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Ministry of Education, Govt. of Haryana

POST

ORDER NO. 15/112-2006 CO(1)

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FINANCIAL COMMISSIONER AND  
PRINCIPAL SECRETARY TO GOVT. HARYANA,  
EDUCATION DEPTT, CHANDIGARH.

1. ALL THE DISTRICT EDUCATION OFFICERS IN THE STATE.
2. ALL THE DISTRICT ELEMENTARY EDUCATION OFFICERS IN THE STATE.
3. ALL THE BLOCK EDUCATION OFFICERS IN THE STATE

SUBJECT: DELEGATION OF POWERS.

Reference on the subject cited above.

The powers to decide the following establishment matters relating to teaching and non-teaching category are hereby delegated as under:-

SR. NO.	SUBJECT	DELEGATED TO	REMARKS
	D.D. Power of High and Senior Secondary Schools & BEOs	District Education Officer concerned/ Joint Director/ Additional Director	That while giving the power of D.D. to the BEOs, Principals, Headmasters of High Schools it may be ensured that:- <ol style="list-style-type: none"> <li>1. It may be given to the senior most Lecturer/ Master.</li> <li>2. Good Integrity.</li> <li>3. No complaint/ enquiry is pending under rule-7.</li> <li>4. In case where the charge sheet has been issued and court cases are pending and the charges are such which cast asperation on the integrity or the integrity of the person has been doubted at any stage in the career.</li> <li>5. In case of D.D. Power of BEOs the power be given to the adjoining BEO at the Head quarter level by the Joint Director/ Additional Director of the concerned establishment branch.</li> <li>6. The instructions issued by the Govt. vide No. 32/198/83-4GSI dated 16.8.83, 32/02/2005 dated 11.4.2005, 32/01/2005-4GSI dated 11.4.2005 &amp; 32/02/2005-4GSI dated 12.4.2005 be kept in view.</li> <li>7. Any other instructions issued by the Govt. from time to time in this regard be adhered to.</li> </ol>
2	Extension in service beyond the age of 55 years of Masters/ Mistresses	District Education Officer concerned	That while granting extension to Masters/Mistresses it may be ensured that:- <ol style="list-style-type: none"> <li>1. Service record of the last 10 years has to be assessed and out of which 70% should be good or above.</li> <li>2. The Integrity of the official is good.</li> <li>3. There is no pending complaint/Enquiry under Rule-7 against the official.</li> <li>4. In case charge sheet have been issued and court cases are pending.</li> </ol>

- and the charges are such which cast aspersion on the integrity or the integrity of the person has been doubtful at any stage in the career and mention thereof has been made in the ACR. Such type of cases have to be sent to the Headquarter.
- 5. The instructions issued by the Govt. vide No. 32/198/83-4GSI dated 16.8.83, 32/02/2005-4GSI dated 11.4.2005, 32/01/2005-4GSI dated 11.4.2005 & 32/02/2005-4GSI dated 12.4.2005 be kept in view.
- 6. Any other instructions issued by the Govt. from time to time in this regard are adhered to.
- 7. The case of extension in service be submitted by the officials atleast 6 months prior to attaining the age of 55 years.
- 8. The case be decided atleast one month prior to attaining the age of 55 years of the official.

3 Forwarding Applications of all the Teaching and Non-Teaching Categories of District Education Officer concerned/ Joint Director/ Additional Director

That while permitting the teaching/non-teaching employees of the District for higher qualification it may be ensured that:-

- 1. Cases of all the Gazetted Officers/ Officials will be dealt with at the Headquarter level.
- 2. In case of Gazetted Officer the Joint Director/ Additional Director of the concerned establishment branch will forward the application.
- 3. Adhoc employees may not be permitted to join course or appear in examination and no regular employee who have not completed 3 years of regular service be accorded permission. Such permission in reckoning of 3 years service rendered by the Govt. employee in any other department/Govt. should also be considered provided he fulfilla the following conditions:-
  - (i) Govt. work should not suffer.
  - (ii) Leave only be allowed for examination days.
- 4. There is no pending complaint/Enquiry against the official.
- 5. The instructions issued by the C.S. vide No. 43369 dated 14.12.61, 21209 dated 18.7.72, 12309 dated 13.5.76 & 2096 dated 13.12.89 be kept in view.
- 6. Any other instructions issued by the Govt. from time to time in this regard are adhered to.

4 Admission of Higher Qualification to all the Teaching and Non-Teaching Categories of District Education Officer concerned/ Joint Director/ Additional Director

That while forwarding the applications of the teaching/ non-teaching employees of the District it may be ensured that:-

- 1. Cases of all the Gazetted Officers/ Officials will be dealt with at the Headquarter level.
- 2. In case of Gazetted Officer the Joint Director/ Additional Director of the concerned establishment

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- will accord the necessary permission.
- 3. The applications of only regular employees will be forwarded.
- 4. 3 years of regular service should be ensured
- 5. There is no pending complaint/Enquiry against the official.
- 6. The instructions issued by the Govt. vide No. 13987 C.S.-61 & 43360 dated 4.12.61 be kept in view.
- 7. Any other instructions issued by the Govt. from time to time in this regard are adhered to.

DATED: 16.1.2007

R.S.CUJRAL  
FINANCIAL COMMISSIONER AND PRINCIPAL  
SECRETARY TO GOVT. HARYANA  
EDUCATION DEPTT

ENCL NO. 15/112 -2006 CO(3)

DATED CHANDIGARH THE 8.2.2007

A copy is forwarded to the following for information and necessary action:-

1. The Chief Secretary Haryana, Chandigarh.
2. Financial Commissioner & Principal Secretary to Govt. Haryana, Finance Deptt. Chandigarh.
3. Sr. Private Secretary to Education Minister Haryana.
4. Sr. Private Secretary to Financial Commissioner & Principal Secretary to Govt. Haryana, Education Deptt. Chandigarh.
5. Director Elementary Education Haryana Chandigarh.
6. P.S. To Director Secondary Education Haryana Chandigarh.
7. The Accountant General (A&E) Haryana Chandigarh.
8. The Accountant General (Audit) Haryana Chandigarh.
9. All the Officers and the Superintendents of the Directorate.

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SPECIAL SECRETARY EDUCATION  
FOR FINANCIAL COMMISSIONER AND PRINCIPAL  
SECRETARY TO GOVT. HARYANA  
EDUCATION DEPTT

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