applicable to the Funds etc. shall be adjusted in the last month of the year by additional or short recovery, as the case may be, even if the same is not in the nearest whole rupees;
 - (c) in the case of traveling allowance bills the rounding shall be done only at the last stage and not in respect of each item e.g. railway fare, mileage and daily allowance, comprising the claim of an individual;
 - (d) petty cash payments for local purchases are met out of permanent cash imprest available with the head of office and recoupment bill duly supported by sub-vouchers (where necessary) is required to be preferred periodically to the Treasury Officer/Assistant Treasury

Officers concerned for replenishment of the imprest. As far as possible suppliers should be persuaded to cooperate in rounding off the amount payable to them on each occasion to the nearest rupees. In exceptional cases where payment of paise cannot be avoided, the total of the sub-vouchers sought to be recouped would include paise also. Nevertheless, the recoupment bill shall be submitted to the Treasury Officer/Assistant Treasury Officer concerned for the whole rupee portion only. However for the purpose of balancing the transactions in the main book as well as in the petty cash book, the Drawing Disbursing Officer will (a) indicate the actual received in recoupment of the permanent advance; (b) record therein the unrecouped paise as an item of "rounding off of transaction"; (c) carry it over to be claimed through the subsequent recoupment bill by giving particulars of the bill in which this amount was short received;

- (e) in the case of receipts arising out of sale of waste papers or old newspapers, periodicals, condemned furniture etc. the amount to be realized should be rounded off to the next rupee and not include paise in the sum total of transactions with any party for which a single receipt is given so that the receipts are credited into Government accounts in whole rupees only;
2. Transactions between one Government and another or between two Departments of the same Government, unless it is not possible to eliminate from the original transactions, fraction of a rupee is not an exact whole rupee;
 3. Amount converted into Indian Currency from Sterling or other foreign currencies;
 4. Payment for claims in respect of contingent and other charges when claimants have no objection provided that the rounding off of the fraction of a rupee to the nearest rupee shall be done only in respect of the net amount payable on a bill and not in respect of the individual items of claims or adjustments in the bill;
 5. Reserve Bank remittances, other than of sums representing dues fixed by or under any law or under any contractual obligation of the Government;
 6. Deposits in favour of Government and revenues recovered, other than those which are fixed by or under any law or are specially exempted by the Government from the operation of this rule;
 7. Cheques of fractional payment issued prior to 1st January, 1996 but presented for encashment after 1st January, 1996, fresh cheques required to be issued in lieu of the lost time barred cheques for the amount of original cheques and the same may be presented to the bank for encashment as such;
 8. adjustment/clearance of fractional transactions accounted for under 'PAO Suspense' and other debt deposit and remittance etc. hands in the accounts of the earlier years may be effected on actual basis without rounding off.
 9. the transactions of previous years reported "put through" by the R.B.I are only responding one and may be adjusted in accounts on actual basis;

-
10. rectification of erroneous transactions of the earlier year may be carried out on actual basis.
 11. This notification will come into force with effect from 1st January, 1996.

A. N. MATHUR,
Financial Commissioner & Secretary to Govt.,
Haryana, Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT
(REGULATIONS)
NOTIFICATION**

The 24th September, 1996

No. 2/1/(3)/90-3FR-II.— In exercise of the powers conferred by clause (2) of article 283 of the Constitution of India, and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Treasury Rules, Volume I, in their application to the State of Haryana, namely :-

1. These rules may be called the Punjab Treasury Volume I (Haryana First Amendment) Rules, 1996.
2. In the Punjab Treasury Rules, Volume I (hereinafter called the said rules), in rule 4.31 after clause (a), the following clause shall be inserted, namely :-
 - (ai) Pay bill register in form STR 23A and abstract of pay bill in form STR 23B shall be maintained, the former being in the form of a ledger for recording the dues payable and deduction made in respect of each claim for pay and allowances of a Government servant and latter being an abstract of pay and allowances bill prescribed for payment. No office copy of a regular monthly pay and allowances bill need be maintained but a Bill Check Register in Form STR 23C shall be maintained which will be made use of in preparing the section-wise acquittance rolls in large establishments where pay is disbursed through section supervisor. In small establishments where pay is disbursed directly by the Cashier this register is not required but net total can be copied out on acquittance roll from cash bill.”
3. In the said rules, in rule 4.37, for the words “in the office copy of the bills” wherever occurring the words, letters and figures” “ in the Form STR 23A” shall be substituted.

A. N. Mathur,
Financial Commissioner & Secretary to Govt.,
Haryana, Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

(REGULATION)

NOTIFICATION

The 30th November, 1995

No. 3/5/92-3FR-II.— In exercise of the powers conferred by clause (2) of article 283 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Treasury Rules Volume I, in its application to the State of Haryana, namely :-

1. These rules may be called the Punjab Treasury (Haryana First Amendment) Rules, 1995.
2. In the Punjab Treasury Rules, Volume I for rule 4.109, following rules shall be substituted, namely :-

“4.109. The Assistant Treasury Officer may renew both halves of the Pension Payment Orders himself in respect of the pensioners drawing pensions at the sub-treasury after adopting the procedure laid down in rule 3.34 (b) of the Punjab Financial Rules, Volume I, in toto”.

J.D. GUPTA,
Financial Commissioner & Secretary to Govt.,
Haryana, Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

NOTIFICATION

The 18th September, 1992

No. G.S.R.65/Const./Art.283/92.— In exercise of the powers conferred by clauses (2) of article 283 of the Constitution of India and all other powers enabling him in behalf the Governor of Haryana hereby makes the following rules further to amend the Punjab Treasury Rules, Vol. I in their application to the State of Haryana, namely :-

1. These Rules may be called the Punjab Treasury Volume, I (Haryana First Amendment) Rules, 1992.
2. In the Punjab Treasury Rules, Volume I, for the 4.50 the following rule shall be substituted namely :-
 - “**4.50** (a) No endorsement on the contingent bill shall be made by the Drawing and Disbursing Officer in case of payment to the private parties.
 - (b) Bills upto Rs. 1000 shall be drawn and disbursed in case by the Drawing and Disbursing Officer.
 - (c) Bills above Rs. 1000 shall be paid by Drawing and Disbursing Officers by obtaining Reserve Bank of India drafts from the Agency Bank.”

Note: When the drawing and Disbursing Officer is attached to a Non Bank District, Sub-treasury not provided with Currency Chest, Bills for contingent charges above Rs. 1000 shall also be drawn in cash from the District Sub-Treasury and disbursed to the payee in cash or by Order or by Bank Draft at the expense of the payee.

J.D. GUPTA,
Financial Commissioner & Secretary to Govt.,
Haryana, Finance Department.

**HARYANA GOVERNMENT
FINANCE DEPARTMENT
REGULATIONS
NOTIFICATION**

The 17th March, 1988

No. 2/183/78/4FG-I/477.— In exercise of the powers conferred by clause (2) of Article 283 of the Constitution of India, and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Treasury Rules Volume-I, as are applicable to the Haryana Government employees, namely :-

1. These rules may be called the Punjab Treasury (Haryana First Amendment) Rules, 1988.
2. In the Punjab Treasury Rules Volume-I, in Rule 7 in sub-Rules (2) after clause (l), the following clause shall be inserted namely :-

“(m) in cases of receipts realized on account of sale of lottery tickets, by the Sale Officers of the Lotteries Department and utilized by them, for the payment of agent’s commission, bonus, collection charges prize winning tickets upto Rs. 1,000/- denomination by adjustment against the issue of tickets of subsequent draws and day to day petty contingent charges.”

**HARYANA GOVERNMENT
FINANCE DEPARTMENT**

(REGULATIONS)

NOTIFICATION

The 24th September, 1996

No. 2/1/(3)/90-3FR-II.— In exercise of the powers conferred by clause (2) of article 283 of the Constitution of India, and all other powers enabling him in this behalf, the Governor of Haryana hereby makes the following rules further to amend the Punjab Treasury Rules, Volume II in their application to the Haryana, namely :-

1. These rules may be called the Punjab Treasury Volume II (Haryana First Amendment) Rules, 1996.
2. In the Punjab Treasury Rules, Volume II, after Form STR 23, the following forms shall be inserted namely :-

PAY BILL

FORM "STR 23 'A'"

[Sub-rule STR 4.31(ai)]

Name and Designation				
Pay scale				
Rate of pay				
Date of increment				
Date of Joining		Date and office to which transferred		
Whether spouse employed in Government/Corporation/ Public Sector Undertaking				
Government residence occupied				
Rate of Licence Fee				
Occupation Date		Vacation Date		
General Provident Fund Account No.				
Personal Insurance Policy Number				
Life Insurance Policy Number				
Permanent+Quasi Permanent +Temporary				
Period	Particulars	Pay	4	Leave Salary
1	2	3	4	5

Account of General Provident Fund/Contributory Provident Fund of Group 'D' Staff

Interest allowed during the year	Total	Withdrawals during the year	Bonus
Rs.	Rs.	Rs.	Rs.
Initials of Section Officer/ Drawing Officer	Balance Brought/ Forward on 31 March	Initials of Section Officers/ Drawing Officer	

Deductions/Recoveries

Licence Fee	Hry. Govt. Emp. Ins. Scheme Hry. Govt. Emp. Group Ins. Scheme	General Provident Fund/ Contributory Provident Fund Contribution	General Provident Fund Contributory Provident Fund Advance
17	18	19	20

Closing Balance

Rs.

Amount recovered during the year

Long term Advance				Short term Advance		
House Building Advance	Motor Cycle/ other motor conveyance	Other Conveyance Advance/ cycle advance	Marriage Advance	Festival Advance	Flood advance	Wheat Advance
21	22	23	24	25	26	27

Whether nomination received and

accepted, Give Serial Number of

the Guard file where filed

Balance Outstanding

Amount	No. of instalments	
Rs.	(a)	On transfer pay Travelling allowance
	(b)	On Tour
	(c)	Leave Travel Concession
	(d)	For Medical Treatment (Noted on/from Last Pay Certificate issued to / received from. vide letter No..... dated.....)

Other Advance	Interest recovered on loans and advances		Personal insurance Policy Life Insurance Policy	
28	29	30	31	32
Rs.	Rs.	Rs.	Rs.	Rs.

Next pay Bill Register No.	
Haryana Govt. Emp. Ins. Scheme Receipts Opening Balances Rs. Payment No. and Date of Vouchers	Progressive Balance Rs. Amount paid

Other Advances	Rs.	
Amount paid	Recovery	Balance
Rs.	Rs.	Rs.

Total deductions	Net Payable	Checkers initials	Bill No. and date	Remarks
33	34	35	36	37
Rs.	Rs.	Rs.	Rs.	Rs.

* To be indicated separately for principal and interest where necessary.

** No. of instalments recovered and recoverable should be indicated as a numerator and denominator, respectively.

*** Special pay and/or personal pay should be indicates separately.

FORM S.T.R. 23B*[See rule S.T.R. 4.31 (ai)]***Abstract of Pay Bill**

Particulars of Dues		Pay Bill No.	Pay Bill No.	Pay Bill No.
1.	Pay/Personal pay/Special Pay/Leave Salary			
2.	Dearness Allowance/Additional Dearness Allowance			
3.	House Rent Allowance/City Compensatory Allowance			
4.				
5.				
6.				
7.	Total Dues			
Deductions:				
8.	Income Tax Surcharge			
9.	House Rent Allowance (Licence Fee)			
10.	Group Insurance Scheme			
11.	House Building Advance/Motor Conveyance Advance and etc.			
12.	Festival Advance/Marriage Advance/Cycle Advance/Wheat Loan/Advance			
13.	Interest on Loans/Advances			
14.	General Provident Fund contributions			
15.	General Provident Fund Advance			
16.	Other Deductions (if any)			
17.	Total Deduction			
18.	Net amount payable			
Over Time/ Honorarium Payment		Bill No.	Bill No.	Bill No.

FORM STR 23C*[See rule STR 4.31 (ai)]***Bill Check Register**

Individual-wise abstract of Pay Bill No. _____ for Rs. _____

Pay Bill No.	Name	Net amount payable	Pay Bill No.	Name	Net amount payable

A.N. MATHUR
Financial Commissioner & Secretary to Govt.,
Haryana, Finance Department.

**DATEWISE LIST OF INSTRUCTIONS OF SUBJECTS OF VOLUME IX
AMENDMENTS IN CSR, PFR, STR ETC. AFTER LAST EDITION/REPRINT**

Sr. No.	Date	Number	Subject	Remarks	Page No.
1.	10.05.2011/ 07.06.2011	No. 2/51/2008-1 Pension	Amendment in Rule 11.1 regarding restoration of commuted portion or pension.		17
2.	08/16.04.20 10	No. 2/3/2008-4FR	Amendment in Punjab Financial Rules, Volume I in Rule 8.14-A.		97
3.	15.12.2009	No. G.S.R.31/Const./ Art.283/2009	Amendment in Punjab DFR in Rule 3.23.		135
4.	15.06.2009	No. 2/2/2005-4FR	Amendment in Punjab Financial Rules, Volume I in Rule 10.15.		98
5.	24.02.2009	No. 2/1(4)-87-4FR	Amendment in Punjab Financial Rules Volume I in Rule 19.6.		99
6.	31.12.2008	No. 13/2(20)2007-5FR	Amendment in Punjab CSR Volume I Part I in Rule 15.1.		1
7.	21/31.10.20 08	No. 2/57/2007-1 Pension	Amendment in Punjab CSR Volume II in Appendix I.		19
8.	02.06.2008	No. 1/51/2006-1 Pension	Amendment in Punjab CSR Volume II in Appendix I.		20
9.	20.02.2008	No. G.S.R.8/Const./Art. 283/2008	Amendment in Punjab DFR in Rule 10.2.		136
10.	30.11.2007	No. 3/8/04-2Pension	Forwarding of amendment in Punjab CSR Volume II in rule 6.24.		22
11.	22.10.2007	No. 11/28/04-1FR	Amendment in Punjab CSR Volume I Part II in App.18.		9
12.	10.09.2007	No. 1/43/2006- 1Pension	Amendment in Punjab CSR Volume II in Rule 4.3.		24
13.	31.08.2007	No. 2/5/2006-4FR	Amendment in Punjab Treasury Rules, Volume I in Rule 7(2).		151
14.	23.07.2007	No. 62/32/2006-6GSI	Amendment in Punjab CSR Volume I Part II [Haryana Civil Services (Punishment and Appeal Rules, 1987)]. (Forwarding letter)		10
15.	06.07.2007	No. G.S.R.20/Const./ Art. 309, 187 & 318/07	Amendment in Punjab CSR Volume I Part II [Haryana Civil Services (Punishment and Appeal Rules, 1987)].		11
16.	18.04.2007	No. 11/68/06-1FR	Amendment in Punjab CSR Volume I Part I in Rule 8.127.		2
17.	04.04.2007	No. 2/1/2006-4FR	Amendment in Punjab Treasury Rules, Volume I in Rule 4.165.		152
18.	19.09.2006	No. 1/8/06-1Pension	Forwarding of amendment in Family Pension Scheme, 1964.		25

Sr. No.	Date	Number	Subject	Remarks	Page No.
19.	02.09.2006	No. 1/8/2006-1Pension	Amendment in Punjab CSR Volume II in Appendix I of Family Pension Scheme, 1964.		26
20.	27.07.2006	No. 1/3/17/02-1Pension	Regarding amendment in Punjab CSR Volume-II in Appendix I of Family Pension Scheme, 1964.		27
21.	21.07.2006	No. 1/3/17/02-SO-1 Pen.	Amendment in Punjab CSR Volume II in Appendix I of Family Pension Scheme, 1964.		28
22.	12.03.2006	No. 2/1(4)-87-4FR	Amendment in Punjab Financial Rules, Volume I in Rule 19.6.		100
23.	03.02.2006	No. GSR2/Const./Art. 187, 309 and 318/2006	Amendment in Punjab CSR Volume I Part II in Appendix 23.		13
24.	28.10.2005	No. 1/1/2004-1Pension	Amendment in Punjab CSR Volume I Part I in rule 1.2.		4
25.	04.08.2005	No. 1/2/1/94-2Pension	Amendment in Punjab CSR Volume II in Rule 6.24.		30
26.	02.12.2004	No. G.S.R.34/Const./ Art.309/2004	Amendment in Punjab CSR Volume II in Rule 4.3.		31
27.	07.09.2004	No. 1/3/17-02-2 Pension	Forwarding of Notification regarding amendment in Punjab CSR Volume II in Appendix I.		33
28.	26.08.2004	No. 1/4(4)-97/SO-I/ Pension	Amendment in Punjab CSR Volume II in Appendix I.		34
29.	26.08.2004	No. 1/3/17/02/SO-I/Pension	Amendment in Punjab CSR Volume II in Appendix I.		37
30.	02.06.2004	No. G.S.R.17/Const./ Art.309/2004	Amendment in Punjab CSR Volume II in Rule 4.2-A.		39
31.	20.02.2004	No. 1/2(8)98-3Pension	Regarding date of effect of amendment made in Punjab CSR Volume II in Rule 11.1.		41
32.	30.09.2003	No. 11/64/97-1FR	Amendment in Punjab CSR Volume I Part II in App.18.		14
33.	03.09.2003	No. 2/03/2003-4FR	Amendment in Punjab CSR Volume I Part I in Rule 4.22.		5
34.	06.06.2003	No. 10/13/2003-2FICW	Amendment in Punjab CSR Volume I Part I in Rule 5.23.		6
35.	06.06.2003	No. 2/4/2002-4FR	Amendment in Punjab Financial Rules, Volume I in Rule 19.6.		116
36.	04.03.2003	No. 1/2/8/98-2FR-II	Amendment in Punjab CSR Volume II in Rule 11.1.		42
37.	10.02.2003	No. 2/7/2001-3FR-II	Amendment in Punjab Financial Rules, Volume I in Rule 19.6.		117

Sr. No.	Date	Number	Subject	Remarks	Page No.
38.	19.04.2002	No. 2/4/2000-3FR-II	Amendment in Punjab Financial Rules, Volume I in Rule 8.8, 8.9 & 8.13.		118
39.	30.01.2002	No. 11/58/2001-1FR-II	Amendment in Punjab CSR Volume I Part II in App.18.		15
40.	07.12.2001	No. GSR-31/Const./Art. 309/2001	Amendment in Punjab CSR Volume II in Rule 6.19.		44
41.	13.08.2001	No. 2/2/99-3FR-II	Amendment in Punjab Financial Rules, Volume I in Rule 7.3.		119
42.	25.07.2001	No. 6/1(1)97-1FR-I	Amendment in Punjab CSR Volume I Part I in Rule 7.3.		7
43.	05.06.2001	No. 6/1(1)/2001-1FR-I	Amendment in Punjab CSR Volume I Part I in Rule 3.6, 3.7.		8
44.	26.02.2001	No. 2/3/98-3FR-II	Amendment in Punjab Treasury Rules, Volume I in Rule 2.7.		153
45.	20.12.2000	No. 2/2/99-3FR-II	Amendment in Punjab Financial Rules, Volume I in Rule 7.3.		121
46.	11.06.1999	No. G.S.R.60/Const./ Art. 187, 309 & 318/99	Amendment in Punjab CSR Volume I Part II in App. 23.		16
47.	26.03.1999	No. 3(4)-2FDG-II-88/ 1127	Amendment in Punjab Financial Rules, Volume I in Rule 19.9.		123
48.	25.02.1999	No. 4/4/(40)98-2FR-I	Amendment in Punjab CSR Volume II in Appendix B to Ch. 13.	Obsolete.	Not Printed
49.	22.02.1999	No. 1/1(79)98-3FR-I	Amendment in Punjab CSR Volume II in Rule 7.18.		46
50.	10.03.1998	No. 1/4(30)/94-2FR-II	Amendment in Punjab CSR Volume II in Rule 5.32-A.		47
51.	28.08.1997	No. 2/5/94-3FR-II	Amendment in Punjab Financial Rules Volume I in Rule 19.15.		125
52.	16.06.1997	No. 2/2/94-3FR-II	Amendment in Punjab Treasury Rules, Volume I in Rule 4.10.		155
53.	24.10.1996	No. 13/1(1)89-5FR-I	Amendment in Punjab Financial Rules, Volume II in Appendix IV.		129
54.	24.09.1996	No. 2/1(3)90-3FR-II	Amendment in Punjab Treasury Rules, Volume I in rule 4.31.		158
55.	24.09.1996	No. 2/1(3)/90-3FR-II	Amendment in Punjab Treasury Rules, Volume II in Form STR 23.		163
56.	02.08.1996	No. 2/1(4)-91-3FR-II	Amendment in Punjab Financial Rules, Volume II in Appendix 15.		131
57.	27.12.1995	No. 2/27/92-3FR-II	Amendment in Punjab Financial Rules Volume I in Rule 19.6 Sr. No. 161.		126

Sr. No.	Date	Number	Subject	Remarks	Page No.
58.	30.11.1995	No. 3/5/92-3FR-II	Amendment in Punjab Financial Rules, Volume I in Rule 3.34.		127
59.	30.11.1995	No. 3/5/92-3FR-II	Amendment in Punjab Treasury Rules, Volume I in Rule 4.109.		159
60.	23.01.1995	No. 11/102/86-4FD-III/94 (2957)	Amendment in Punjab Financial Rules, Volume II in Appendix 14.		132
61.	24.11.1994	No. 2/3/94-3FR-II	Amendment in Punjab Financial Rules, Volume II in App. 14.		133
62.	18.09.1992	No. G.S.R 65/Const./ Art 283/92	Amendment in Punjab Treasury Rules, Volume I in rule 4.50.		160
63.	09.06.1992	No. G.S.R 32/Const./ Art.309/92	Amendment in Punjab CSR Volume II in Rule 3.17-A.		48
64.	15.07.1988	No. G.S.R.55/Const/ Art.283/88	Amendment in Punjab DFR in Rule 10.2.		142
65.	04.07.1988	No. 11/47/85-4FD-III-88 (1925)	Amendment in Punjab Financial Rules, Volume II in Appendix 14.		134
66.	17.03.1988	No. 2/183/78/4FG-I/477	Amendment in Punjab Treasury Rules, Volume I		161
67.	03.08.1982	No. 3/App-CAO(FD)-82	Amendment in Punjab CSR Volume III in Appendix O referred to Rule 2.2.		49
68.	23.04.1981	No. 3-App.-E/(1)-80-A.O (FD)	Amendment in Punjab CSR Volume III in Appendix E referred to Rule 2.38.		51
69.	25.02.1980	No. 2-3/App-4C/(1)79-AO (FD)	Amendment in Punjab CSR Volume III in Appendix C below Rule 2.11.		52
70.	20.12.1979	No. 3/3/(1)/79/AO(FD)	Amendment in Punjab CSR Volume III in Chapter III Sr. No. 21, 22 & 23-A.		53
71.	09.11.1979	No. 3/2/(1)/79-AO(FD)	Amendment in Punjab CSR Volume III in Rule 2.1, 2.13, 2.15, 2.20, 2.24, L809.		54
72.	17.09.1979	No. 3/App-H/(1)-79-AO (FD)	Amendment in Punjab CSR Volume III in Appendix H referred to Rule 2.59.		57
73.	20.08.1979	No. 3/App-M/(1)79-AO (FD)	Amendment in Punjab CSR Volume III in Appendix M referred to Rule 2.73.		58
74.	23.08.1978	No. 5/6(1)-78-3FR-II	Amendment in Punjab CSR Volume III in Rule 2.24.		59
75.	03.07.1978	No. 5/6(1)-78-3FR-II	Amendment in Punjab CSR Volume III in Rule 2.24.		60
76.	22.05.1978	No. 5/6(1)-78-3FR-II	Amendment in Punjab CSR Volume III in Rule 2.24.		61

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77.	10.06.1976	No. 2340-3FR-II-75/ 16003	Amendment in Punjab CSR Volume III in Rule 2.31.		62
78.	02.06.1976	No. 1003-3FR-II-76/ 16000	Amendment in Punjab CSR Volume III in Rule 2.81.		63
79.	01.04.1976	No. 5895-3FR/6948	Amendment in Punjab CSR Volume III in Rule 2.4		64
80.	07.04.1975	No. 1120-3FR-75/ 10609	Amendment in Punjab CSR Volume III in Rule 2.19.		65
81.	29.03.1974	No. 1761-3FR-74/ 10795	Amendment in Punjab CSR Volume III in Rule 2.75.		66
82.	26/28.06.1973	No. 3461-3FR-73/ 26013	Amendment in Punjab CSR Volume III in Rule 2.100.		67
83.	08.05.1973	No. 5968-3FR-72/ 17103	Amendment in Punjab CSR Volume III in Rule 2.45		69
84.	26.02.1973	No. 45-3FR-73/3907	Amendment in Punjab CSR Volume III in Rule 2.25.		70
85.	09.11.1972	No. 6291-3FR-72/ 34664	Amendment in Punjab CSR Volume III in Rule 2.86.		71
86.	10.07.1972	No. 4280-3FR-72/ 23370	Amendment in Punjab CSR Volume III in Rule 2.109 (c) & (f).		72
87.	31.01.1972	No. 253-3FR-71/3272	Amendment in Punjab CSR Volume III in Rule 2.91.		73
88.	03.01.1972	No. 8242-3FR-71/337	Amendment in Punjab CSR Volume III in Rule 2.24 (C) .		74
89.	03.01.1972	No. 8242-3FR-71/334	Amendment in Punjab CSR Volume III in Appendix R referred to Rule 2.27.		75
90.	06.07.1970	No. 2055-3FR-70/	Amendment in Punjab CSR Volume III in Appendix C referred to Rule 2.11.		76
91.	23.10.1969	No. 8841-3FR-69/ 30972	Amendment in Punjab CSR Volume III in Rule 2.103.		77
92.	11.08.1969	No. 3952-3FR-69/ 23237	Amendment in Punjab CSR Volume III in Rule 2.100.		78
93.	10.07.1969	No. 3511-3FR- 69/19315	Amendment in Punjab CSR Volume III in Rule 2.24.		79
94.	22.02.1969	No. 514-3FR-69/	Amendment in Punjab CSR Volume III in Appendix E referred to Rule 2.38.		80
95.	28.12.1968	No. 6921-3FR-68/	Amendment in Punjab CSR Volume III in Rule 2.24.		81
96.	17.12.1968	No. 7112-3FR- 68/33955	Amendment in Punjab CSR Volume III in Rule 2.27.		82

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97.	23.09.1968	No. 6006-3FR-68/24265	Amendment in Punjab CSR Volume III in Rule 2.24.		83
98.	14.08.1968	No. 5279-3FR-68/20282	Amendment in Punjab CSR Volume III in Rule 2.19.		84
99.	08.05.1968	No. 1579-3FR-68/11353	Amendment in Punjab CSR Volume III in Rule 2.88.		85
100.	12.02.1968	No. 328-3FR-68/4169	Amendment in Punjab CSR Volume III in Rule.		86
101.	18.01.1968	No. 10700-3FR-67/1855	Amendment in Punjab CSR Volume III in Rule 2.81.		87
102.	11.10.1967	No. 9456-3FR-67/24508	Amendment in Punjab CSR Volume III in Appendix B to Rule 2.5.		88
103.	22.08.1966	No. 178-1FR-I-66/155403	Amendment in Punjab CSR Volume III in Rule 2.100.		89
104.	12.08.1966	No. 4849-1FR-I-66/14948	Amendment in Punjab CSR Volume III in Rule 2.42.		90
105.	18.04.1966	No. 2048-FR-I-66/7575	Amendment in Punjab CSR Volume III in Rule 2.24(A).		91
106.	21.03.1966	No. 5667-7FR-I-65/5379	Amendment in Punjab CSR Volume III in Appendix-B.		92
107.	10.03.1966	No. 592-1FR-I-66/4341	Amendment in Punjab CSR Volume III in Rule 2.79 (A).		93
108.	04.03.1966	No. 529-1FR-I-66/3945	Amendment in Punjab CSR Volume III in Rule 2.76.		95
109.	28.01.1966	No. 11659-7FR-I-65/1796	Amendment in Punjab CSR Volume III in Appendix-B.		96

Note : Instructions not printed in Compendium are available on website of Finance Department www.finharyana.gov.in.
